

Frequently Asked Questions

CPE Framework Related Questions

Q1: What are the CPE requirements?

A: From 1 January 2027, all registered AHPs under Full and Restricted Registration are required to fulfil Continuing Professional Education (CPE) core points in order to renew their Practising Certificates (PCs). Details of the CPE requirements are as follows:

PC Duration	CPE Requirements
For AHPs holding a 2-year PC	50 CPE points, of which at least 20% (10 points) must be core points [^] , and the remaining points can be non-core [#] points.
For AHPs holding a 1-year* PC	25 CPE points, of which at least 20% (5 points) must be core points [^] , and the remaining points can be non-core [#] points.

* Please note that 1-year PC Renewal applications are subjected to review and approval. The default renewal period is 2 years.

[^] Core points are awarded from CPE activities with topics that are related to the respective AHPs' profession.

[#] Non-core points are awarded from CPE activities with topics that are not related to the respective AHPs' profession, while still being healthcare related.

Q2: What is the Qualifying Period to fulfil my CPE requirements?

A: The Qualifying Period (QP) is a 2-year period beginning from 1 January until 31 December of the following year.

Examples of the QP are as follows:

PC expiry date	PC Renewal year	CPE Qualifying Period	Is CPE required for PC renewal?
31/12/2026	2026 (Oct – Dec)	01/01/2025 – 31/12/2026	No
31/12/2027	2027 (Oct – Dec)	01/01/2026 – 31/12/2027	No

31/12/2028	2028 (Oct – Dec)	01/01/2027 – 31/12/2028	Yes
31/12/2029	2029 (Oct – Dec)	01/01/2028 – 31/12/2029	Yes
31/12/2030	2030 (Oct – Dec)	01/01/2029 – 31/12/2030	Yes
31/12/2031	2031 (Oct – Dec)	01/01/2030 – 31/12/2031	Yes
31/12/2032	2032 (Oct – Dec)	01/01/2031 – 31/12/2032	Yes
31/12/2033	2033 (Oct – Dec)	01/01/2032 – 31/12/2033	Yes

Q3: How do I view my CPE report?

A: Please log in to the [Professional Registration System \(PRS\)](#) and follow the steps below to view your CPE report:

1. In the PRS, click on “**CPE**” to open the menu on the left.
2. Click on “**Monitoring of CPE**”. A page on the right will appear with a few options.
3. Click on “**Detailed Report for Current QP**”.

Q4: What are the categories for accumulation of CPE points and how do I submit claims for CPE points?

A: Please refer to the [List of CPE categories](#) for the types of activities.

For [categories 1A \(pre-approved events\)](#) and [1B \(ad-hoc events\)](#), only CPE providers may submit CPE points for the attendees. AHPs who have participated in categories 1A and 1B events will not be awarded points if there is no attendance submitted. AHPs are advised to approach the CPE provider for the submission of attendance to ensure that points are awarded accordingly.

For categories under 1B (Local post-graduate studies), 1B (BCLS), 1C, 1D, 2, 3A, 3B and 4, AHPs may submit your CPE claims by following the steps below:

1. Log in to the Professional Registration System (PRS) with your Singpass.
2. In the PRS, click on “**CPE**” to open the menu on the left.
3. Click on “**Submit CPE Claims**”.
4. Select the **category type** for the claim you wish to submit.
5. Select the **type of activity** for the selected category.
6. Click on “**Proceed**” and complete the application form.

Q5: Which are the type of events considered for core points and non-core points?

A: Core points are awarded for events with topics that are profession-specific (i.e. a Physiotherapist attending a Physiotherapy event). Non-core points will be awarded for general topics related to health and social care.

Q6: Would CPE points be awarded for the supervision of Conditionally Registered Allied Health Professionals?

A: No, CPE points will not be awarded for the supervision of Conditionally Registered Allied Health Professionals.

Under Category 1D, CPE points will only be awarded to registered AHPs who supervise students under the Clinical Practice Education in the universities or institutions.

Q7: For Category 1A, can AHPs claim CPE points for in-service if there are unforeseen changes to the event schedule at last minute's notice?

A: CPE providers would need to email to AHPC at AHPC@spb.gov.sg with the amendments before the AHPs can claim for CPE points.

Q8: Activities under Cat 1B are awarded 4 points per day. How are points awarded for 1-hour lectures?

A: Activities under Category 1B are awarded 4 points per day, regardless of the event's duration.

Q9: For Category 1D, will supervisors still be able to claim for points if they are only able to take 1 student/block due to restraints?

A: No points will be awarded for 1 student/block. However, if the organisation is restrained by conditions that led to taking only 1 student, the Council will review claiming of points on a case-by-case basis. Please email to AHPC@spb.gov.sg for such request.

Q10: For Category 1D, can co-supervisors claim for points supervising or assisting the main supervisor?

A: No, only the main supervisor will be awarded CPE points.

Q11: Will I be awarded core points if I attend the Basic Cardiac Life Support (BCLS) course?

A: Yes, core points will be awarded for AHPs who attended BCLS course under Category 1B (Certification).

Q12: Will trainers/speakers be able to claim for CPE points for the events they conduct?

A: Yes, speakers and presenters can claim for CPE points under the respective CPE category. There is no difference in the points awarded between speakers and participants.

Q13. Who are the approved organisations mentioned under Category 4 for non-accredited local ad-hoc events?

A: The list of approved organisations include ministries such as Ministry of Education (MOE), Ministry of Health (MOH), Ministry of Social and Family Development (MSF), and government supported agencies such as Early Childhood Development Agency (ECDA) and Agency for Integrated Care (AIC).

Q14: Can I apply for lower CPE requirements?

A: In the event where AHPs have medical reasons which affect the ability to fulfil the full requirements, AHPs may submit a request for lower CPE requirements. The Council will review such request on a case-by-case basis. Please refer to [Application for Lower CPE Requirements](#).

Q15: What happens if I am unable to fulfil my CPE points before the end of the Qualifying Period?

A: AHPs who are unable to fulfil their CPE requirements will not be able to renew their Practising Certificate (PC) and thereafter, be required to stop practising after their current PC expires. They should continue to attain their CPE points and submit their PC Renewal application later when they have met the requirements.

Q16: Where can I find the approved CPE events?

A: Approved CPE events are found under the "[Events Search](#)" button from the AHPC's website.

CPE Provider and Application Related Questions

Q1: How do I apply to be an accredited provider?

A: Please ensure that you have met the [eligibility criteria to be an accredited provider](#).

To apply to be an accredited provider, please complete the online application form via the [Professional Registration System \(PRS\)](#) and fill in your organisation details. Providers will receive the application outcome via email.

Please also note that the provider must be a locally registered company with a Corppass account and the account holder(s) must have a Singpass account.

Q2: As an accredited provider, do I need to apply to be an accredited provider for each event that my organisation is conducting?

A: No. You only need to apply to be an accredited CPF provider once. Upon approval, you will be an accredited CPE provider for a period of two years and you do not need to submit another application. However, if you wish to continue being accredited after this two-year period, you will be required to submit a renewal application.

Q3: Can individual allied health departments be CPE providers?

A: Yes, this will be the organisation's decision and is subject to the Council's [prevailing requirements](#). For example, an occupational therapy department of an organisation can be a CPE provider while the physiotherapy department of the same organisation can be another CPE provider.

Q4: How many users can access the CPE provider's account?

A: There is one Administrator for each CPE provider account and multiple operational users can be added to the account to perform the CPE event and application functions. The Administrator will be the point of contact and hold the responsibility to manage the accounts, on top of being able to perform the CPE event and application functions.

Q5: How do CPE providers submit the attendance after conducting an event?

A: CPE providers can log in to the [Professional Registration System \(PRS\)](#), locate the respective event under "Manage Events" and click on the event ID link. There is an "Add Attendance" button under the event application.

Q6: How do CPE providers collate attendance for online events?

A: Some online meeting platforms do provide a timestamp of participants entering or leaving the meeting. CPE providers are required to record information such as name, registration number and time-in/time-out of the participants for online events.

Q7: What are the information required for hardcopy attendance?

A: CPE providers need to record the participant's name, registration number, profession and signature on hardcopy attendance.

Q8: Can the attendance be mass uploaded for events with large numbers of participants?

A: Yes, you may download and fill up an excel template with the details of the participants for uploading when submitting the attendance online. Do note that the content in the excel file requires a specific format. Any deviation or incorrect formatting may result in a failed upload. A sample of the excel for attendance submission can also be downloaded in the system for reference. For more information, please refer to the guide available on the AHPC's [website](#).

Q9: Can an exception be made to accredit CPE providers from smaller organisations that are unable to meet the minimum requirement of attendees participating in an event?

A: Organisations can write in to AHPC@spg.gov.sg to appeal. AHPC will assess each request on a case-by-case basis.

Q10: Does CPE provider need to submit the attendance on behalf of individual departments when they carry out Category 1A activities?

A: Yes, it is the responsibility of CPE providers to submit the attendance for participants, regardless of departments, for the events that they host or conduct.

Q11: For regular in-services planned for the year by allied health departments, should the list of planned events be submitted by individual allied health departments or the CPE provider?

A: The schedule of pre-planned events for the following year should be submitted by the CPE provider. If there is only one CPE provider for the organisation, the events schedule should be collated from the individual departments.

Q12: Can CPE providers add multiple session dates for recurring events within one application?

A: Yes, CPE providers can include dates for multiple sessions in an event application for the same recurring events. However, do take note that this only applies for events that are identical (i.e. all the details such as topic/subject, speakers/presenters etc. must be the same). If event details are different, CPE providers are advised to submit a different application for each event.

Q13: Can CPE providers make amendments to events that are submitted to the Council for approval?

A: Yes. If there are changes to the event details, please email to AHPC@spg.gov.sg with the updated details.

Q14: Can attendance records be kept as softcopy instead?

A: Yes, archived hardcopy attendance records can be digitalized and kept as softcopy for audit purposes.

System Related Questions

Q1: How do I log in as a CPE provider?

A: The [Professional Registration System \(PRS\)](#) is accessed via the CPE provider's Singpass account that is linked to the organisation's Corppass. CPE providers will have to create both a Corppass account and a user account with AHPC. Corppass account will have to be created by the Corppass Administrator.

Q2: Will organisations or CPE providers have access to view the CPE report of individual AHPs in that organisation?

A: No. The CPE report can only be viewed by the individual AHPs.

Q3: Can CPE providers manage the events/attendance for other healthcare professionals using the same system?

A: While the different healthcare Professional Boards are using the same Professional Registration System (PRS), users (i.e. CPE providers and individual healthcare professionals) are required to log in to the correct portal from the respective Professional Boards' website to access the applications and functions of the respective healthcare professions.

General Questions

Q1: Can CPE events be conducted online?

A: Yes, CPE events can be conducted either online or face-to-face.

Q2: Can an event session include non-Allied Health Professional participants?

A: Yes, events and activities can include non-Allied Health Professional participants. However, this will depend on the host/organiser if the event would be open to other healthcare professionals.