Energy Market Authority Worker Licence Cancellation Request Form

- The completion of this cancellation request form may take you **5** minutes.
- This form allows the licensed worker to request for the cancellation of his/her EMA's Worker Licence(s).
- The completed form can be forwarded to EMA via **EMAIL, POST or by HAND.** However, the licence(s) card is/are to be returned to EMA **via POST** or **by HAND** for cancellation**.**
- The completed form and licence(s) card should be returned to: Energy Market Authority / Inspectorate Department at 991G #01-29 Alexandra Road, Singapore 119975.

Part A – Personal Particulars

Name: _____ NRIC No.: _____

Email: _____ HP No.: _____

I would like to cancel the following EMA's Worker Licence:

(Please check the appropriate checkbox and indicate the Licence No.)

☐ Electrical Worker Licence (Licence No: _____)

☐ Gas Service Worker Licence (Licence No: _____)

☐ Cable Detection Work Licence (Licence No: _____)

Reason(s) for cancellation of the above licence(s) (Please check the appropriate checkbox)

☐ Retired ☐ Unable to fulfil licence condition (RMP/Medisave/Refresher Course) ☐ Health reason

☐ Others, please state below.

Part B – Declaration

I would like to cancel the above selected licence(s). I'm aware that cancelled licence(s) is/are irrevocable.

(Please check the appropriate checkbox ☐ and *delete appropriately)

☐ I ***have returned/will return** the licence (s) card to EMA ***via POST/by Hand**. I am aware that EMA will not be processing the cancellation request if the licence(s) card is/are not returned. If the licence(s) card is lost during the mailing process for delivery by POST, I will provide a **Police Report** to EMA to facilitate the cancellation process.

☐ I have misplaced/lost my licence(s) card. I have attached a **Police Report** for the misplaced/lost licence(s) card. I am aware that EMA will not be processing the cancellation request if the Police Report is not submitted together with this form to EMA.

_____ _____

Name & Signature Date

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