

## COVID-SAFE RESTART AUDIT CHECKLIST

Q/N	Description	Comply?			Remarks
		Yes	No	NA	
1	<p>Is the SMO and correct no. of SDO present at the worksite/supply work premise?</p> <p><i>(Total no. of workers ≤ 10 = 1 SMO; Total no. of workers &gt; 10 but ≤ 50 = 1 SMO &amp; 1 SDO Total no. of workers &gt; 50 = at least 1 SMO &amp; 1 SDO for every 50 workers)</i></p>				
2	<p>Is the SMM monitoring plan (electronic or physical copy) in place at the worksite/supply work premise to ensure compliance with Safe Management Measures?</p> <p>SMM Plan includes:</p> <ul style="list-style-type: none"> <li>• segregation plan,</li> <li>• cohorting plan for workers,</li> <li>• Covid positive cases and suspected cases control and management plan,</li> <li>• site communication plan,</li> <li>• system to track non-compliances issues, and</li> <li>• system to prevent SMM breaches</li> </ul>				
3	<p>Are there daily entry records (identity, purpose and time of entering/exiting) made and kept for a period of at least 28 days at the worksite/supply work premise?</p>				
4	<p>Do the entry record at the worksite/supply work premise tally with BCA's approved personnel list?</p>				
5	<p>Are the MOM AccessCode status of workers at the worksite/supply work premise green?</p>				
6	<p>Is the worksite/supply work premise utilising SafeEntry (NRIC Version) to manage the entry/exit of all personnel entering the worksite/supply work premise?</p>				

## COVID-SAFE RESTART AUDIT CHECKLIST

Q/N	Description	Comply?			Remarks
		Yes	No	NA	
7	Are all personnel at the worksite/supply work premise having their smart devices with them and activating the TraceTogether app at all times?				
8	Are only healthy personnel allowed into worksite/supply work premise?				
9	Did worksite/supply work premise implement (a) dedicated site entrances/exits or (b) staggered timings for entry and exit points for different team of workers and sub-contractors to ensure there is no mixing of different team of workers?				
10	Are all personnel wearing masks at all times (including conveyance) at the worksite/supply work premise, except during activities that require masks to be removed (e.g. mealtimes)?				
11	Are the workers at the worksite/supply work premise segregated into teams (undertaking the same activity and based on their place of residence), with each team restricted to working within a single zone?				
12	Are the workers maintaining 1m apart within the team and between any other individual (site personnel) at the worksite/supply work premise?				
13	Are the different work zones separated from each other by at least 2m within the same floor or level, or by floor level?				
14	Are there visual identifiers (e.g. different coloured vest, armband, coloured stickers on helmets, etc.) assigned to each segregated team of workers and wore at all time?				

## COVID-SAFE RESTART AUDIT CHECKLIST

Q/N	Description	Comply?			Remarks
		Yes	No	NA	
15	Are shared facilities at the worksite/supply work premise only used by one segregated team at any one time?				
16	Are the meals provided served in individually pre-packed form?				
17	Is there a sick bay that is fully enclosed for isolation of sick personnel at worksite/supply work premise?				
18	Are workers being transported separately from their accommodation to worksite/supply work premise and back (in their segregated teams)?				