

User Guide for NEA ePortal: After-Death Services

Version: 1.8

Date: November 2026

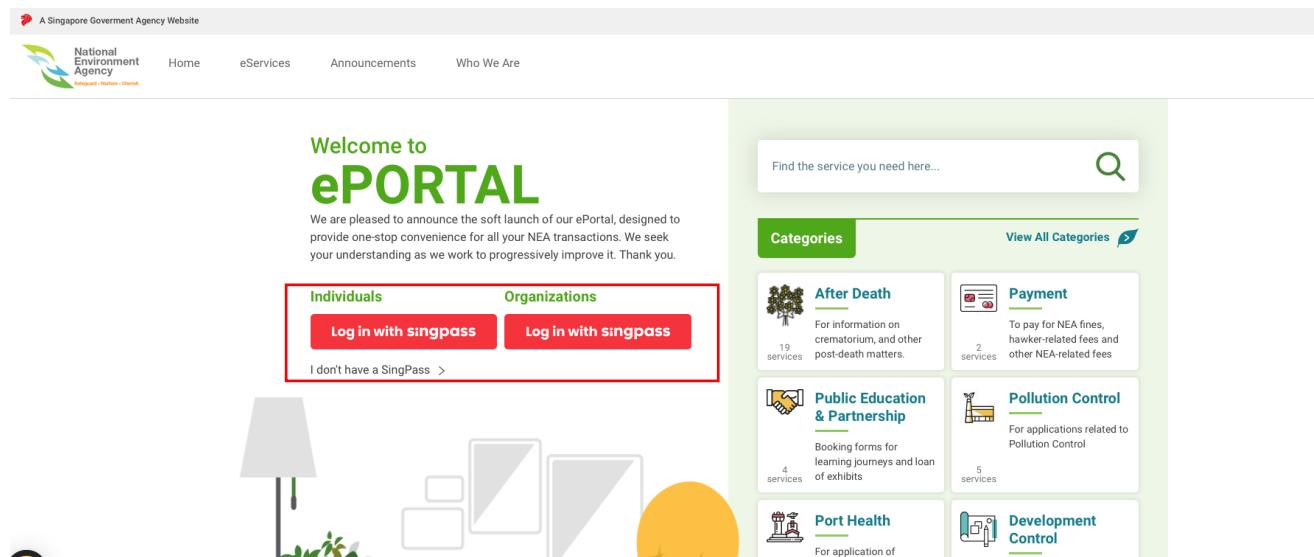
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1: Login Procedures

Step 1: Before using any of NEA's online services, you should login to your SingPass. You may either log in as "Individual" or "Organization". For "Organizations", you are required to log in with your SingPass first for verification of your identity before you are allowed to access and continue to transact on ePortal.

If you do not have any SingPass, you may create a NEA account to access certain services.



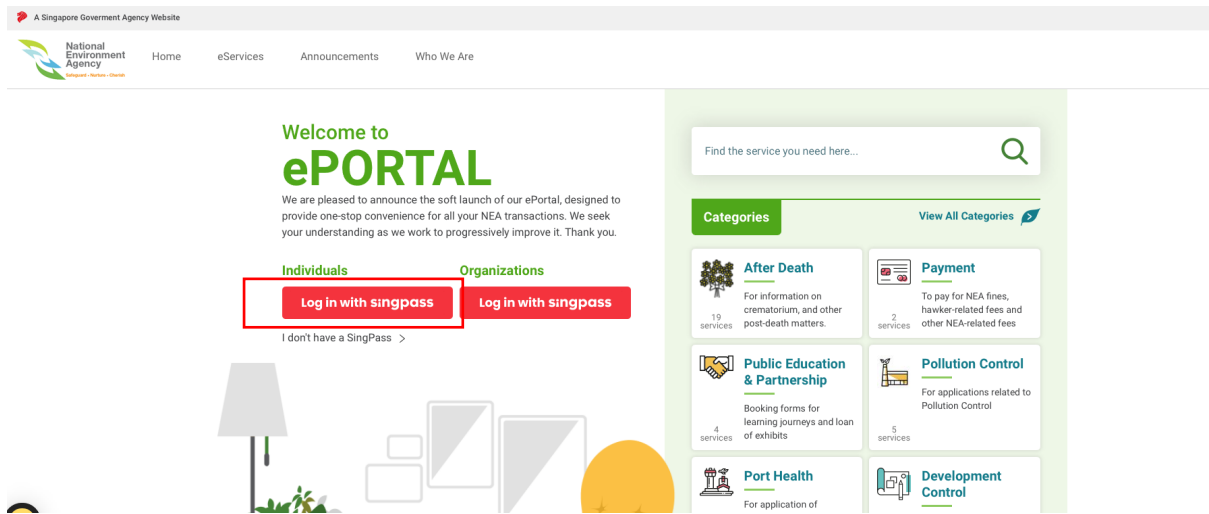
If you are logging in using SingPass refer to 1A

If you are logging in using NEA account refer to 1B

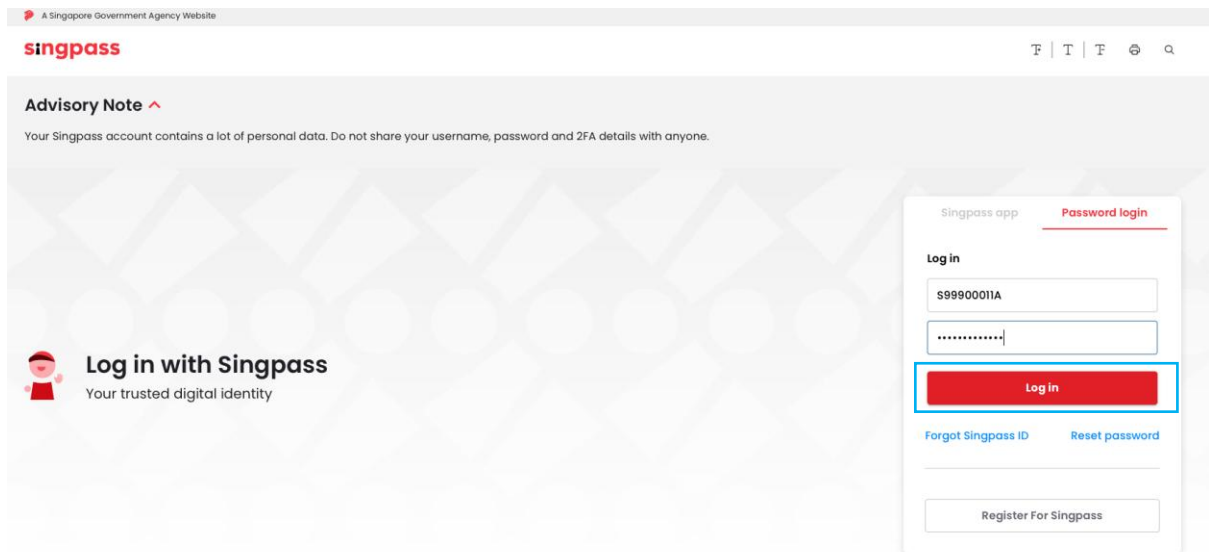


1A: Login using SingPass

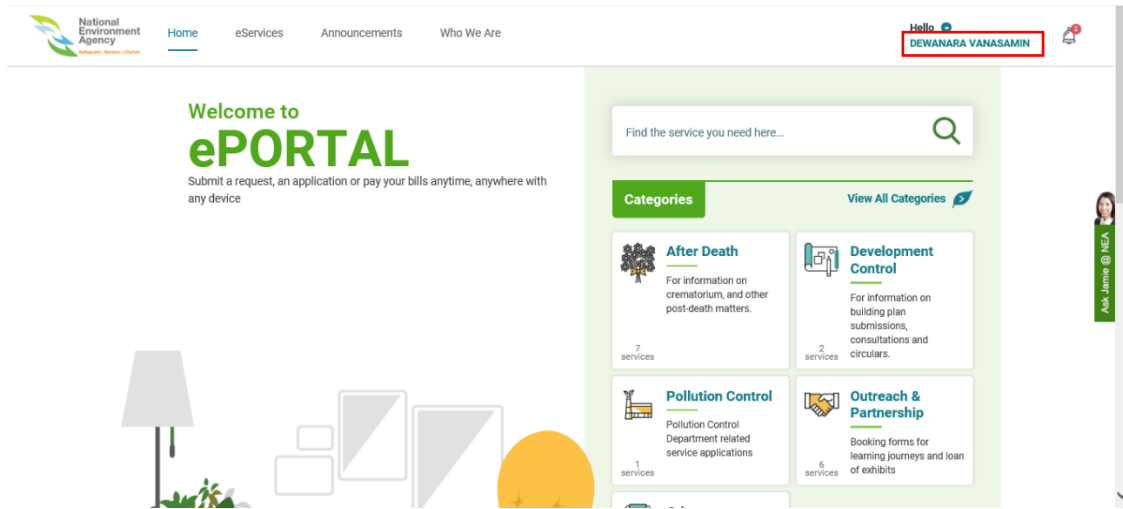
Step 1: Click on “Login with SingPass”. You may select either “Individuals” or “Organizations” accordingly.



Step 2: You will be redirected to SingPass login page where you are required to fill in your SingPass ID and SingPass password. Click on “Login” and you will be redirected back to NEA ePortal.

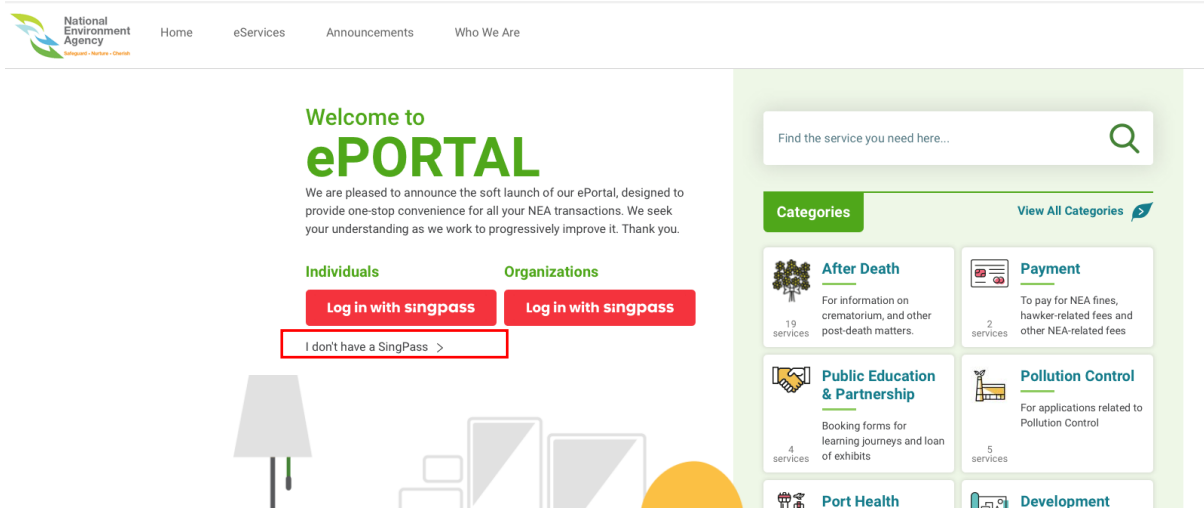


Step 3: Upon successful login, you will be able to see your Username at the top right-hand corner.



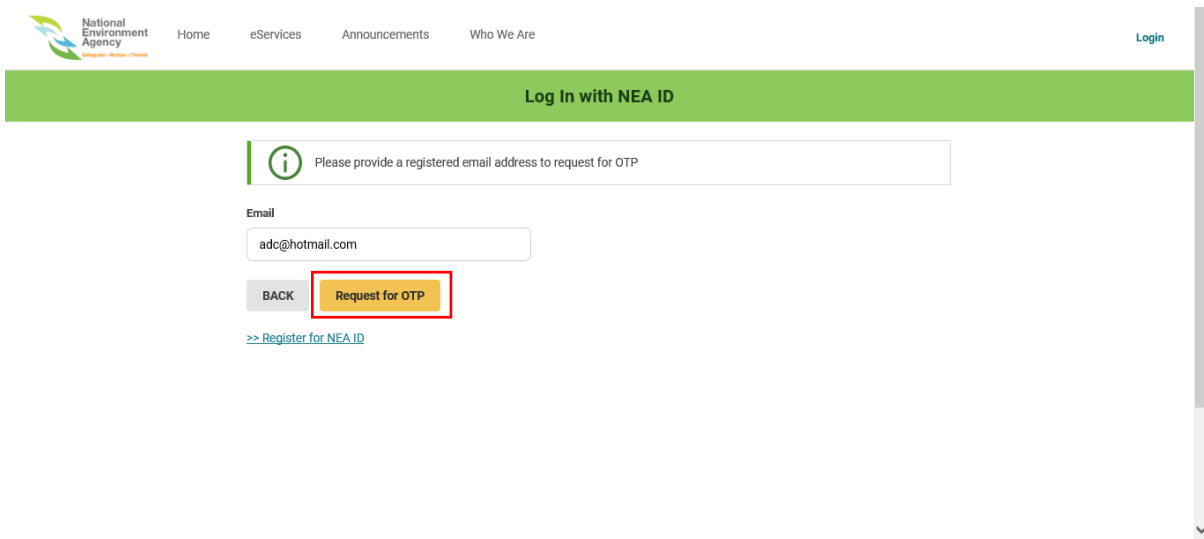
1B: Login using NEA Account

Step 1: If you do not have SingPass, you can login with your NEA Account by clicking on “I don’t have a SingPass”.



The screenshot shows the NEA ePortal homepage. At the top is the NEA logo and navigation links: Home, eServices, Announcements, and Who We Are. The main heading is "Welcome to ePORTAL" with a subtext: "We are pleased to announce the soft launch of our ePortal, designed to provide one-stop convenience for all your NEA transactions. We seek your understanding as we work to progressively improve it. Thank you." Below this, there are two columns for login: "Individuals" and "Organizations". Each column has a red button labeled "Log in with singpass" and a link labeled "I don't have a SingPass" (highlighted with a red box). To the right, there is a search bar and a "Categories" section with links to "After Death", "Payment", "Public Education & Partnership", "Pollution Control", "Port Health", and "Development".

Step 2: Key in the email address that you have registered with NEA and click “Request for OTP” for the one-time login password. If you have not registered with NEA, proceed to section 1C on the registering process.



The screenshot shows the "Log In with NEA ID" page. At the top is the NEA logo and navigation links: Home, eServices, Announcements, and Who We Are. A "Login" link is in the top right. The main heading is "Log In with NEA ID". Below this, there is a message: "Please provide a registered email address to request for OTP". Underneath, there is an "Email" field with the text "adc@hotmail.com". Below the email field are two buttons: "BACK" and "Request for OTP" (highlighted with a red box). At the bottom, there is a link: ">> Register for NEA ID".



Step 3: You will be asked to key in a one-time password which will be sent to the registered email.

Enter One Time Password

 Please enter the One Time Password sent to your registered email address.

Email

[redacted]@hotmail.com

One Time Password

Captcha

☐ I'm not a robot



BACK
LOG IN

NEA ePortal: One Time Password



eportal@nea.gov.sg
Wed 7/31/2019 9:38 AM
You






Dear user,

Here is the One Time Password you need for login to NEA ePortal:

One Time Password: 7hd6PqZB

Please use it within 3 minutes before it expires.

(This is a system generated notification, please do not reply)

Here is the password.
Please let me know if it works.
Let me know if you need this.

 Thanks for your feedback. It will help us improve Outlook.

Step 4: After keying in the one-time password, you will need to click on the box beside “I’m not a robot” to clear a security check.

Enter One Time Password

 Please enter the One Time Password sent to your registered email address.

Email

[redacted]@hotmail.com

One Time Password

••••••••

Captcha

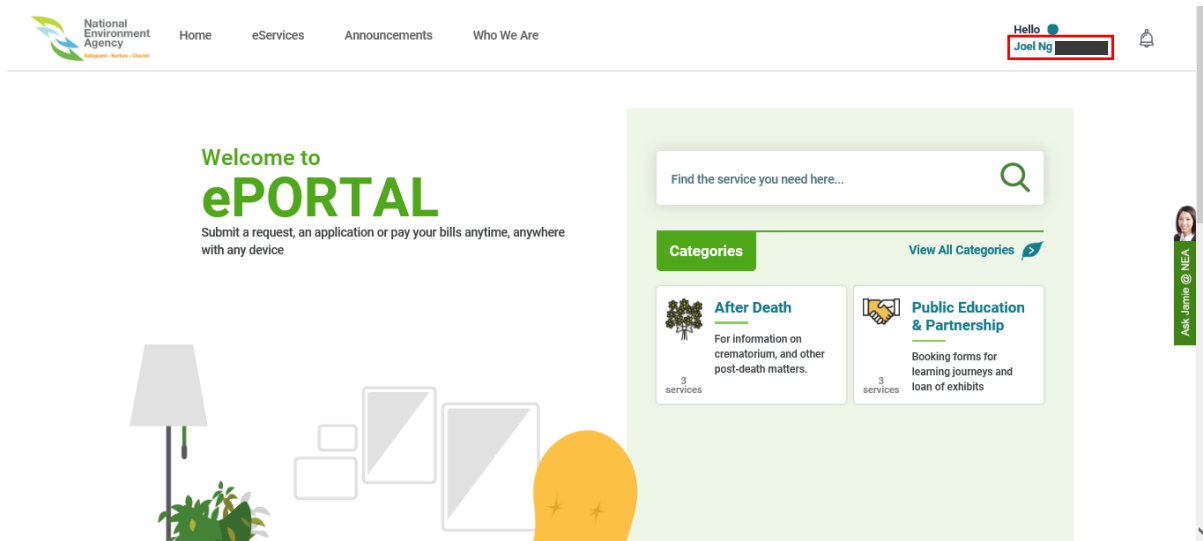
☐ I'm not a robot



BACK
LOG IN



Step 7: After successfully logging in, you will see your username on the top right-hand corner.

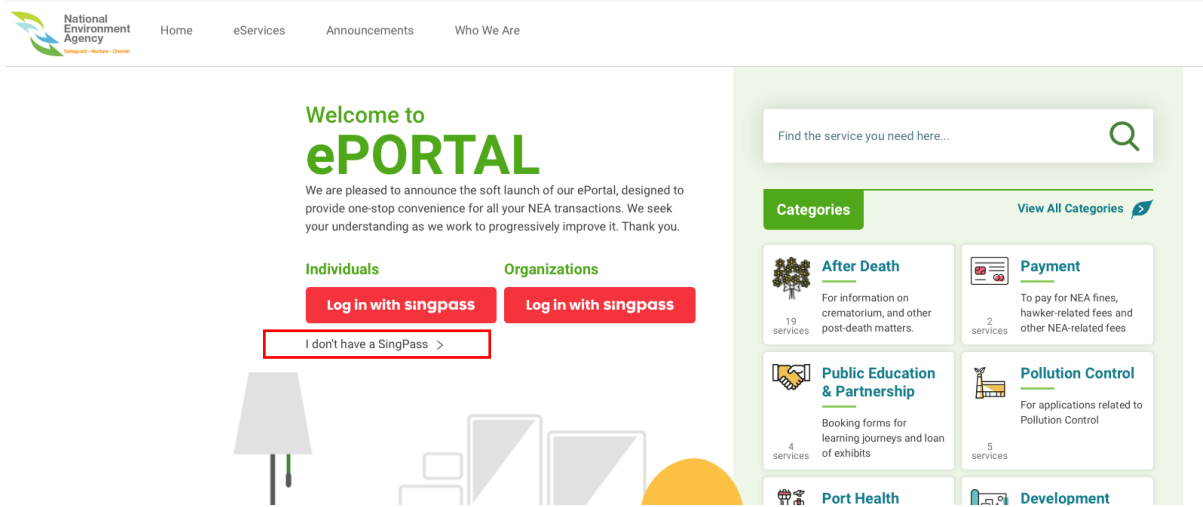


The screenshot shows the National Environment Agency ePORTAL homepage. At the top left is the NEA logo. The navigation bar includes links for Home, eServices, Announcements, and Who We Are. On the top right, a user profile is displayed with the text 'Hello' and a dropdown menu showing the username 'Joel Ng'. Below the navigation bar, the main content area features a 'Welcome to ePORTAL' message with the tagline 'Submit a request, an application or pay your bills anytime, anywhere with any device'. To the right of the welcome message is a search bar with the placeholder text 'Find the service you need here...'. Below the search bar is a 'Categories' section with two main categories: 'After Death' (3 services) and 'Public Education & Partnership' (3 services). A 'View All Categories' link is also present. On the far right, there is a vertical sidebar with a user profile picture and the text 'Ask Jamie @ NEA'.



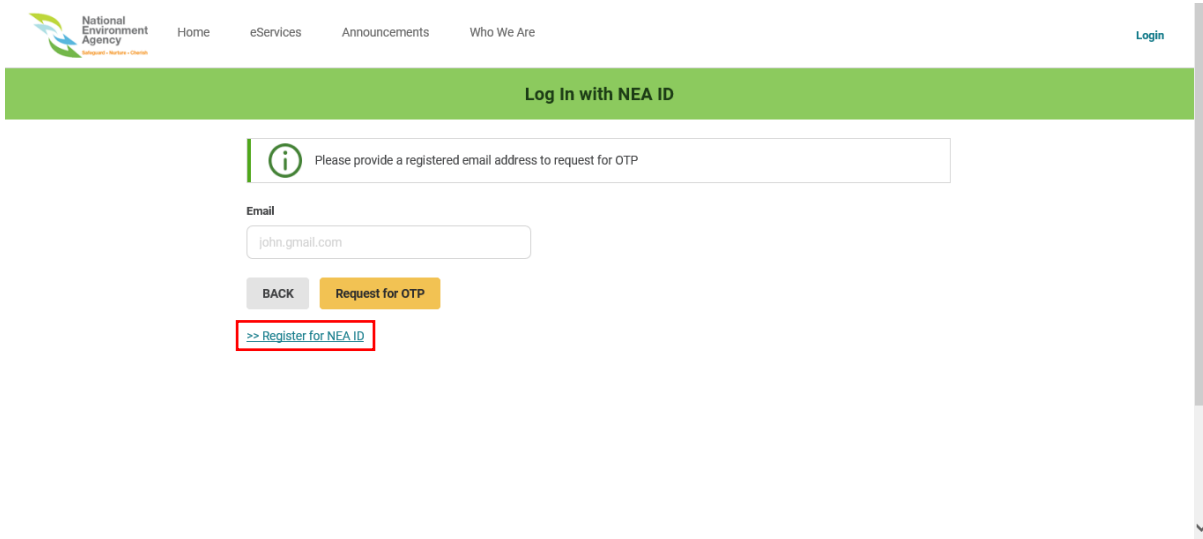
1C: Creating NEA Account

Step 1: Click on “I don’t have a SingPass”.



The screenshot shows the NEA ePORTAL homepage. At the top is the NEA logo and navigation links: Home, eServices, Announcements, and Who We Are. The main heading is "Welcome to ePORTAL". Below it, a message states: "We are pleased to announce the soft launch of our ePortal, designed to provide one-stop convenience for all your NEA transactions. We seek your understanding as we work to progressively improve it. Thank you." There are two login buttons: "Log in with singpass" for Individuals and "Log in with singpass" for Organizations. A red box highlights the link "I don't have a SingPass >". On the right, there is a search bar and a "Categories" section with links to "After Death", "Payment", "Public Education & Partnership", "Pollution Control", "Port Health", and "Development".

Step 2: Click on “Register for NEA ID”.



The screenshot shows the NEA ID registration page. At the top is the NEA logo and navigation links: Home, eServices, Announcements, and Who We Are. A "Login" link is visible on the right. A green banner reads "Log In with NEA ID". Below this, a message says: "Please provide a registered email address to request for OTP". There is an "Email" field with "john@gmail.com" entered. Below the field are "BACK" and "Request for OTP" buttons. A red box highlights the link ">> Register for NEA ID".



Step 3: Read through the terms and conditions and click on the box. Click “Next” to proceed.


[Home](#)
[eServices](#)
[Announcements](#)
[Who We Are](#)
[Login](#)

Apply with NEA ID


 Apply for a NEA ID to use our services if you do not have a SingPass or CorpPass.

You Will Need:

- Your email address on hand.

You Should Know:

- Some transactions cannot be performed with a NEA ID. We strongly advise that you use your SingPass or CorpPass wherever possible.

Before You Start:

☒ have read the T&Cs.

Step 4: Fill in the necessary fields and click on “create”. Your account will be created and you can now login via the email that you have registered.

Apply for NEA ID

Name

Email

Contact No. (Optional)
 +65


[Home](#)
[eServices](#)
[Announcements](#)
[Who We Are](#)
[Login](#)

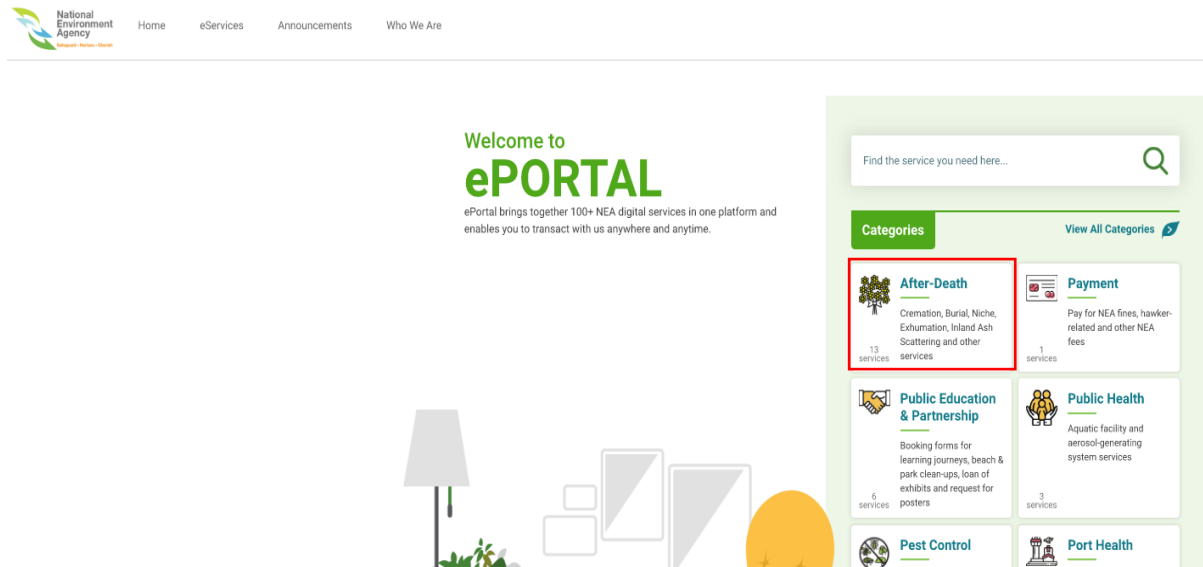
Your account is created


 We remind you that some of the transactions cannot be performed with a NEA ID. We strongly advise that you use your SingPass or CorpPass wherever possible.

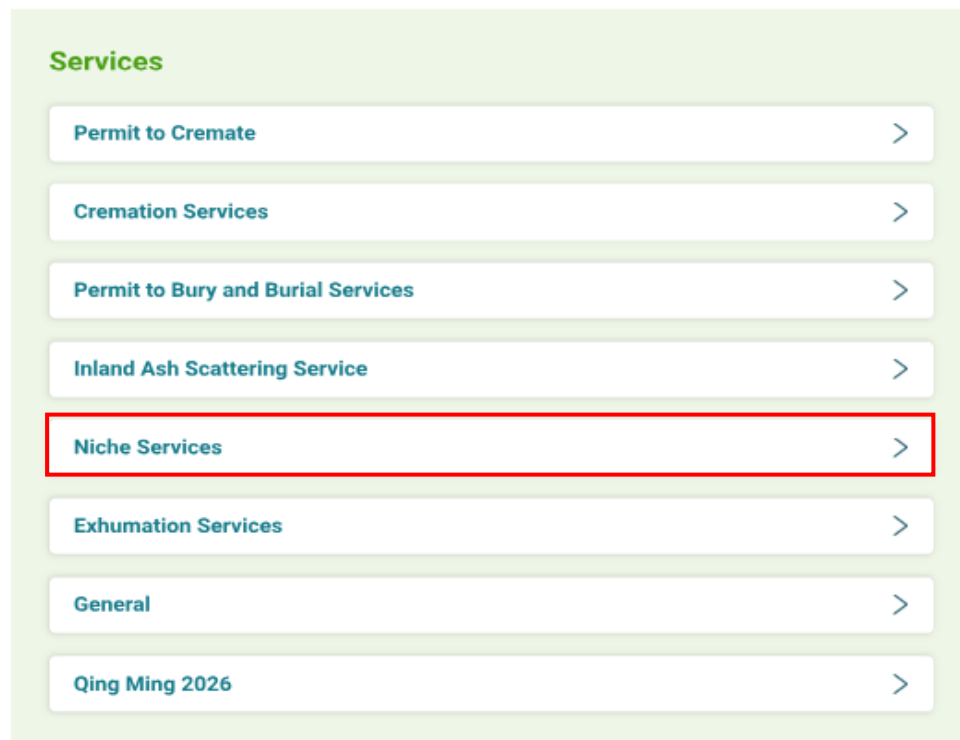


2: Application for Removal of Urn(s) and Surrender Niche Lease

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Niche Services”.



Step 3: Click on “Application for Removal of Urns and Surrender Niche Lease”.

Application for Niche in Government Managed Columbarium
Available

(FOR RECENTLY DECEASED ONLY) — This application is meant for applicants who wish to book a niche in a NEA-managed columbarium for a deceased Singaporean Citizen/Permanent Resident only. (NOT FOR EXHUMED OR TRANSFER OF REMAINS) – Please visit Choa Chu Kang Cemetery Office or Mandai Crematorium and Columbarium office directly instead.
Estimated time required: 20 minutes

Application for Removal of Urn(s) and Surrender Niche Lease
Available

Permission is required from Agency to remove urn from an existing niche at any Government Columbarium. There will not be any form of refund for the surrender of lease of niche. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the original applicant, you are required to get the authorization of the OA before you proceed further.
Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click on “Next” to begin filling the form.


Home eServices Announcements Who We Are

Hello DEWANARA VANASAMIN

Home > eServices > Application for Removal of Urn(s) and Surrender Niche Lease

Application for Removal of Urn(s) and Surrender Niche Lease

Permission is required from Agency to remove urn from an existing niche at any Government Columbarium. There will not be any form of refund for the surrender of lease of niche. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the original applicant, you are required to get the authorization of the OA before you proceed further.

This form takes about 10 minutes to complete.

You Will Need:

1. Deceased's Particulars
2. Applicant's/Next of Kin's Particulars
3. Representative's Particulars
4. Letter of Acceptance (LoA)
5. Original Applicant's (OA) IC scan/photograph

You Should Know:

Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT

Back to top

National NATIONAL ENVIRONMENT AGENCY

CONNECT WITH US

Step 5: Fill in all the necessary details and click “Next”. If you have logged in using your SingPass, most of your personal information would be auto-filled and you only need to check through the information.

Application for Removal of Urn(s) and Surrender Niche Lease

Personal Information

General

Name

Mr

DEWANARA VANASAMIN

NRIC / FIN

S3100003C

Registered Address

Postal Code

000138

Registered Address

Postal Code

000138

Block / House No

138

Street Name

SIMEI STREET 1

Floor No (Optional)

38

Unit No (Optional)

10

Building Name (Optional)

Contact

Mobile No.

Building Name (Optional)

Contact

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Save as Draft

Next

Back to top

14

Step 6A: If you are applying on behalf of someone, click No for “Are you the requestor” and fill in the details of the requestor and click “Next. Otherwise, click yes and refer to Step 6B.



Hello 
DEWANARA VANASAMIN



Application for Removal of Urn(s) and Surrender Niche Lease

Requestor Information

Are you the requestor?

Yes
No

General

Name

Title

NRIC / FIN

Registered Address

Address Type

Standard
Non-Standard

Postal Code

Retrieve

Block / House No

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Contact

Mobile No.

Code

Other Contact No. (Optional)

Code

Email Address

Back
Save as Draft
Next

Back to top



NATIONAL ENVIRONMENT AGENCY
40 Scotts Road #13-00, Environment Building, Singapore 228231
www.nea.gov.sg

CONNECT WITH US







Step 6B: If you are the requestor click yes and you can proceed to the next section by clicking “Next”.

Application for Removal of Urn(s) and Surrender Niche Lease

Requestor Information

Are you the requestor?

Yes No

Back Save as Draft Next



Step 7A: If you only have a hard copy letter of Authorisation and do not have a reference number, click “No”. Attach a scanned copy of the letter of Authorisation and the Applicant’s NRIC/Passport by clicking on “Choose file”.

Application for Removal of Urn(s) and Surrender Niche Lease ×

Request Information

● ● ● ●

Proof of Authorisation

Do you have Letter of Authorisation Reference No.?

Upload Letter of Authorisation (.png, .jpg, .jpeg, .pdf - Maximum file size is 5MB) ⓘ

Applicant NRIC/Non-Singapore Passport (.png, .jpg, .jpeg, .pdf - Maximum file size is 5MB) ⓘ

Deceased Information

Death Certification No. (Optional)

Name

Gender

Date of Death

Select Date

The deceased is my...

Please Select ▼

Surrender/Removal Information

Removal Date

Mandai Columbarium ▼

Niche Type

Standard ▼

Block No.

D ▼

Room No. ⓘ

D109 ▼

Niche No

7

Move To

Scatter at Sea ▼

New Location/Remarks (Optional)



Step 7B: If you have previously filled an online letter of Authorisation and have the reference number, click “Yes” and fill in the remaining form. Then click “Next”.

Application for Removal of Urn(s) and Surrender Niche Lease ×

Request Information

● ● ● ●

Proof of Authorisation

Do you have Letter of Authorisation Reference No.?

Yes

No

Application Reference Number

Deceased Information

Death Certification No. (Optional)

Name

Deceased Information

Death Certification No. (Optional)

Name

Gender

Male

Female

Date of Death

Select Date

The deceased is my...

Please Select ▼

Surrender/Removal Information

Removal Date

Select Date

Please select ▼

Niche Type

Please select ▼

Block No.

Please select ▼

Room No. ⓘ

Please select ▼

Niche No

Move To

Please select ▼

New Location/Remarks (Optional)

Back

Save as Draft

Next



Step 8: Double check all the details that you have filled and click on the boxes for the 3 declarations. Click “Submit” to complete the application.



Hello 
DEWANARA VANASAMIN



Application for Removal of Urn(s) and Surrender Niche Lease

Confirmation

•••••

Step 1 of 4: Personal Information

General

Name
Mr. DEWANARA VANASAMIN

NRIC / FIN
S3100003C

Registered Address

Postal Code

New Location/Remarks (Optional)
-

Declaration

By submitting this form, I consent to

☒ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

☒ The particulars given are true to the best of my knowledge. I hereby agree to indemnify and hold harmless to NEA against any legal suit claims, damages, losses, expenses or costs (including those asserted by third parties) arising directly or indirectly from the installation/removal of the cremated remains.

☒ Terms & Conditions for Niche Installation/Removal Work:

a) Applicant shall produce the niche application receipt at time of installation/removal for verification purpose.
b) Applicant shall ensure the work is carried out in a proper manner by the appointed agent/contractor.
c) Plaque used shall be of approved material.
d) Applicant shall be responsible and to ensure that installation/removal work is performed at the correct niche.
e) No alteration to the niche size, design of paintwork is permitted.
f) Applicant shall make good any damage to any niche/facilities resulting from such work.

Back Submit





SUCCESS

Application for Removal of Urn(s) and Surrender Niche Lease

You have successfully completed the application form. We will process your application and get back to you within 5 working days

We would like to remind all contractors providing niche plaque engraving and performing removal and installation of cremated remains services in NEA's managed columbaria to adhere to the terms and conditions for the storage of ashes in government columbaria,

Upon completion of work, ensure all equipment/waste are removed before leaving site.

Transaction No.	Submission Time (GMT+8)	
APP-ARUSL-20190823-83416	Friday, 23 August 2019, 11:35 am	  

[Back to My Dashboard](#)

[Back to top](#) ^

Your application to NEA has been received (APP-ARUSL-20190730-45405). To view the details, <https://go.gov.sg/nea-eportal-stg>



Tap to load preview

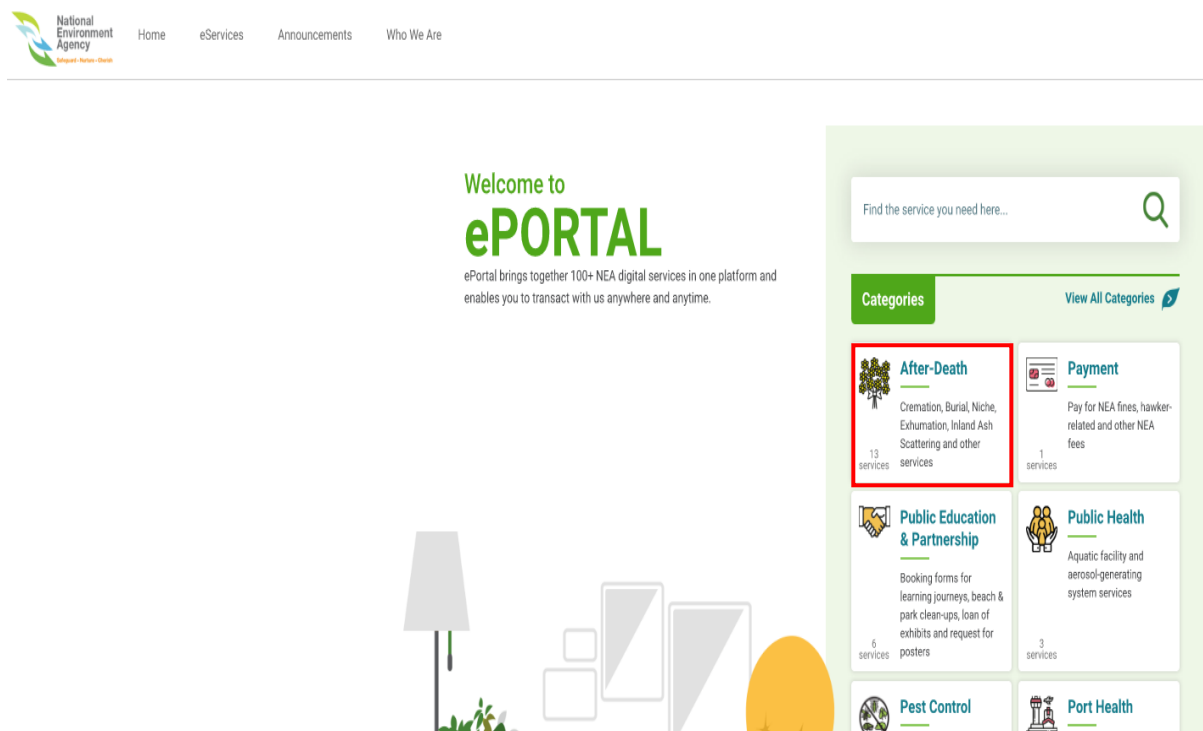


6 min



3: Viewing of Cremation Schedule

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Cremation Services”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#)



[Cremation Services](#)



[Permit to Bury and Burial Services](#)



[Inland Ash Scattering Service](#)



[Niche Services](#)



[Exhumation Services](#)



[General](#)



[Qing Ming 2026](#)



Step 3: Click on “Cremation Schedule”.

Services

[Permit to Cremate](#) >

Cremation Services

<

[Application for Cremation](#) Available

This application is meant for Next of Kin who wish to make a booking for cremation for the deceased.
Estimated time required: 20 minutes

[Cremation Schedule](#) Available

To view cremation schedule for the next seven days at Mandai Crematorium and Mandai North Crematorium
Estimated time required: 5 minutes

[Permit to Bury and Burial Services](#) >

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 4A: On this “Search” field screen, you may wish to do a search for the cremation schedule at Mandai Crematorium or Mandai North Crematorium based on the criteria “Date”, for example. Select the “Status” and “Service Hall” accordingly. Then click “Search”.

eServices > After Death > Cremation Schedule

Cremation Schedule

MANDAI CREMATORIUM

MANDAI NORTH CREMATORIUM

X

CURRENT SELECTION

20 Oct 2026 x
Service Hall 1 x
Available x

Date

20/10/2026

📅

Service Hall

Service Hall 1 ▼

Status

Available ▼

Note:
Some slots are reserved for same day cremation and will only be available on the day of cremation.

Search
Clear

Service Hall ▲	Time ▼	Applicant's Name ▼	Status ▼	Deceased's Name ▼
Service Hall 1	03:30 PM		● Available	
Service Hall 1	07:15 PM		● Available	

⏪ ⏩

Page 1 of 1

Displaying Row 5

1 - 2 of 2 items



Step 4B: Based on your search criteria under Step 4A, the cremation schedule timeslots at Mandai Crematorium will be displayed for your viewing. For example, you will be able to view the available cremation timeslots for booking purposes.

[eServices](#) > [After Death](#) > [Cremation Schedule](#)

Cremation Schedule

MANDAI CREMATORIUM

MANDAI NORTH CREMATORIUM

X

CURRENT SELECTION

20 Oct 2026 x
Service Hall 1 x
Available x

Date

20/10/2026

📅

Service Hall

Service Hall 1 ▼

Status

Available ▼

Note:
Some slots are reserved for same day cremation and will only be available on the day of cremation.

Search
Clear

Service Hall ▲	Time ▼	Applicant's Name ▼	Status ▼	Deceased's Name ▼
Service Hall 1	03:30 PM		● Available	
Service Hall 1	07:15 PM		● Available	

⏪ ⏩

Page 1 of 1

Displaying Row 5

1 - 2 of 2 items



Step 5A: Alternatively, on this “Search” field screen, if you wish to refine on your search criteria, you may key in your current selection of “Date”, “Service Hall”, and “Status” and click “Search”. You can display more information per row by clicking on the “Displaying Row”.

[eServices](#) > [After Death](#) > [Cremation Schedule](#)

Cremation Schedule

MANDAI CREMATORIUM
MANDAI NORTH CREMATORIUM

✕

CURRENT SELECTION

20 Oct 2026

x

Service Hall

Date

Service Hall

Status

20/10/2026

Service Hall 1

Available

Note:

Some slots are reserved for same day cremation and will only be available on the day of cremation.

Search

Clear

Service Hall ▲	Time ▼	Applicant's Name ▼	Status ▼
Service Hall 1	03:30 PM		● Available
Service Hall 1	07:15 PM		● Available

⏪ ⏩

Page 1 of 1

Displaying Row 5

1 - 2 of 2 items



Step 5B: Based on Step 5A, the cremation schedule timeslots at Mandai Crematorium will be displayed for your viewing.

[eServices](#) > [After Death](#) > [Cremation Schedule](#)

Cremation Schedule

MANDAI CREMATORIUM

MANDAI NORTH CREMATORIUM

×

CURRENT SELECTION

20 Oct 2026 x
Service Hall 1 x
Available x

Date 20/10/2026 📅

Service Hall Service Hall 1 ▼

Status Available ▼

Note:
Some slots are reserved for same day cremation and will only be available on the day of cremation.

Search
Clear

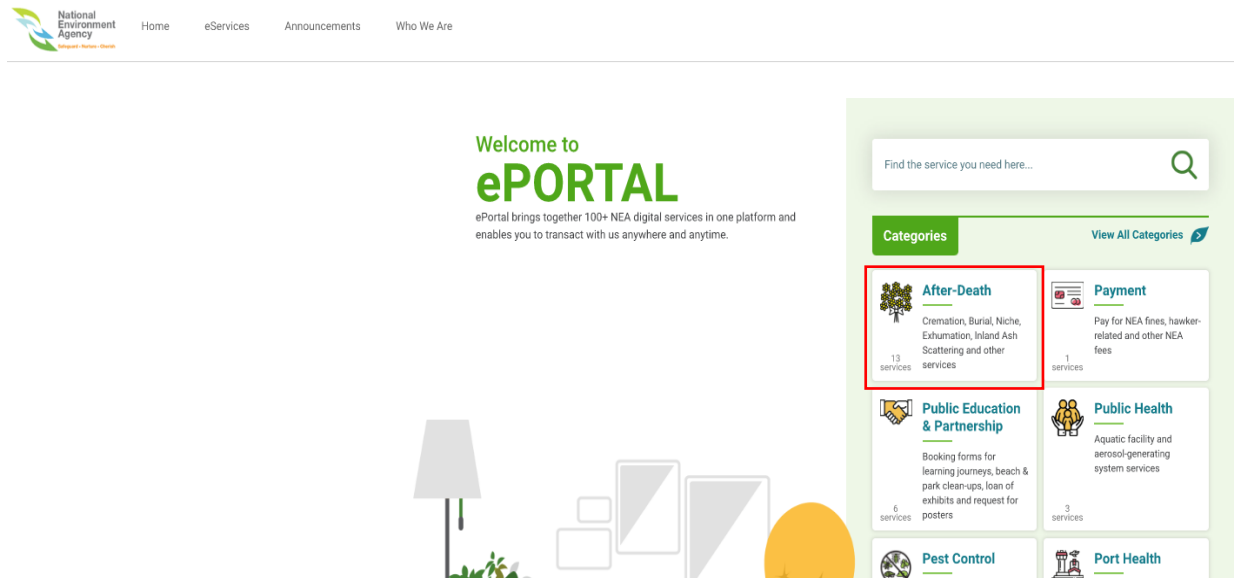
Service Hall ▲	Time ▼	Applicant's Name ▼	Status ▼	Deceased's Name ▼
Service Hall 1	03:30 PM		● Available	
Service Hall 1	07:15 PM		● Available	

⏪
⏩
Page
1
of 1
⏪
⏩
Displaying Row 5 1 - 2 of 2 items



4: Application for Permit to Cremate Body

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Permit to Cremate”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#) >

[Cremation Services](#) >

[Permit to Bury and Burial Services](#) >

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 3: Click on “Application for permit to cremate body”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

Permit to Cremate



Application for Permit to Cremate Body

Available

A permit is required to cremate a body in Singapore and the Permit to Cremate Body is needed before making a booking for cremation. Prior to applying for the permit to cremate body, the family should decide whether the body will be cremated at a Government or private crematorium. Application for Permit to Cremate Body must be made before making a booking for cremation for the deceased.

Estimated time required: 10 minutes

Cremation Services



Permit to Bury and Burial Services



Inland Ash Scattering Service



Niche Services



Exhumation Services



General



Qing Ming 2026



Step 4: Read through the key information about the form and click “Next” to begin filling the form.

[Home](#) > [eServices](#) > [Application for Permit to Cremate Body](#)

Application for Permit to Cremate Body

A permit is required to cremate a body in Singapore and the Permit to Cremate Body is needed before making a booking for cremation. Prior to applying for the Permit to Cremate Body, the Next-of-Kin should decide whether the body will be cremated at a Government or private crematorium.

This form takes about 10 minutes to complete.

You Will Need:

1. Deceased Details (e.g. digital death certificate number, name, religion, and place of cremation of the deceased)
2. Next-of-Kin Details (e.g. relationship to the deceased)
3. Supporting Documents:
 - Document of heart pacemaker / devices removed from the body of the deceased, if applicable
 - Digital Death Certificate (in English), if applicable
 - Requester's NRIC / Driving Licence / Passport, if applicable
4. Additional Supporting Documents (only required if the deceased is a foreigner working in Singapore):
 - Scan copy of work permit
 - Scan copy of deceased's passport
 - Scan copy of supporting document to show that family's consent has been sought and family has authorised the employer to apply for Permit to Cremate
 - Scan copy of Port Health Coffin Permit (If deceased passed away overseas)

You Should Know:

1. You need to have one of the following [documents](#) on written confirmation of death to apply for Permit to Cremate.
 - Digital Death Certificate
 - Manual Confirmation of Death (mCOD)
 - Public Hospital Printout (NEHR)
2. This application shall be made by:
 - (a) an immediate family member or nearest surviving relative of the deceased person; or
 - (b) a person who is authorised to do so by any of the persons mentioned in (a); or
 - (c) any other person who has given sufficient reason as to why the application is not made by an executor or nearest surviving relative of the deceased person
3. Please submit only ONE correct application for Permit to Cremate.
4. Any amendment after submission will require resubmission of the form. You will be required to cancel the application and re-submit a new application. Please approach the service counters at Mandai Crematorium and Columbarium Complex for assistance.
5. If you do not receive the in-principle approval of the permit 1 hour after submission of your application, please approach the service counters at Mandai Crematorium and Columbarium Complex for assistance.

Mandai Crematorium and Columbarium Complex
 - Address: 300 Mandai Road, Singapore 779393
 - Office operating hours: Monday to Sunday, 8:30 am to 4:30 pm
6. Applicant is required to submit an Application for Permit to Cremate before the deceased is cremated either at Mandai Crematorium or Private Crematoria (Kong Meng San Phor Kark See Monastery and Tse Tho Aum Temple).
7. Please note that Choa Chu Kang Crematorium only provides cremation service for unclaimed deceased from hospitals.

Service Fees:

No service fee required.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using CorpPass, most of the company information would be auto-filled and you only need to check through the information.

Application for Permit to Cremate Body
✕

Organisation Information

● ● ● ● ●

General

Organisation Name

UDN

Registered Address

Postal Code

Block / House No

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Contact Person

Name

Title ▾

Mobile No.

+65

Other Contact No. (Optional)

Code ▾

Email Address

Requester Details

Requester: Original Applicant / Next of Kin

Upload NRIC / Driving License / Passport (front / back) of Requester (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB. Optional)

Choose File

☐ To the best of my knowledge the deceased person has left no written direction that he/she should not be cremated, and cremation is allowed based on the deceased's religion.

Save as Draft

Next



Step 6A: Select “Adult/ Child” if deceased is an adult or child. Fill in the deceased’s death certificate no. and date of death and click “Retrieve Deceased Details”. Fill in all necessary information. Then click “Next”.

Application for Permit to Cremate Body
×

Deceased Details

● ● ● ●

The Permit to Cremate is for...

☒ Adult/Child
☐ Stillbirth

Deceased Details

Did the deceased pass away in Singapore?

Death Certificate No.

Date of Birth



Date of Death



Name

ID Type

NRIC

Religion 

To the best of your knowledge, is there evidence of heart pacemaker / electronic devices in the body of the deceased?

☐ There is no evidence suggesting the presence of a pacemaker or similar device in the body of the deceased / There is a pacemaker or similar device in body of the deceased but it has been removed.
☒ There is a pacemaker that cannot be removed by the doctor and needs to be removed by a mortician.

Upload Certification Letter on Removal of Pacemaker (.pdf, .xlsx, .docx, .png, .jpg, .jpeg - Maximum file size is 5MB. Optional)

Place of Cremation



Deceased's Registered Address

Address Type

Standard

Non-Standard

Postal Code

117965

Retrieve

Block / House No

8

Street Name

SPRINGWOOD TERRACE

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

SPRINGWOOD

Back

Save as Draft

Next



Step 6B: Select “Stillbirth” if deceased is a stillbirth baby. Fill in the deceased’s information. Enter the deceased baby’s name as “Baby of Jeremy Koh” if there is no designated name. Then click “Next”.

Application for Permit to Cremate Body
×

Deceased Details

● ● ● ●

The Permit to Cremate is for...

☐ Adult/Child
☒ Stillbirth

Deceased Details

Stillbirth Registration No.

4464214J

Date of Birth

27/10/2021

Date of Death

27/10/2021

Name

Mr

Baby of Jeremy Koh

ID Type (optional)

NRIC

FIN

Passport

Citizenship

Religion

Select Religion

Race

Select Race

Gender

Male

Female

Unknown

Cause of Death

Place of Cremation

Mandai Crematorium



Deceased's Registered Address

Address Type

Standard

Non-Standard

Postal Code

117965

Retrieve

Block / House No

8

Street Name

SPRINGWOOD TERRACE

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

SPRINGWOOD

Back

Save as Draft

Next



Step 7A: For deceased with NOK or claimed body, fill in the requestor's and first Next-of-Kin (NOK)'s details and click "Next".

Application for Permit to Cremate Body ✕

Next of Kin Details

● ● ● ●

Next of Kin Details

The first Next of Kin details will be treated as the primary applicant. Additional Next of Kin details are optional.

Requester Detail ✕

Name

Title

ID Type

NRIC FIN Passport

Citizenship

☐ Requester is a Singapore PR

Gender

Male Female Unknown

Registered Address

Address Type

Standard Non-Standard

Postal Code

228231 Retrieve

Address

48 SCOTTS ROAD ENVIRONMENT BUILDING SIN

Block / House No.

48

Street Name

SCOTTS ROAD

Floor No (Optional) **Unit No (Optional)**

Building Name (Optional)

ENVIRONMENT BUILDING

Contact

Mobile No.

+65

Other Contact No. (Optional) ☐

Code

Email Address

The Next of Kin is the deceased's ...

Select relationship with the deceased

Next of Kin #1 ▼

Next of Kin #2 ▼

Add Next of Kin

Back
Save as Draft
Next



Step 7B: For unclaimed deceased's body from hospital cases/destitute cases, fill in the requestor's details and first Next-of-Kin (NOK)'s details using deceased's details (eg. deceased's NRIC, etc). Indicate "other non-family member" under relationship field. Then click "Next".

Application for Permit to Cremate Body ✕

Next of Kin Details

● ● ● ●

Next of Kin Details

The first Next of Kin details will be treated as the primary applicant. Additional Next of Kin details are optional.

Requester Detail ✕

Name

Title

ID Type

NRIC FIN Passport

Citizenship

☐ Requester is a Singapore PR

Gender

Male Female Unknown

Registered Address

Address Type

Standard Non-Standard

Postal Code

229231 Retrieve

Address

48 SCOTTS ROAD ENVIRONMENT BUILDING SIN

Block / House No

48

Street Name

SCOTTS ROAD

Floor No (Optional) **Unit No (Optional)**

Building Name (Optional)

ENVIRONMENT BUILDING

Contact

Mobile No.

+65

Other Contact No. (Optional) ☐

Code

Email Address

The Next of Kin is the deceased's ...

Select relationship with the deceased

Next of Kin #1 ✕

Next of Kin #2 ✕

Add Next of Kin

Back
Save as Draft
Next



Important Note:

1. This note is applicable to application of Permit to Bury (PTB) and application of Permit to Cremate (PTC) for **unclaimed deceased's body from hospitals/ hospices/ nursing homes** upon completion of the death registration process. The steps are as such:
2. For unclaimed body from hospital cases/destitute cases, hospital staff can print the digital Death Certificate and hand the printout to the party who needs it for the disposal of the body e.g. funeral director/Medical Social Worker (MSW)/voluntary services). To elaborate, the hospitals/ hospices/ nursing homes **will i) extend a hardcopy of the digital death certificate and ii) provide a letter of authorisation (LOA) authorising the social worker (SW) /funeral director (FD)** appointed for the case to apply for cremation. With the copy of the digital death certificate and LOA, the SW/FD can apply for the PTB/PTC online via NEA's ePortal.
3. Subsequently for booking of burial/cremation **of unclaimed body**, the SW/FD will follow existing procedures i.e. to contact and check with relevant Choa Chu Kang Cemetery (CCK) service counters on the slot availability before proceeding to CCK. Alternatively, a cremation slot at Mandai Crematorium (MCC) or Mandai North Crematorium (MNC) can also be secured for deceased who has no known surviving NOK or relatives, or NOK was uncontactable or uninvolved with a letter of authorisation from the hospitals/ hospices/ nursing homes.
4. **Only for unknown bodies**, applications for PTB and booking of burial **can be made** over at service counters located at CCK Cemetery Complex.
5. For deceased who are foreigners with Next-of-Kin of Singapore nationality or Singapore Permanent Residents, applications for PTB and booking of burial can be made over at service counters located at CCK Cemetery Complex. Please do not apply PTB online via NEA ePortal service.



Step 8: Double check all the details that you have filled and click on the box for the declaration. Click “Submit” to complete the application.

Application for Permit to Cremate Body
×

Confirmation

• • • • •

Step 1 of 3: Applicant Information

General

Organisation Name
ABC Company

UEN
T18FC0001A

Registered Address

Postal Code
117438

The Next of Kin is the deceased's
Spouse

Declaration

By submitting this form,

☒ I consent to NEA's [terms](#)

Back

Submit



SUCCESS

Application for Permit to Cremate Body

You have successfully submitted the application for Permit to Cremate Body. We will process your application and get back to you soon.

Thank you.

Transaction No. APP-PMTTC-20211217-16960	Submission Time (GMT+8) Friday, December 17, 2021 1:42 AM
--	---

Common next action:

Application for Cremation
After Death
 This application is meant for Next of Kin who wish to make a booking for cremation for the deceased.

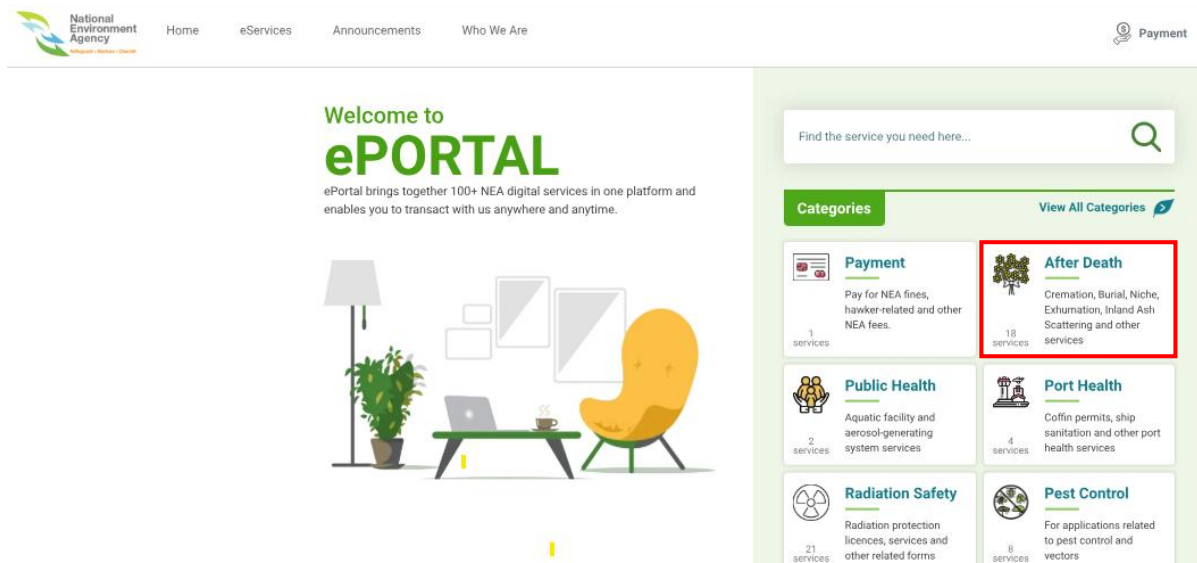
Available

Back to My Dashboard



5: Application for Permit to Bury Body

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Permit to Bury and Burial Services”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#) >

[Cremation Services](#) >

[Permit to Bury and Burial Services](#) >

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 3: Click on “Application for Permit to Bury”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#) >

[Cremation Services](#) >

[Permit to Bury and Burial Services](#) ✓

Application for Permit to Bury

Available

A permit is required to bury a body in Singapore, and the Permit to Bury is needed before making a booking for burial.

Estimated time required: 20 minutes

Application for Permit to Erect a Tombstone/Monument

Available

You will need a permit to erect a tombstone or monument and to inscribe on such tombstone or monument in accordance with Regulation 10 of the Environmental Public Health (Cemeteries) Regulation 1978

Estimated time required: 10 minutes

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 4: Read through the key information about the form and click “Next” to begin filling the form.

Application for Permit to Bury

A permit is required to bury a body in Singapore, and the Permit to Bury is needed before making a booking for burial.

This form takes about 20 minutes to complete.

You Will Need:

1. Deceased Details (e.g. digital death certificate number, name, religion, and place of burial of the deceased)
2. Next-of-Kin Details (e.g. relationship to the deceased)
3. Supporting Documents:
 - Requester's NRIC / Driving License / Passport
 - Deceased's Digital Death Certificate
 - Hospital Memo (For Foetus)
4. Letter of Authorization

You Should Know:

1. You need to have one of the following documents on written confirmation of death to apply for Permit to Bury.
 - Digital Death Certificate
 - Manual Confirmation of Death (mCOD)
 - Public Hospital Printout (NEHR)
2. This application shall be made by:
 - (a) a person who is authorised to do so by an immediate family member of nearest surviving relative of the deceased person.
 - (b) any other person who has given sufficient reason as to why the application is not made by an executor or nearest surviving relative of the deceased person
3. Please submit only ONE correct application for Permit to Bury.
4. Any amendment after submission will require resubmission of the form. You will be required to cancel the application and re-submit a new application. Please approach the service counters at Choa Chu Kang Cemetery Office for assistance.

Choa Chu Kang Cemetery Office

- Address: 940 Old Choa Chu Kang Road, Singapore 698910
- Office operating hours: Monday to Sunday, 8:30 am to 4:30 pm
- Closed for lunch from 1pm to 2pm

Service Fees:

Click [here](#) for the service fees.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using CorpPass, most of the company information would be auto-filled and you only need to check through the information.

Application for Permit to Bury
×

Organisation Information

General

Organisation Name

ABC Company

UEN

T18FC0001A

Registered Address

Postal Code

117438

Block / House No (Optional)

10

Street Name

Pasir Panjang Road

Floor No (Optional)

10

Unit No (Optional)

01

Building Name (Optional)

Mapletree Business City

Contact Person

Name

Title ▾

Mobile No.

+65

Other Contact No. (Optional) ⓘ

Code ▾

Email Address

Applicant Details

Upload Letter of Authorisation (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB)

Choose File

Save as Draft

Next



Step 6A: Select “Adult/ Child” if deceased is an adult or child. Fill in the deceased’s death certificate no. and date of death and click “Retrieve Deceased Details”. Fill in all necessary information. Then click “Next”.

Application for Permit to Bury
×

Deceased Details

● ● ● ● ●

The burial is for...

☒ Adult/Child
☐ Stillbirth (above 24 Weeks)
☐ Foetus (24 weeks and below)

Deceased Details

Has the death been reported/registered in Singapore?

Death Certificate No.

260420B

Death Certificate Date

01/09/2026 

Date of Birth

01/01/1923 

Date of Death

20/04/2026 

Retrieve Deceased Details

Name

Mr DC NAME 260420B

NRIC

S4001041F

Religion

Buddhist



Deceased's Registered Address

Address Type

☒ Standard☐ Non-Standard

Postal Code

Block / House No (Optional)

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Supporting Documents

Upload Death Certificate (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB. Optional)



Step 6B: Select “Stillbirth” if deceased is above 24 weeks. Fill in the deceased’s stillbirth registration no., stillbirth certification date and date of death. Fill in all necessary information. Then click “Next”.

Application for Permit to Bury
×

Deceased Details

●
●
●
●
●

The burial is for...

☐ Adult/Child
☒ Stillbirth (above 24 Weeks)
☐ Foetus (24 weeks and below)

Deceased Details

Stillbirth Registration No.

260420T

Stillbirth Certificate Date

20/04/2026 

Date of Birth

20/04/2026 

Date of Death

20/04/2026 

Name

Mr ▼

Jeremy's Baby

NRIC (Optional)

Religion

Christian ▼

Sex

Male

Female



Deceased's Registered Address

Address Type

Standard

Non-Standard

Postal Code

117965

Retrieve

Block / House No (Optional)

8

Street Name

SPRINGWOOD TERRACE

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

SPRINGWOOD

Back

Save as Draft

Next



Step 6C: Select “Foetus” if deceased is 24 weeks and below. Fill in the deceased’s religion and all necessary information upload hospital memo. Then click “Next”.

Application for Permit to Bury ×

Deceased Details

The burial is for...

☐ Adult/Child

☐ Stillbirth (above 24 Weeks)

☒ Foetus (24 weeks and below)

Deceased Details

Religion

Freethinker ▼

Parent's Name

Mrs ▼ Tan

Parent's NRIC

Supporting Documents

Upload Hospital Memo (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB)

Choose File

Back Save as Draft **Next**



Step 7A: For deceased with NOK or claimed body, fill in the requestor's and first Next-of-Kin (NOK)'s details. If the requestor is Next-of-Kin (NOK), check the box and click "Next".

Application for Permit to Bury

Next of Kin Details



Next of Kin Details

The first Next of Kin's details will be treated as the Original Applicant.
Additional Next of Kin details are optional.

Requester Detail

Name

Title

ID Type

Citizenship

☐ Requester is a Singapore PR

Upload NRIC / Driving License / Passport (front / back) of Requester (.jpg, .jpeg, .png, .pdf - Up to 2 files can be uploaded with a maximum size of 5 MB per file. Optional)

Registered Address

Address Type

Postal Code

Contact

Mobile No.

Other Contact No. (Optional) ^①

Code

Email Address

The Next of Kin is the deceased's ...

Next of Kin #1 (Original Applicant)

☒ Use requestor's details for next-of-kin (original)



Step 7B: For unclaimed deceased's body from hospital cases/destitute cases, fill in the requestor's details and first Next-of-Kin (NOK)'s details using deceased's details (eg. deceased's NRIC, etc). Indicate "other non-family member" under relationship field. If the requestor is Next-of-Kin (NOK), check the box and click "Next".

Application for Permit to Bury

Next of Kin Details

Next of Kin Details

The first Next of Kin's details will be treated as the Original Applicant.
 Additional Next of Kin details are optional.

Requester Detail

Name

Title ▾

ID Type

NRIC

FIN

Passport

Citizenship

☐ Requester is a Singapore PR

Upload NRIC / Driving License / Passport (front / back) of Requester (.jpg, .jpeg, .png, .pdf - Up to 2 files can be uploaded with a maximum size of 5 MB per file. Optional)

Add Files

Registered Address

Address Type

Standard

Non-Standard

Postal Code

228231

Retrieve

Contact

Mobile No.

+65

Other Contact No. (Optional) ⓘ

Code ▾

Email Address

The Next of Kin is the deceased's ...

Select relationship with the deceased

Next of Kin #1 (Original Applicant)

☒ Use requestor's details for next-of-kin (original)

Add Next of Kin

Back

Save as Draft

Next

↑

Important Note:

1. This note is applicable to application of Permit to Bury (PTB) and application of Permit to Cremate (PTC) for **unclaimed deceased's body from hospitals/ hospices/ nursing homes** upon completion of the death registration process. The steps are as such:
2. For unclaimed body from hospital cases/destitute cases, hospital staff can print the digital Death Certificate and hand the printout to the party who needs it for the disposal of the body e.g. funeral director/Medical Social Worker (MSW)/voluntary services). To elaborate, the hospitals/ hospices/ nursing homes **will i) extend a hardcopy of the digital death certificate and ii) provide a letter of authorisation (LOA) authorising the social worker (SW) /funeral director (FD)** appointed for the case to apply for cremation. With the copy of the digital death certificate and LOA, the SW/FD can apply for the PTB/PTC online via NEA's ePortal.
3. Subsequently for booking of burial/cremation **of unclaimed body**, the SW/FD will follow existing procedures i.e. to contact and check with relevant Choa Chu Kang Cemetery (CCK) service counters on the slot availability before proceeding to CCK. Alternatively, a cremation slot at Mandai Crematorium (MCC) or Mandai North Crematorium (MNC) can also be secured for deceased who has no known surviving NOK or relatives, or NOK was uncontactable or uninvolved with a letter of authorisation from the hospitals/ hospices/ nursing homes.
4. **Only for unknown bodies**, applications for PTB and booking of burial **can be made** over at service counters located at CCK Cemetery Complex.
5. For deceased who are foreigners with Next-of-Kin of Singapore nationality or Singapore Permanent Residents, applications for PTB and booking of burial can be made over at service counters located at CCK Cemetery Complex. Please do not apply PTB online via NEA ePortal service.



Step 8: Select your place of burial, burial date and available burial timeslots. Then click “Next”.

Application for Permit to Bury

Burial Booking Information

Burial Booking

Place of Burial

CCK-MUSLIM CEMETERY

Burial Date

04/09/2026

Retrieve Burial Timeslots

Time of Arrival

09:30 AM

10:15 AM

11:00 AM

11:45 AM

12:30 PM

13:15 PM

14:00 PM

14:45 PM

15:30 PM

16:15 PM

17:00 PM

17:45 PM

Payment Details

Total Amount

\$315

Back

Save as Draft

Next



Step 9: Double check all the details that you have filled and click on the boxes for the declaration. Click “Submit” to complete the application.



Payment

Notifications

Hello
ABC (

Application for Permit to Bury

Confirmation

• • • • •

Step 1 of 4: Applicant Information

General

Organisation Name

ABC Company

UEN

T18FC0001A

Step 4 of 4: Burial Booking Information

Burial Booking

Place of Burial

CCK-MUSLIM CEMETERY

Burial Date

04/09/2026

Time of Arrival

09:30 AM

Payment Details

Total Amount

\$315

Declaration

☒ By submitting this form,

- I have read, understood and agree to the Application for Burial's [Terms & Conditions](#).
- I consent to NEA's [terms](#).
- I have read, understood, and agree to [Burial Verification Process and Safety Requirements](#).

☒ I acknowledge and agree to comply with all terms and conditions of this permit application and understand that non-compliance may result in enforcement action.

Back

Submit



Step 10: Proceed to payment to confirm your booking.

Submission Received

Application for Permit to Bury

You have successfully submitted the Application for Permit to Bury.

Please proceed to make payment within 30 minutes. Only when payment is received can we process the application.

If the payment is not received within 30 minutes, the application will be canceled.

We will be sending you an acknowledgement email within the next 2 minutes and will get back to you within **3 working days**.

Thank you.

Transaction No.	Submission Time (GMT+8)	
APP-APTBB-20260901-40555	Tuesday, September 1, 2026 7:24 PM	  

Total Amount: \$315

☒ have read and agreed to the [terms and conditions](#)

[Proceed to Payment](#)

[Back to My Dashboard](#)

*You can complete this payment now or choose to combine payments for multiple applications later at the ["My Payments"](#) page

Thank you for using our online services. We hope that you had a positive experience with the transaction.



Step 11: Select the Payment Mode and click Proceed”.



Payment Mode

Total Amount Payable : \$ 315.00
Please select your preferred payment mode and click the "Proceed" button.

Payment Mode	Description
☒ 	For VISA/MASTER Card Credit and Debit Cards
☐ 	For Customers with Internet Banking Accounts



Notes :

- Please avoid using browser's BACK button or RELOAD/REFRESH functions or close this browser to prevent unexpected behaviours. Use the buttons provided in the web page.
- Please disable browser's Pop-up Blocker option (Internet Option – Privacy) or include the following domains to the list of allowed sites under browser's Pop-up Blocker settings (Internet Options):
 - www.enets.sg
 - dbstd2pay.dbs.com (For DBS/POSB Account holders)
 - pibenets.uob.com.sg (For UOB Account holders)
 - www.citibank.com.sg (For Citibank Account holders)
 - www.ocbc.com (For OCBC Account holders)
 - www.plus.com.sg (For Plus! Account holders)
 - ibank.standardchartered.com.sg (For Standard Chartered Account holders)



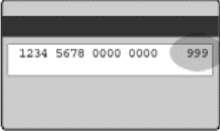
Step 12: Fill in necessary details and click “Submit”. After submitting the payment, **do not** click the browser “Back” icon as the authentication process will take a short while for it to complete.

Display Name	TEST: NATIONAL ENVIRONMENT
Merchant Reference Code	AGENCY
Nets Reference Code	OSS2026083102445
Amount	20260831131711295
	SGD 315.00

Payment Methods



Name on Card	
Card Number	
CVV/CVV2	Key in the 3-digit security code found at the back of your credit card.
Expiry Date	Month Year
Email	
	Submit Cancel



Step 13: The status of your successful e-Payment details can be found on your dashboard.

[Home](#) > [My Payments](#) > [Transaction Details](#)

Transaction ID: OSS2026100554035

Status : Success

eNETS Transaction No. : 20261005140446256

Payment Mode : Internet Banking

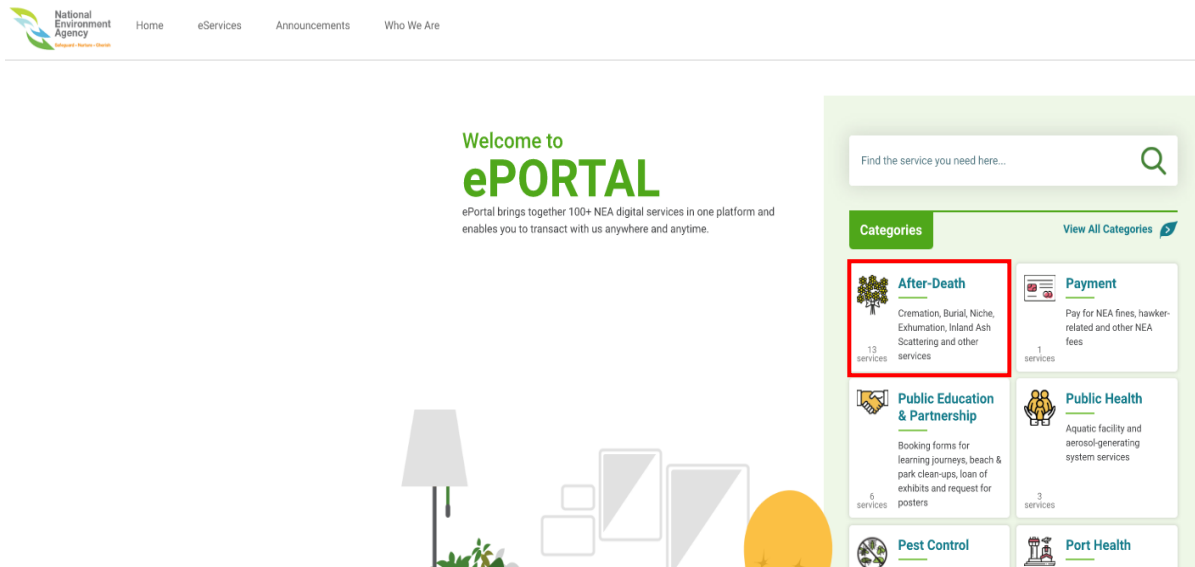
Amount : \$315.00

Details:			
Reference No.	Fee Type	Amount Due	Description
APP-APTBB-20261005-40748	APTBB	\$315.00	"Application for Permit to Bury"
Back Receipt			



6: Application for Cremation

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



The screenshot shows the National Environment Agency ePortal homepage. At the top, there is a navigation bar with the agency's logo and the text "National Environment Agency Safeguard • Nurture • Cherish". Below the navigation bar, the main content area features a "Welcome to ePORTAL" message, stating that the portal brings together 100+ NEA digital services in one platform and enables users to transact with the agency anywhere and anytime. To the right of the welcome message is a search bar with the placeholder text "Find the service you need here...". Below the search bar is a "Categories" section with a "View All Categories" link. The "Categories" section displays a grid of service categories, each with an icon, a title, a brief description, and a count of services. The "After-Death" category is highlighted with a red box. The categories shown are:

Category	Icon	Description	Services Count
After-Death	Tree and shovel	Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services	13
Payment	Receipt	Pay for NEA fines, hawkers-related and other NEA fees	1
Public Education & Partnership	Handshake	Booking forms for learning journeys, beach & park clean-ups, loan of exhibits and request for posters	6
Public Health	Person with thermometer	Aquatic facility and aerosol-generating system services	3
Pest Control	Globe with bug		
Port Health	Ship and person		



Step 2: Click on “Cremation Services”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#)



[Cremation Services](#)



[Permit to Bury and Burial Services](#)



[Inland Ash Scattering Service](#)



[Niche Services](#)



[Exhumation Services](#)



[General](#)



[Qing Ming 2026](#)



Step 3: Click on “Application for Cremation”.

Services

[Permit to Cremate](#) >

[Cremation Services](#) v

[Application for Cremation](#) Available

This application is meant for Next of Kin who wish to make a booking for cremation for the deceased.
Estimated time required: 20 minutes

[Cremation Schedule](#) Available

To view cremation schedule for the next seven days at Mandai Crematorium and Mandai North Crematorium
Estimated time required: 5 minutes

[Permit to Bury and Burial Services](#) >

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 4: Read through the key information about the form and click “Next” to begin filling the form.

 A Singapore Government Agency Website



[eServices](#)

Application for Cremation

This application is meant for Next-of-Kin who wish to make a booking for cremation for the deceased.

This form takes about 20 minutes to complete.

You Will Need:

1. Deceased Details (e.g. Death Certificate number, date of death)
2. Next-of-Kin (NOK) Details (e.g. name, NRIC, citizenship, gender, relationship to the deceased)
3. Supporting Documents:
 - Letter of Authorisation and copy of NOK's NRIC (front and back) / Passport, if applicable
 - Death Certificate in English and Deceased's Passport, if applicable
 - Hospital Memo, if applicable
 - Certificate of Registration of Stillbirth, if applicable.

You Should Know:

1. Please note that for online booking of a same-day cremation slot, the ePortal login cut off time is 2.30pm. Please call MCC Hotline @ 65545655 before 4.30pm for any assistance required.
2. You will need to make payment for the booking within 30 minutes of selecting a cremation session. Otherwise, you will need to resubmit the application.
3. Exiting the form without submission will reset any booking made.
4. Any amendment will require resubmission of the form.
5. [Refund Term](#): For any request for a refund of the amount paid, please submit via the Online Feedback Form [here](#) and provide the following details:-
 - Transaction identification number
 - Reasons for cancellation or refund

Service Fees:

1. Deceased under 10 years old - \$50.
2. Deceased 10 years old and above - \$100.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using CorpPass, most of the company information would be auto-filled and you only need to check through the information.

Application for Cremation
×

Organisation Information

General

Organisation Name

UEN

Registered Address

Postal Code

Block / House No

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Contact Person

Name

Title ▾

Mobile No.

+65

Other Contact No. (Optional) ⓘ

Code ▾

Email Address

Requester Details

Requester :
Original Applicant / Next of Kin

Do you have the Letter of Authorisation No.?

Yes

No

Letter of Authorisation Reference No.

Save as Draft

Next



Step 6: Fill in all the necessary information and then click “Next”.

Application for Cremation ×

Deceased Details

The cremation is for ...

☒ Adult/Child

☐ Stillbirth (28 Weeks old and above)

☐ Foetus (under 28 weeks old)

Deceased Details

The deceased has a ...

Death Certificate

Permit to Cremate

Death Certificate No.

COD-2019-SG-101033

Death Certificate Date

30/12/2019

Date of Birth

02/08/1949

Date of Death

18/12/2019

Retrieve Deceased Details

Name

Title

TESTDECEASED1033

NRIC/FIN/Passport No.

S3945199I

Citizenship

Singapore Citizen

Religion

Buddhist

Race

Chinese

Gender

Male

Female

Location of Funeral Wake

Select Location of Funeral Wake



Deceased's Registered Address

Address Type

Standard

Non-Standard

Postal Code

117965

Block / House No

8

Street Name

SPRINGWOOD TERRACE

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Supporting Documents

Upload Death Certificate in English (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB, Optional)

Choose File

Upload Passport (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB, Optional)

Choose File

Back

Save as Draft

Next

Back to top ^



Step 7: If the requestor is Next-of-Kin (NOK), check the box and fill in the remaining information and click “Next”.

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Application for Cremation ×

Next of Kin Details



Next of Kin Details

The requester and first Next of Kin's details are mandatory. Following that, additional Next of Kin are optional.

☒ The requester is NOK

Next of Kin #1 

Name

Title
 Name of S5075367J

NRIC/FIN/Passport No.

Citizenship

Gender

☒ Male ☐ Female

Registered Address

Address Type

☐ Standard ☒ Non-Standard

Address Line 1

Address Line 2

Address Line 3 (Optional)

City (Optional)

State (Optional)



State (Optional)

Postal Code (Optional)

Country / Region

Contact

Mobile No.

+65

Other Contact No. (Optional) ⓘ

+65

Email Address

teektian@ncs.com.sg

The Next of Kin is the deceased's ...

Brother-in-law

Supporting Documents (Optional)

Upload Documentation of Proof for Relationship with Deceased (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB)

Choose File

Add Next of Kin

Back

Save as Draft

Next

Back to top ^



Step 8: Select your preferred and available cremation booking details. Then click “Next”.

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ABC Business

Application for Cremation

Cremation Booking Information

Remark

Please note that the cut off time for same day cremation booking is 3pm. Please call Mandai Crematorium Office at 6554 5655 from 8.30am to 4.30pm (except lunch hours from 1pm to 2pm) if you require any assistance.

Cremation Booking

Crematorium

Select Crematorium

[View Cremation Schedule](#)

Service Hall

Select Service Hall

Cremation Date

Select Date

[Retrieve Cremation Timeslots](#)

Cremation Time

AM

There is no available slot

Payment Details

Total Amount

100

[Back](#)
[Save as Draft](#)
[Next](#)

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Step 9: Double check all the details that you have filled and click on the boxes for the 2 declarations. Click “Submit” to complete the application.

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 National Environment Agency
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Hello  ABC Business 

Application for Cremation ×

Confirmation

• • • • •

Step 1 of 4: Organisation Information

General

Organisation Name
ABC Business

UEN
T18SS0001A

Registered Address

Postal Code

Cremation Date
31/12/2019

Cremation Time
10:40 AM

Payment Details

Total Amount
100

Declaration

By submitting this form,

☐ I have read, understood and agree to the Application for Cremation [conditions](#)

☐ I consent to NEA's [terms](#)



Step 10: Proceed to “make payment” to confirm your booking.

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Environment
Agency
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Hello 
Aisyah 



SUCCESS

Application for Cremation

You have successfully completed the Application for Cremation.

Please proceed to [make payment](#) to confirm your booking.

We will be sending you an acknowledgement email and get back to you within **3 working days**.

Transaction No. APP-CREBK-20191230-43131	Submission Time (GMT+8) Monday, December 30, 2019 1:57 PM	  
---	--	--

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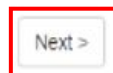
© 2019, Government of Singapore, Last Updated December 2019



Step 11: Select the Payment Method and click “Next”.

Display Name	TEST: NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20191227-26259
Nets Reference Code	
Amount	SGD 100.00

Payment Methods



Step 12: Fill in necessary details and click “Submit”. After submitting the payment, **do not** click the browser “Back” icon as the authentication process will take a short while for it to complete.

Display Name	TEST: NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20191227-26259
Nets Reference Code	20191227182548119
Amount	SGD 100.00

Payment Methods



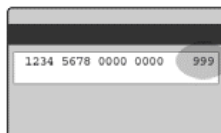
Name on Card

Card Number

CVV/CVV2 Key in the 3-digit security code found at the back of your credit card.

Expiry Date Month Year

Email (Optional)



Step 13: Click “Download PDF” to retain a copy of your successful e-Payment details.



SUCCESS

Your e-Payment is Successful. You may go back to your dashboard.

Transaction No.
QSM-20191227-96902

Transaction Time
Friday, December 27, 2019 6:29 PM

Mode of Payment
Credit Card

Total Sum: \$100.00

Payment Details
\$100.00
APP-CREBK-20191227-47011
CREBK
Application for Cremation

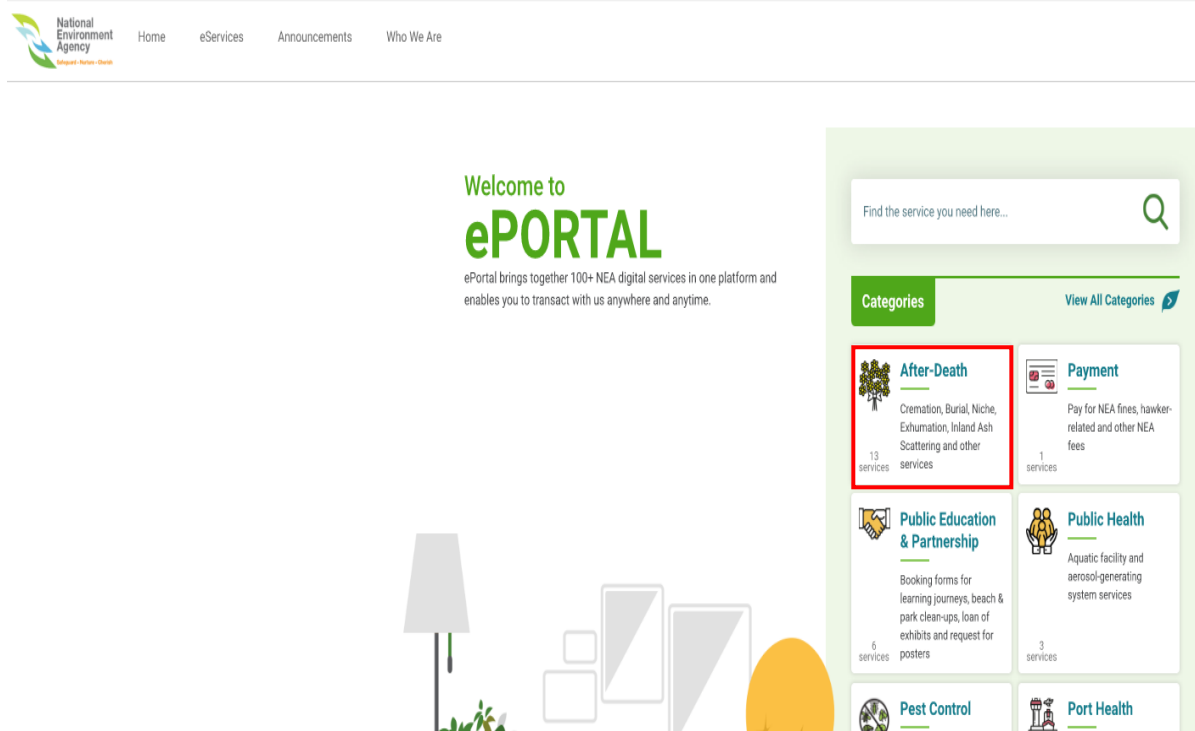
[Back to My Payments](#)

[Download PDF](#)



7: Viewing of Inland Ash Scattering Schedule

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Inland Ash Scattering Service”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#)



[Cremation Services](#)



[Permit to Bury and Burial Services](#)



[Inland Ash Scattering Service](#)



[Niche Services](#)



[Exhumation Services](#)



[General](#)



[Qing Ming 2026](#)



Step 3: Click on “Inland Ash Scattering Schedule”.



After-Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Bury/Cremate Body](#)



[Cremation Services](#)



[Niche Services](#)



[Exhumation Services](#)



[Inland Ash Scattering Service](#)



[Application for Inland Ash Scattering](#)

Available

This application is meant for requesters who wish to apply for Inland Ash Scattering service. NEA periodically conducts ash soil transfer from the scattering lanes to a designated location.
Estimated time required: 10 minutes

[Change of Inland Ash Scattering \(IAS\) Session](#)

External

For applicants to request a change of date/session for their existing IAS booking at Garden of Peace or Garden of Serenity. (Estimated time required: 10 minutes)

[Inland Ash Scattering Schedule](#)

Available

To view the inland ash scattering schedule at Garden of Peace and Garden of Serenity
Estimated time required: 5 minutes

[General](#)



Step 4: On this “Search” field screen, you may wish to do a search for the inland ash scattering schedule at Garden of Peace (Choa Chu Kang) or Garden of Serenity (Mandai North) based on the criteria “Date”. After keying in your selection of “Date”, select “All Status” and click “Search”. All available and booked slots will be displayed. You can display more information per row by clicking on the “Displaying Row”.

eServices > After Death > Inland Ash Scattering Schedule

Inland Ash Scattering Schedule

GARDEN OF PEACE (CHOA CHU KANG)

GARDEN OF SERENITY (MANDAI NORTH)

X

CURRENT SELECTION

25 Oct 2026 x
All Status x

Date

📅

Status

All Status

▼

Search
Clear

Time	Status	Deceased's Name
09:30 AM	● Available	
09:30 AM	● Available	
09:30 AM	● Booked	
09:30 AM	● Booked	
11:00 AM	● Available	

⏪
⏩
Page 1 of 4

Displaying Row

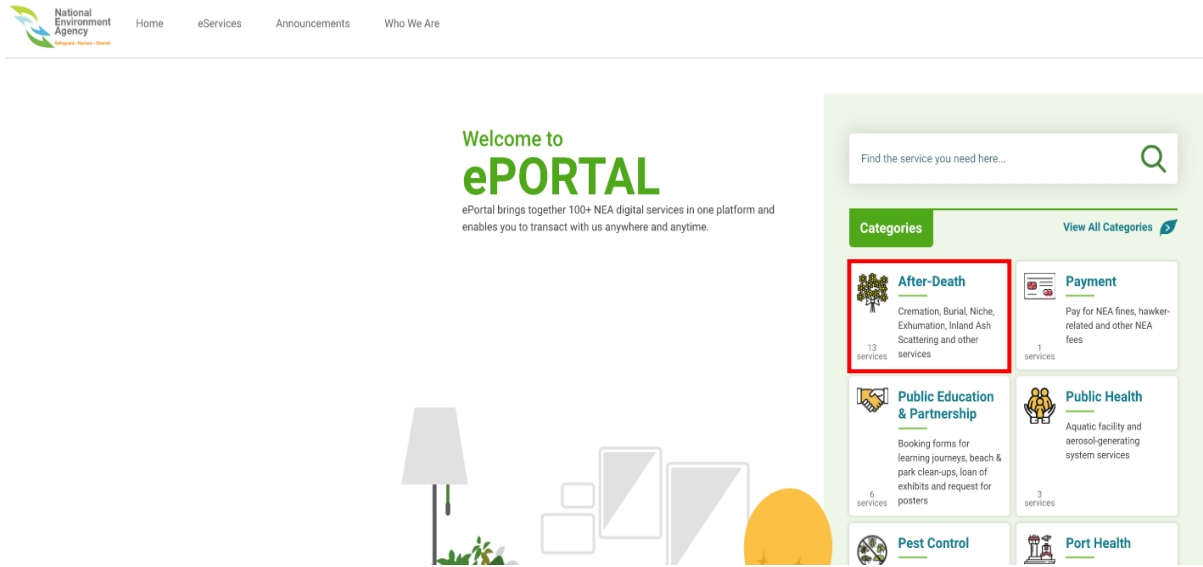
5

1 - 5 of 16 items



8: Application for Inland Ash Scattering

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Welcome to ePORTAL
ePortal brings together 100+ NEA digital services in one platform and enables you to transact with us anywhere and anytime.

Find the service you need here...

Categories [View All Categories](#)

 After-Death Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services 13 services	 Payment Pay for NEA fines, hawk-related and other NEA fees 1 services
 Public Education & Partnership Booking forms for learning journeys, beach & park clean-ups, loan of exhibits and request for posters 6 services	 Public Health Aquatic facility and aerosol-generating system services 3 services
 Pest Control	 Port Health



Step 2: Click on “Inland Ash Scattering Service”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#)



[Cremation Services](#)



[Permit to Bury and Burial Services](#)



[Inland Ash Scattering Service](#)



[Niche Services](#)



[Exhumation Services](#)



[General](#)



[Qing Ming 2026](#)



Step 3: Click on “Application for Inland Ash Scattering”.

[Home](#) > [After Death](#)



After Death

For information on crematorium, and other post-death matters.

Services

Cremation Services



Niche Services



Exhumation Services



Inland Ash Scattering Service



Application for Inland Ash Scattering

Available

This application is meant for requesters who wish to apply for Inland Ash Scattering service.

Estimated time required: 10 minutes

General



Step 4: Read through the key information about the form and click “Next” to begin filling the form.

[Home](#) > [eServices](#) > [Application for Inland Ash Scattering](#)

Application for Inland Ash Scattering

This application is meant for requesters who wish to apply for Inland Ash Scattering service.

This form takes about 10 minutes to complete.

You Will Need:

For recently deceased cremated at Mandai Crematorium or private crematoria:-

- Death Certificate / Cremation Permit (cremation by private crematoria)
- Copy of next-of-kin's NRIC (if next-of-kin is not the requester)
- Letter of Authorisation (if next-of-kin is not the requester)

For cremated exhumed remains:-

- Copy of next-of-kin's NRIC (if next-of-kin is not the requester)
- Letter of Authorisation (if next-of-kin is not the requester)
- Mass Exhumation Registration Document (for exhumation undertaken by other agencies) / Private Exhumation Permit (for private exhumation)

For ashes currently stored at government columbaria (i.e. Yishun, Mandai or Choa Chu Kang Columbarium):-

- Copy of next-of-kin's NRIC (if next-of-kin is not the requester)
- Letter of Authorisation (if next-of-kin is not the requester)
- Surrender of Niche Form

For ashes currently stored at private premises (e.g. private columbaria, churches, temples, homes):-

- Copy of next-of-kin's NRIC (if next-of-kin is not the requester):-
- Letter of Authorisation (if next-of-kin is not the requester)
- Supporting documents of removal details - Signed Statutory Declaration

You Should Know:

- Only the cremated ashes of deceased who are Singapore Citizens/Permanent Residents and foreigners whose immediate next-of-kin are Singapore Citizens/Permanent Residents are allowed to be scattered at Government's Inland Ash Scattering Gardens.
- Please note that for foreigner deceased, applications need to be made via Mandai/Choa Chu Kang booking office.
- Pulverisation of cremated remains into ashes in the powdered form is mandatory and will be carried out before Inland Ash Scattering.
- You will need to make payment for the booking within 30 minutes of selecting the Inland Ash Scattering session. Otherwise, you will need to resubmit the application.
- Exiting the form without submission will reset any booking made.

Service Fees:

\$320

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using CorpPass, most of the company information would be auto-filled and you only need to check through the information.

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Hello 
ABC Company 

Application for Inland Ash Scattering

Organisation Info

General

Organisation Name

ABC Company

UEN

T18FC0001A

Registered Address

Postal Code

117438

Block / House No

10

Street Name

Pasir Panjang Road

Floor No (Optional)

10

Unit No (Optional)

01

Building Name (Optional)

Mapletree Business City

Contact Person

Name

Title

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Save as Draft

Next

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Step 6: Fill in all the necessary information and then click “Next”.

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Hello  ABC Company 

Application for Inland Ash Scattering

Deceased Details

General

The scattering is for ...
Cremation/Recently Deceased

The deceased has a ...
Death Certificate Permit to Cremate

Death Certificate No.
18-27

Death Certificate Date
05/01/2021

Date of Birth
31/12/1949

Date of Death
05/01/2021

Retrieve Deceased Details

Name
Mr DC18 Two Seven

NRIC/FIN/Passport No.
T1800027F

Citizenship
Singapore Citizen

Religion
Christian

Race
Chinese

Gender
Male Female Unknown

Deceased's Registered Address

Address Type
Standard Non-Standard

Postal Code
570111

Block / House No
127

Street Name
BISHAN STREET 12

Floor No (Optional) Unit No (Optional)

Building Name (Optional)
BISHAN VIEW

Back Save as Draft Next

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Step 7: Fill in the requestor's and first Next-of-Kin (NOK)'s details and click "Next".

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ABC Company

Application for Inland Ash Scattering

Next of Kin Details

Next of Kin Details

The requestor and first Next of Kin's details are mandatory.
Following that, additional Next of Kin are optional.

Requestor Details

Name
Mr

NRIC/FIN/Passport No.
S6005040F

Citizenship
Singapore Citizen

Gender
Male
Female

Registered Address

Address Type
Standard
Non-Standard

Postal Code
228231
Retrieve

Address

Block / House No
40

Street Name
SCOTTS ROAD

Floor No (Optional)
Unit No (Optional)

Building Name (Optional)

Contact

Mobile No.
+65
90193878

Other Contact No. (Optional) ⓘ
Code

Email Address

The Next of Kin is the deceased's ...
Other non-family member

Please Specify
neighbor

Next of Kin #1



Supporting Documents

Upload Copy of NOK IC (Front Side) (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB)

Choose File



Document Data Testing.pdf
30.05 KB

X

Upload Copy of NOK IC (Back Side) (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB)

Choose File



Document Data Testing.pdf
30.05 KB

X

Upload Documentation of Proof for Relationship with Deceased (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB)

Choose File



Document Data Testing.pdf
30.05 KB

X

Add Next of Kin

Letter of Authorisation

Do you have the Letter of Authorisation No.? ⓘ

Yes

No

Upload Letter of Authorisation (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB)

Choose File



Document Data Testing.pdf
30.05 KB

X

Upload Applicant's NRIC/Non-Singapore Passport (.jpg, .jpeg, .png, .pdf - Maximum file size is 5MB)

Choose File



Document Data Testing.pdf
30.05 KB

X

Back

Save as Draft

Next

Step 8: Select your location of the Inland Ash Scattering Facility and available ash scattering timeslots. Then click “Next”.

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Hello  ABC Company 

Application for Inland Ash Scattering 

Booking Details

Booking Information

Inland Ash Scattering Facility

Please choose only 1 location 

Ash Scattering Date

Select Date 

If you want to change facility or date, please re-select and click the "Retrieve Available Times" button before proceeding to select the time.

Retrieve Available Timeslots

Ash Scattering Time

< AM >

There is no available slot

Payment Details

Total Amount

\$320

Back

Save as Draft

Next

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Step 9: Double check all the details that you have filled and click on the box for the declaration. Click “Submit” to complete the application.

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 Hello  ABC Company 

Application for Inland Ash Scattering 

Confirmation

• • • • •

Step 1 of 4: Organisation Information

General

Organisation Name
ABC Company

UEN
T18FC0001A

Registered Address

Postal Code
117438

Step 4 of 4: Inland Ash Scattering Facility Booking Information

Booking Information

Ash Scattering Facility
Garden of Peace (Choa Chu Kang)

Ash Scattering Date
04 / 02 / 2021

Scattering Time
11.00 AM

Booking Information

Payment Details
\$320

Declaration

By submitting this form, I consent to

☐ [NEA's Terms](#)

You must agree to NEA's terms before making a submission



Step 10: Proceed to “make payment” to confirm your booking.

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Hello 
ABC Company 



SUCCESS

Dear Sir / Mdm,

You have successfully submitted the Booking of Inland Ash Scattering. We will process your application and get back to you soon.

Transaction No. APP-IASFB-20210204-29406	Submission Time (GMT+8) Thursday, February 4, 2021 1:04 PM	  
--	--	---

[Proceed to Payment](#) [Back to My Dashboard](#)

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Step 11: Select the Payment Method and click “Next”.

Display Name	TEST: NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20191227-26259
Nets Reference Code	
Amount	SGD 320

Payment Methods





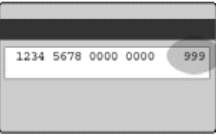
Step 12: Fill in necessary details and click “Submit”. After submitting the payment, **do not** click the browser “Back” icon as the authentication process will take a short while for it to complete.

Display Name	TEST: NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20191227-26259
Nets Reference Code	20191227182548119
Amount	SGD 320

Payment Methods



Key in the 3-digit security code found at the back of your credit card.





Step 13: Click “Download PDF” to retain a copy of your successful e-Payment details.



SUCCESS

Your e-Payment is Successful. You may go back to your dashboard.

Transaction No.
OSM-20191227-96902

Transaction Time
Friday, December 27, 2019 6:29 PM

Mode of Payment
Credit Card

Total Sum: \$320

Payment Details

\$ 320

APP-CREBK-20191227-47011

CREBK

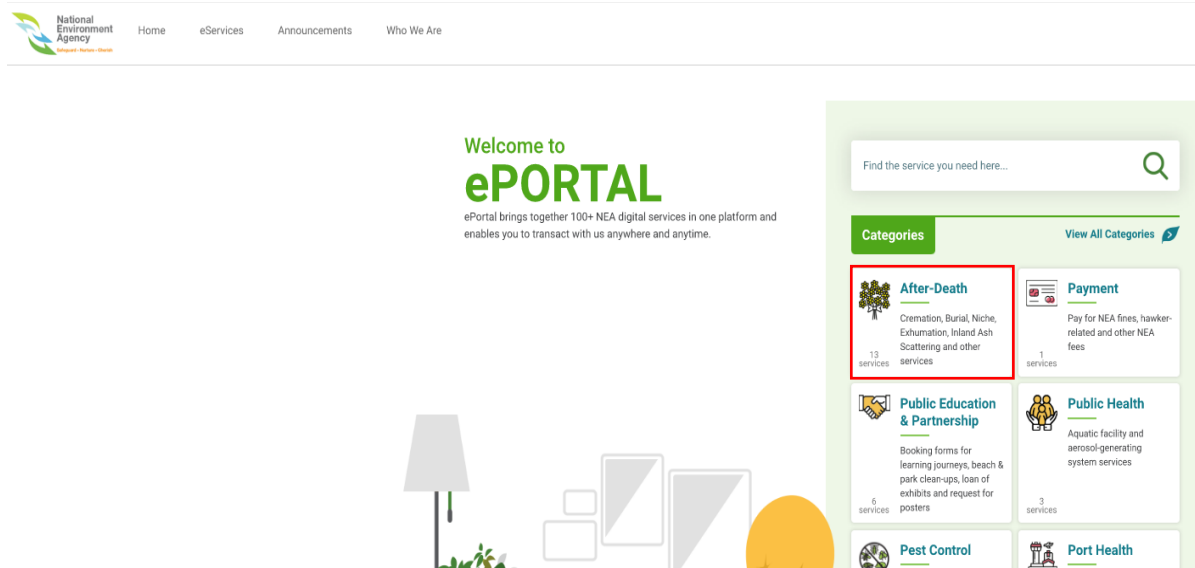
Application for Inland Ash Scattering

Download PDF



9: Application to Retain Corpse for a Period Exceeding 7 Days

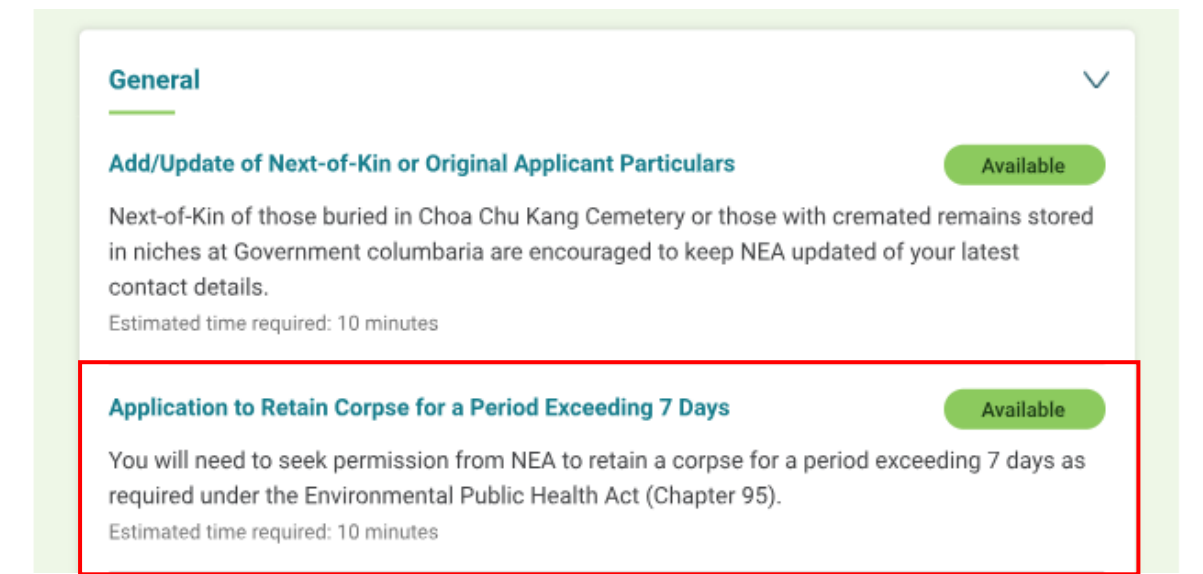
Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “General”.



Step 3: Click on “Application to Retain Corpse for a period exceeding 7 days”



General

Add/Update of Next-of-Kin or Original Applicant Particulars Available

Next-of-Kin of those buried in Choa Chu Kang Cemetery or those with cremated remains stored in niches at Government columbaria are encouraged to keep NEA updated of your latest contact details.

Estimated time required: 10 minutes

Application to Retain Corpse for a Period Exceeding 7 Days Available

You will need to seek permission from NEA to retain a corpse for a period exceeding 7 days as required under the Environmental Public Health Act (Chapter 95).

Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.

Application to Retain Corpse for a Period Exceeding 7 Days

You will need to seek permission from NEA to retain a corpse for a period exceeding 7 days as required under the Environmental Public Health Act (Chapter 95).

This form takes about 10 minutes to complete.

You Will Need:

1. The deceased's death certificate number, where applicable.
2. Documentary proof to reflect that the corpse has undergone embalming process & kept in an air-conditioned room under 20 degrees Celsius.
3. Cremation/Burial date must have been booked prior [here](#), if applicable.

You Should Know:

1. Next-of-Kin will need to seek permission from NEA to retain a corpse for a period exceeding 7 days with the pre-requisite that the body was embalmed or hermetically sealed in a coffin under Section 69(2) of the Environmental Public Health Act (Chapter 95). In view of public health concern, if the corpse has shown signs of decomposition during the approved storage period, the applicant must take appropriate measures deemed necessary to prevent the body from showing further sign of decomposition.
2. Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT



Step 5: Fill in all the necessary details and click “Next”.



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Hello 
180041586R 

Application to Retain Corpse for a Period Exceeding 7 Days

Organisation Information

General

Organisation Name

UEN

180041586R

Registered Address

Next-Of-Kin Contact Information

Name

Title

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Save as Draft

Next

Back to top ^



Step 6: Fill in all the necessary information and upload the death certificate by clicking on “add files”. Then click “Next”.

Application to Retain Corpse for a Period Exceeding 7 Days

Deceased Information

Deceased Information

Death Certification No.

ID Type
☒ NRIC
☐ FIN
☐ Passport

ID Number

Name of Deceased/Alias

ID Type
☒ NRIC
☐ FIN
☐ Passport

ID Number

Name of Deceased/Alias

Date of Death

Death Certificate Issue Date

Upload Certificate (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB) ⓘ



Step 7A: If the deceased will be buried, click on “Burial” and fill in the remaining information and click “Next”. Otherwise, click on “Cremation and refer to step 7B.

Application to Retain Corpse for a Period Exceeding 7 Days

Cremation/Burial Information

Cremation/Burial Information

Type

Cremation

Burial

Burial Date

Select Date

Burial Time

Hour

Min

AM

PM

Back

Save as Draft

Next

Step 7B: If the deceased will be cremated click on “Cremation” and fill in the necessary details. Then click “Next”.

Cremation/Burial Information

Cremation/Burial Information

Type

Cremation

Burial

Cremation Date

Select Date

Cremation Time

Hour

Min

AM

PM

Service Hall

Service Hall

Back

Save as Draft

Next



Step 8: Fill in the request information and upload the necessary documents by clicking on “Choose file”. Then click “Next”.

Request Information

Start Date

26/07/2019

End Date

02/08/2019

No of Days

7

Location of the funeral wake

Reason for retaining corpse for more than 7 days:

Describe your reason

Upload HSA acknowledgement letter (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB, Optional) ⓘ

Upload HSA acknowledgement letter (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB, Optional) ⓘ

Choose File

Embalming

Embalming Location

Local

Overseas

Embalming Facility

Upload Embalming Certificate (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB, Optional) ⓘ

Choose File

Back

Save as Draft

Next



Step 9: Double check all the details that you have filled and click on the boxes for the 2 declarations. Click “Submit” to complete the application.



Hello 
180041586R 

Application to Retain Corpse for a Period Exceeding 7 Days

Confirmation

• • • • •

Step 1 of 5: Organisation Information

General

Organisation Name
f

UEN
180041586R

Registered Address

Postal Code

Uploaded Certificate (Optional)

Declaration

By submitting this form, I consent to

☒ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

☒ declare that the corpse has undergone embalming process & kept in an air-conditioned room under 20 degrees Celsius.

Back Submit

Back to top ^



NATIONAL ENVIRONMENT AGENCY
40 Scotts Road #13-00, Environment Building, Singapore 228231
www.nea.gov.sg

CONNECT WITH US
    
Contact Feedback



SUCCESS

Application to Retain Corpse for a Period Exceeding 7 Days

You have successfully completed the application form. We will process your application and get back to you within 3 working days.

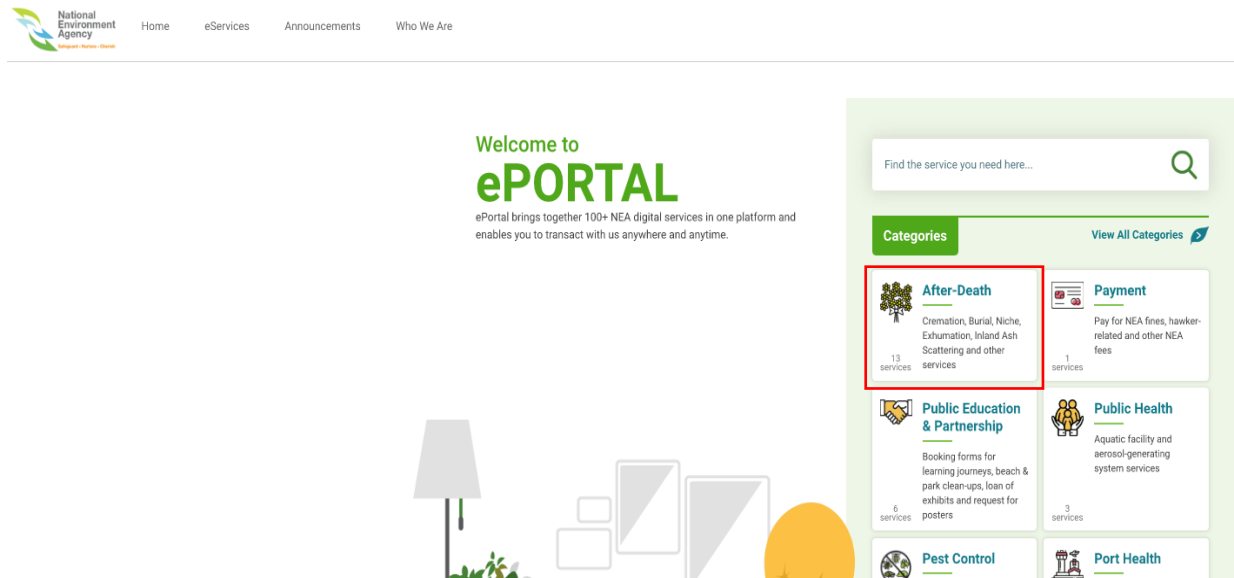
Transaction No.	Submission Time (GMT+8)	
APP-ARCPE-20190823-86837	Friday, 23 August 2019, 12:23 pm	  

[Back to My Dashboard](#)

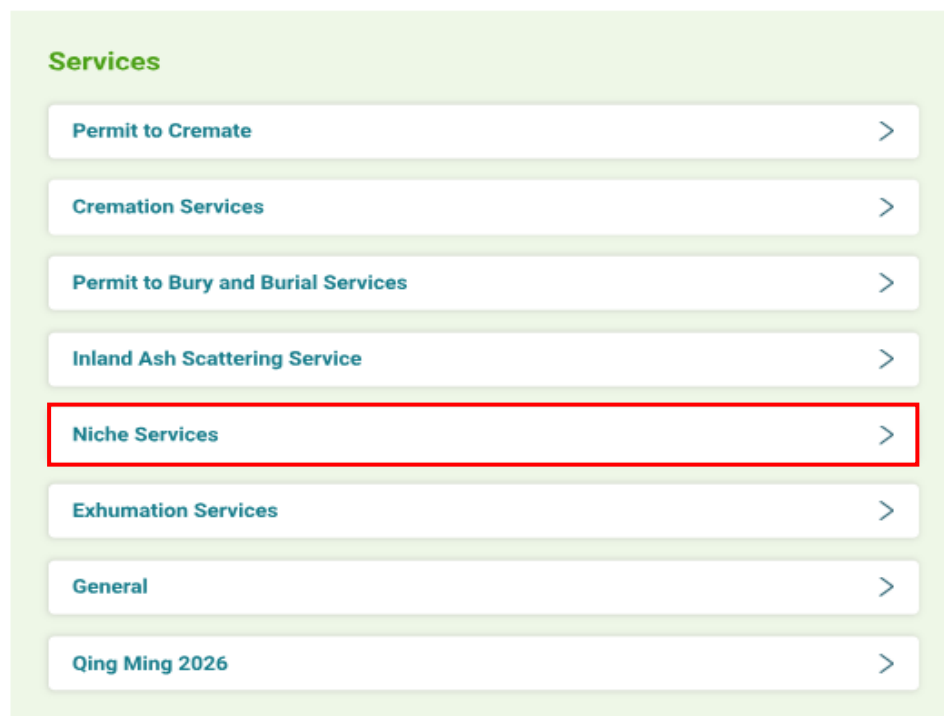


10: Application of Niche in Government-Managed Columbarium

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Niche Services”.



Step 3: Click on “Application for niche in government-managed columbarium”.

Niche Services

Application for Addition of Cremated Remains to Niche/Grave

Available

You will need to seek permission from Agency to add urn containing cremated human remains to any purchased government niche or any existing grave at Choa Chu Kang cemetery. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the OA, you are required to get the authorization of the OA before you can proceed further.

Estimated time required: 10 minutes

Application for change of niche

External

Application for change of niche

Application for Niche in Government Managed Columbarium

Available

(FOR RECENTLY DECEASED ONLY) — This application is meant for applicants who wish to book a niche in a NEA-managed columbarium for a deceased Singaporean Citizen/Permanent Resident only. (NOT FOR EXHUMED OR TRANSFER OF REMAINS) – Please visit Choa Chu Kang Cemetery Office or Mandai Crematorium and Columbarium office directly instead.

Estimated time required: 20 minutes

Application for Removal of Urn(s) and Surrender Niche Lease

Available

Permission is required from Agency to remove urn from an existing niche at any Government Columbarium. There will not be any form of refund for the surrender of lease of niche. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the original applicant, you are required to get the authorization of the OA before you proceed further.

Estimated time required: 10 minutes



Step 4: Read through the key information about the form and click “Next” to begin filling the form.

[Home](#) > [eServices](#) > [Application for Niche in Government Managed Columbarium](#)

Application for Niche in Government Managed Columbarium

This application is meant for Next-of-Kin who wish to purchase a niche for a deceased Singaporean or Permanent Resident in Government Managed Columbarium.

This form takes about 20 minutes to complete.

You Will Need:

1. Deceased's Details (e.g., Death Certificate, Stillbirth Certificate, Date of Death, Permit to Cremate)
2. Next-of-Kin (NOK) Details (e.g., name, NRIC, citizenship, gender, relationship to the deceased)
3. Hospital Memo (For foetus), if applicable
4. Letter of Authorisation, if applicable
5. Letter of Undertaking, if applicable
6. Documentation proof of relationship with deceased, if applicable

You Should Know:

1. You will need to make payment for the application within 30 minutes after submitting the application in ePortal.
2. You will need to appoint a [registered niche contractor](#) to perform the niche installation works. Please refer to the [link](#) to view the list of registered contractors allowed to carry out work in NEA-managed facilities.
3. Only cremated ashes of deceased who is a Singapore Citizen/Permanent Resident and foreigner whose immediate next-of-kin (parents/spouse/children) is a Singapore Citizen/Permanent Resident are allowed to be stored in a Government Columbarium.
 - Applicant is required to approach Choa Chu Kang Columbarium or Mandai Columbarium counter for further assistance in the application for foreign deceased whose immediate next-of-kin is a Singapore Citizen/Permanent Resident.
4. For foetus, only parents who are Singapore Citizen or Permanent Resident can purchase a niche in a Government Columbarium.
5. For exhumed remains or transfer of remains from other columbarium, please approach Choa Chu Kang Columbarium or Mandai Columbarium counter to submit an application for niche.

Service Fees:

System allocated niche unit.

- Niche (Standard) - \$500*
- Niche (Family) - \$900*

A selection fee of \$250 will be imposed if you opt to select a niche of your choice.

- Niche (Standard) - \$750
- Niche (Family) - \$1,150

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using CorpPass, most of the company information would be auto-filled and you only need to check through the information.

Application for Niche in Government Managed Columbarium ✕

Organisation Information

● ● ● ● ●

General

Organisation Name

UEN

Registered Address

Postal Code

Block / House No

Street Name

Floor No (Optional) Unit No (Optional)

Building Name (Optional)

Contact Person

Name
 Title

Mobile No.
 +65

Other Contact No. (Optional) ☐
 Code

Email Address

Applicant Details

Upload Letter of Authorisation (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB)

Note: Contact Person’s email address field is mandatory as applicant will receive an ePortal notification of the ePermit application status. Do check to ensure correct email address is entered.



Step 6A: Select “Yes” if the deceased is a Singaporean or Permanent Resident (PR). Fill in the deceased’s death certificate no. and date of death and click “Retrieve Deceased Details”. Fill in all necessary information. Then click “Next”.

Deceased's Details

Deceased

Is the deceased a Singaporean or Permanent Resident (PR)?

☒ Yes
 ☐ No

Type of Registration

Recently Deceased

The deceased has a ...

☒ Death Certificate / Stillbirth Certificate Number
 ☐ Permit To Cremate Number
 ☐ Hospital Memo (For Foetus)

Death Certificate / Stillbirth Certificate Number

DCN2023080123

Death Certificate Date (Optional)

01/08/2023

Date of Birth (Optional)

01/01/1923

Date of Death

01/08/2023

Retrieve Deceased Details

Name

Mrs
 Dummy Deceased W

NRIC / FIN / Passport No.

S4100424Z

Citizenship

Singapore Citizen

Religion

Taoist

Gender

Male
 Female
 Unknown



Deceased's Registered Address

Address Type

☒ Standard☐ Non-Standard

Postal Code

Block/House No

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

[Back](#)[Save as Draft](#)[Next](#)

Step 6B: Select “No” if the deceased is not a Singaporean or Permanent Resident (PR).
Please approach Choa Chu Kang Columbarium Office or Mandai Columbarium Office for further assistance in your application.

Application for Niche in Government Managed Columbarium ×

Deceased's Details



Deceased's Details

Deceased

Is the deceased a Singaporean or Permanent Resident (PR)?

☐ Yes

☒ No

Please approach Choa Chu Kang Columbarium Office or Mandai Columbarium Office for further assistance in your application.

[Back](#) [Save as Draft](#) [Next](#)



Step 7: Fill in the first Next-of-Kin (NOK)'s details and select the primary NOK who will be the Original Applicant. Only the Original Applicant is authorised to perform subsequent niche-related application for the deceased. Click "Next".

Application for Niche in Government Managed Columbarium



Next-of-Kin Details



Next-of-Kin Details

Please select the primary Next-of-Kin who will be the Original Applicant.

Only the Original Applicant is authorised to perform subsequent niche related application for the deceased.

It is optional to include a maximum of up to five (5) Next-of-Kin details.

Next-of-Kin #1

Name

Title

NRIC / FIN / Passport No.

Citizenship

☐ Next-of-Kin is a Singapore PR

Gender

Male

Female

Unknown

☐ Primary Next-of-Kin



Registered Address

Address Type

Standard

Non-Standard

Postal Code

Retrieve

Block / House No

Street Name

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Contact

Contact No.

+65

Other Contact No. (Optional) ⓘ

Code ▼

Email Address

The Next-of-Kin is the deceased's ...

Select Deceased's ▼

Supporting Document (Optional)

Upload documentation proof of relationship with deceased (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB)

Add Files

Add Next-of-Kin

Back

Save as Draft

Next



Step 8: Select your appointed niche contractor and fill in all necessary niche booking details. The payment details will be auto calculated. Click “Next”.

Application for Niche in Government Managed Columbarium
×

Niche Booking Information

• • • • •

Appointed Niche Contractor (Optional)

Please click on the [link](#) to view the list of registered contractors allowed to carry out works in NEA-managed facilities.

Please take note of the following:

- NEA does not endorse nor guarantee the quality of their works.
- Engaging contractor to perform the niche installation work is a private arrangement between you and the Contractor.
- The contractor is responsible for his works.

Company Name ⓘ

Select company name ▼

UEN No.

Niche Booking

Applicant is encouraged to visit the Columbarium first before submitting an online application.

Please note that a selection fee of \$250 will be imposed if you opt to select a niche of your choice.

Do you want to select a niche of your choice?

Yes (additional \$250 fee applies)

No

After successful payment and approval of the application, you will receive an email which contains the niche permit indicating the allocated niche unit number.

Columbarium

Select columbarium ▼

Type of Niche ⓘ

Select type of niche ▼

Section

With Burning Facilities

Without Burning Facilities

Calculate Payment

Calculate Payment

Payment Details

Niche Fee

Total Amount

Back

Save as Draft

Next

To note: Please be informed that an additional selection fee of \$250 will be imposed if you wish to select a specific niche location.

Otherwise, the system will automatically allocate a niche based on the following allocation logic,

- (a) columbarium block in alphabetical order. For example, in Mandai Columbarium, this will start in Block B. If there are no available niches in Block B, the system will then proceed to allocate the available niche from next block in alphabetical order (Block C, D...);
- (b) lowest level of the block;
- (c) smallest niche room/row number; and
- (d) smallest niche unit number.



Step 9: Double check all the details that you have filled and click on the boxes for the declaration. Click “Submit” to complete the application.

Application for Niche in Government Managed Columbarium



Confirmation



Step 1 of 4: Organisation Information

General

Organisation Name

ABC Company

UEN

T18FC0001A

Registered Address

Postal Code

117438

Block / House No

10

Street Name

Pasir Panjang Road

Floor No. (Optional)

10

Unit No. (Optional)

01

Building Name (Optional)

Mapletree Business City

Declaration

By submitting this form,

- ☒ I have verified that the particulars above are in accordance with the death certificate and I am aware that the application is non-transferrable.
- ☒ The primary next-of-kin is the closest next-of-kin/nearest surviving relative of the deceased.
- ☒ The primary next-of-kin has carried out due diligence to ensure that there is no objection from family members and relatives with regard to this application.
- ☒ I have read, understood, and agree to the Application for Niche in Government Managed Columbarium [terms and conditions](#).
- ☒ I consent to NEA's [terms](#).

Back

Submit



Step 10: Click on “Proceed to Payment” to make payment within 30 minutes. Only when payment is received, the application will be processed. If payment is not received within 30 minutes, the application will be cancelled.



SUCCESS

You have successfully submitted the Application for Niche in Government Managed Columbarium.

Please proceed to **make payment within 30 minutes**. Only when payment is received, we can process the application.

If the payment is not received within 30 minutes, the application will be canceled.

We will be sending you an acknowledgement email within the next 2 minutes and get back to you within 3 working days.

Thank you.

Transaction No.
APP-NIBKG-20230904-42514

Submission Time (GMT+8)
Monday, September 4, 2023 2:54 PM



[Proceed to Payment](#)

[Back to My Dashboard](#)



Step 11: Select the Payment Method and click “Next”.

Display Name	NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20230905-08425
Nets Reference Code	20230905175209132
Amount	SGD 1.00

Payment Methods

☐ 

☐ 

Step 12: Select the bank platform and click “Submit”

Display Name	NATIONAL ENVIRONMENT AGENCY
Merchant Reference Code	OSM-20230905-08425
Nets Reference Code	20230905175209132
Amount	SGD 1.00

Payment Methods

☒ 

Please select bank

☐ 

☐ 

☐ 

☐ 

Important Notice: Please note the transaction information should you need to make any queries on this transaction.



Step 13: You will be directed to your selected bank platform. Log in securely and complete the banking transaction successfully.



Log in securely with your DBS digibank account to continue this transaction

User ID

PIN

By logging in, you agree to DBS responsibly sharing your personal data with trusted third parties in order to process your requests.

Log in

[Forgot User ID or PIN?](#)

Scams are up 65% in Singapore. [Learn how to spot scams.](#)

[Terms & Conditions](#) | [Privacy Policy](#) | [Fair Dealing Commitment](#) | [Compliance with Tax Requirements](#) | © 2023 DBS Bank Ltd Co. Reg. No. 196800306E



Welcome to eNETS (D2Pay)
5 Sep 2023 5:54 PM Singapore

Payment Amount
SGD 1.00

Merchant Name
NATIONAL ENVIRONMENT AGENCY

Payment Reference
20230905175209132

Debit from
POSB eSavings Account


Transaction Description (Optional)

0/35

By clicking "Next", you agree to be bound by the DBS Bank's standard [Terms & Conditions Governing Electronic Services](#)

[Terms & Conditions](#) | [Privacy Policy](#) | © 2023 DBS Bank Ltd Co. Reg. No. 196800306E





Review Your Payment

Payment Amount

SGD 1.00

Merchant Name

NATIONAL ENVIRONMENT AGENCY

Payment Reference

20230905175209132

Debit from

POSB eSavings Account



Transaction Description (Optional)

GoldenTransaction

Back

Confirm



Payment completed

Payment Amount

SGD 1.00

Merchant Name

NATIONAL ENVIRONMENT AGENCY

Payment Reference

20230905175209132

Debit from

POSB eSavings Account



Transaction Description (Optional)

GoldenTransaction

Back to Merchant



Step 14: You will be redirected to ePortal page. Retain a copy of your successful e-Payment details.



SUCCESS

Your e-Payment is Successful. You may go back to your dashboard.

Transaction No.

OSM-20230905-08425

Transaction Time

Tuesday, September 5, 2023 5:52 PM

Mode of Payment

Internet Banking

Payer's Detail

WEE YUN NAN, DESMOND
SXXX682D

Total Sum: \$1.00

Payment Details

\$1.00

APP-NIBKG-20230905-90589

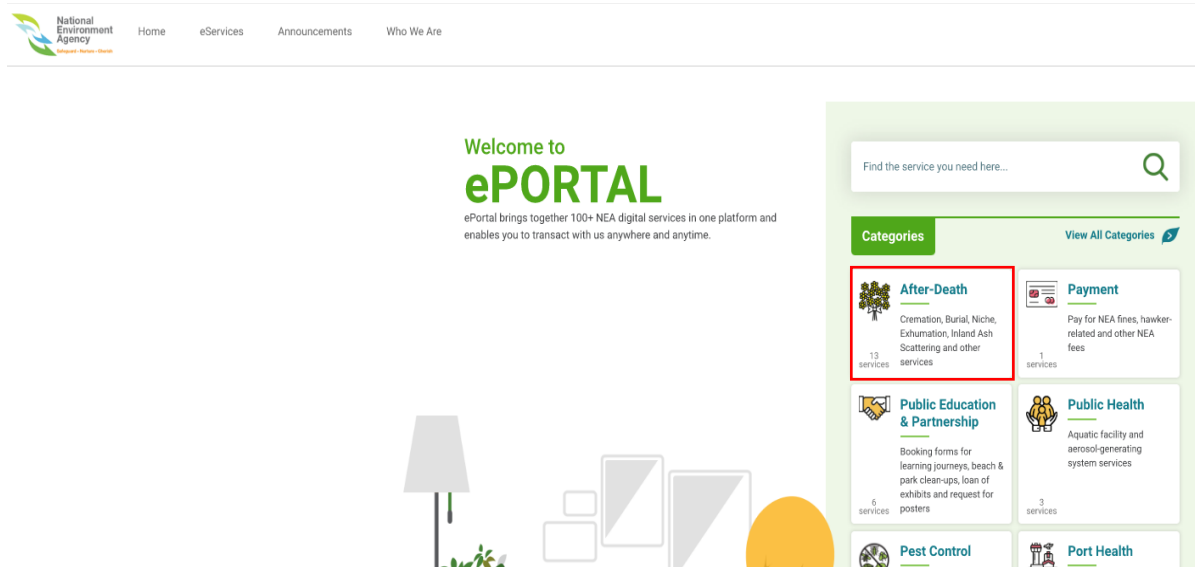
NIBKG

Application for Niche in Government Managed Columbarium

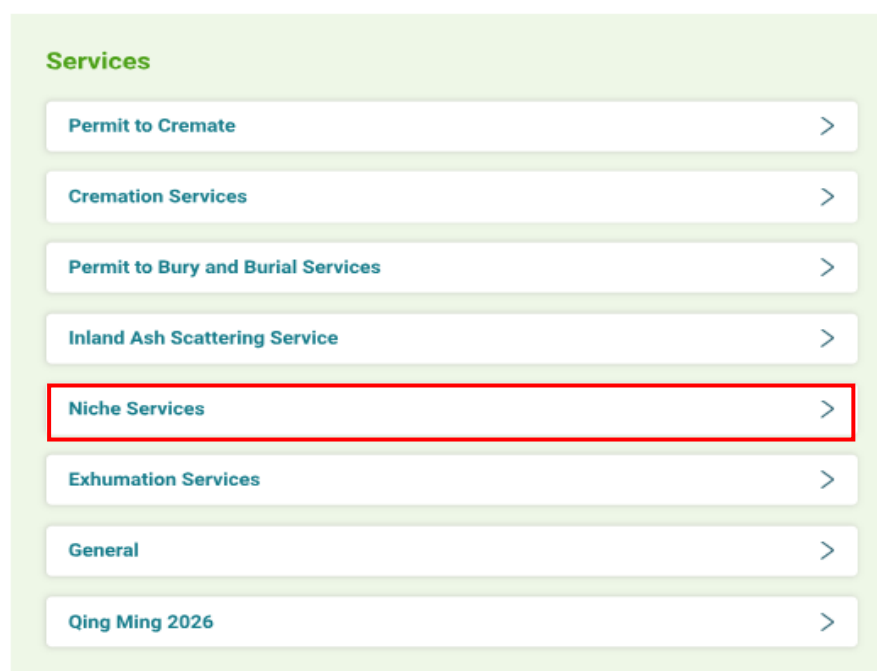


11: Application for Addition of Cremated Remains to Niche/Grave

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Niche Services”.



Step 3: Click on “Application for addition of cremated remains to Niche/Grave”.

Niche Services

Application for Addition of Cremated Remains to Niche/Grave

Available

You will need to seek permission from Agency to add urn containing cremated human remains to any purchased government niche or any existing grave at Choa Chu Kang cemetery. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the OA, you are required to get the authorization of the OA before you can proceed further.

Estimated time required: 10 minutes

Application for change of niche

External

Application for change of niche

Application for Niche in Government Managed Columbarium

Available

(FOR RECENTLY DECEASED ONLY) — This application is meant for applicants who wish to book a niche in a NEA-managed columbarium for a deceased Singaporean Citizen/Permanent Resident only. (NOT FOR EXHUMED OR TRANSFER OF REMAINS) – Please visit Choa Chu Kang Cemetery Office or Mandai Crematorium and Columbarium office directly instead.

Estimated time required: 20 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.

[Home](#) > [eServices](#) > [Application for Addition of Cremated Remains to Niche/Grave](#)

Application for Addition of Cremated Remains to Niche/Grave

You will need to seek permission from Agency to add urn containing cremated human remains to any purchased government niche or any existing grave at Choa Chu Kang cemetery. Permission is required from the original applicant (OA) of the niche to perform this application. If you are not the OA, you are required to get the authorization of the OA before you can proceed further.

This form takes about 10 minutes to complete.

You Will Need:

1. The deceased's death certificate
2. Valid cremation permit
3. Letter of Authorisation if applying on behalf of Original Applicant (OA)

You Should Know:

1. You must have surrendered the niche from a government columbarium before adding a niche to another government columbarium (To surrender the existing niche, please [click here](#)).
2. Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using your SingPass, most of your personal information would be auto-filled and you only need to check through the information.



Hello 
DEWANARA VANASAMIN


Application for Addition of Cremated Remains to Niche/Grave

Personal Information

General

Name

Mr DEWANARA VANASAMIN

NRIC / FIN

S3100003C

Registered Address

Building Name (Optional)

Contact

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Save as Draft

Next

Back to top



Step 6A: If you are applying on behalf of someone, click “No” under “I am the requestor” and fill in the details of the requestor. Then click “Next”. Otherwise, click “Yes” and refer to Step 6B.



Hello 

DEWANARA VANASAMIN


Application for Addition of Cremated Remains to Niche/Grave

Requestor Information

I am the Requestor

Yes
No

General

Name

Title

NRIC / FIN

Id Number

Registered Address

Building Name (Optional)

Contacts

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Back
Save as Draft
Next

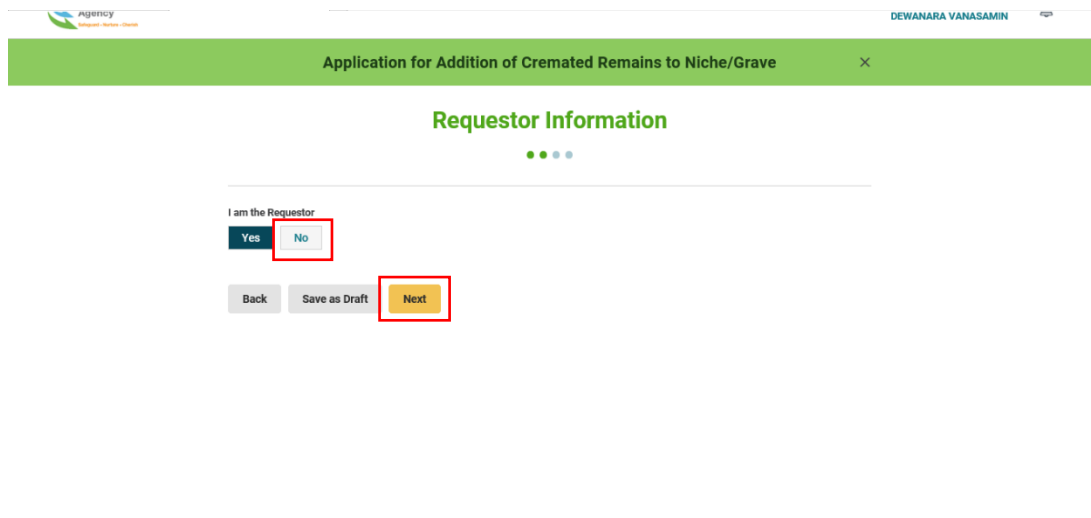
Back to top


National
NATIONAL ENVIRONMENT AGENCY

CONNECT WITH US

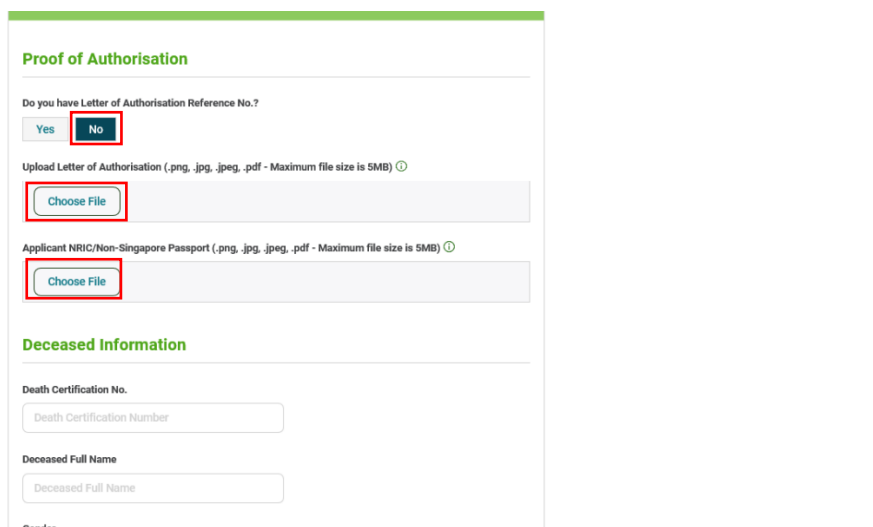


Step 6B: If you are the requestor, click “Yes” and you can proceed to the next section by clicking “Next”.



The screenshot shows the 'Requestor Information' section of the application form. The title bar at the top reads 'Application for Addition of Cremated Remains to Niche/Grave'. Below the title, the section is titled 'Requestor Information'. There are three progress dots, with the first one being filled. The form asks 'I am the Requestor' with two radio buttons: 'Yes' and 'No'. The 'No' button is selected and highlighted with a red box. Below the radio buttons are three buttons: 'Back', 'Save as Draft', and 'Next'. The 'Next' button is highlighted with a red box.

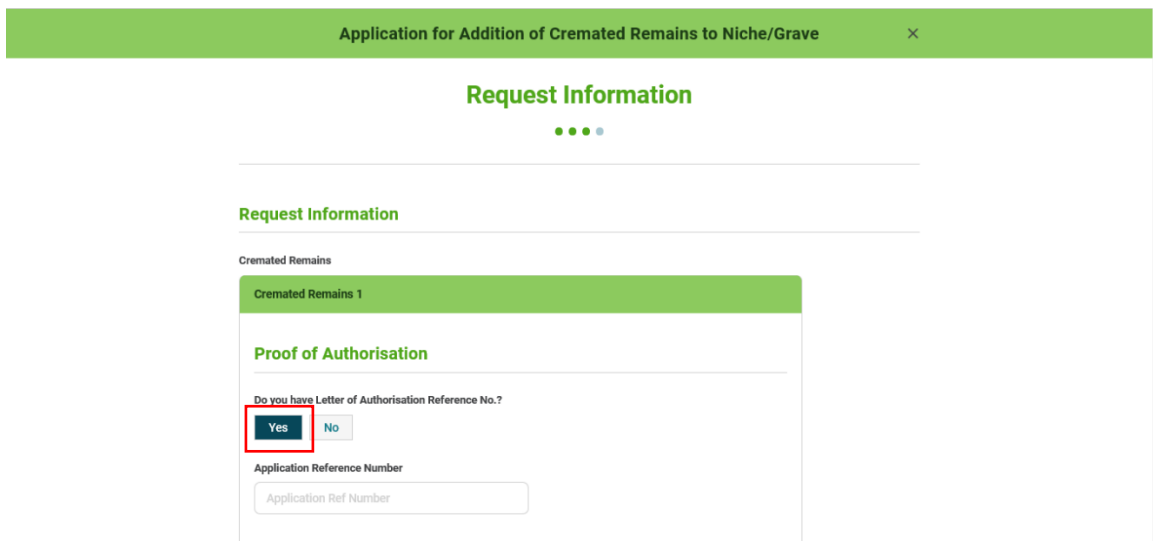
Step 7A: If you only have a hardcopy letter of Authorisation and do not have a reference number, click “No”. Attach a scanned copy of the letter of Authorisation and the Applicant’s NRIC/Passport by clicking on “Choose file”.



The screenshot shows the 'Proof of Authorisation' section of the application form. The title bar at the top reads 'Proof of Authorisation'. The form asks 'Do you have Letter of Authorisation Reference No.?' with two radio buttons: 'Yes' and 'No'. The 'No' button is selected and highlighted with a red box. Below the radio buttons is a text input field for 'Upload Letter of Authorisation (.png, .jpg, .jpeg, .pdf - Maximum file size is 5MB)'. Below this field is a 'Choose File' button, which is highlighted with a red box. Below the 'Choose File' button is another text input field for 'Applicant NRIC/Non-Singapore Passport (.png, .jpg, .jpeg, .pdf - Maximum file size is 5MB)'. Below this field is another 'Choose File' button, which is also highlighted with a red box. The section is titled 'Deceased Information' in green. Below this title are two text input fields: 'Death Certification No.' and 'Deceased Full Name'.



Step 7B: If you have previously filled an online Letter of Authorisation and have the reference number, click “Yes” and fill up the remaining form.



Application for Addition of Cremated Remains to Niche/Grave

Request Information

Request Information

Cremated Remains

Cremated Remains 1

Proof of Authorisation

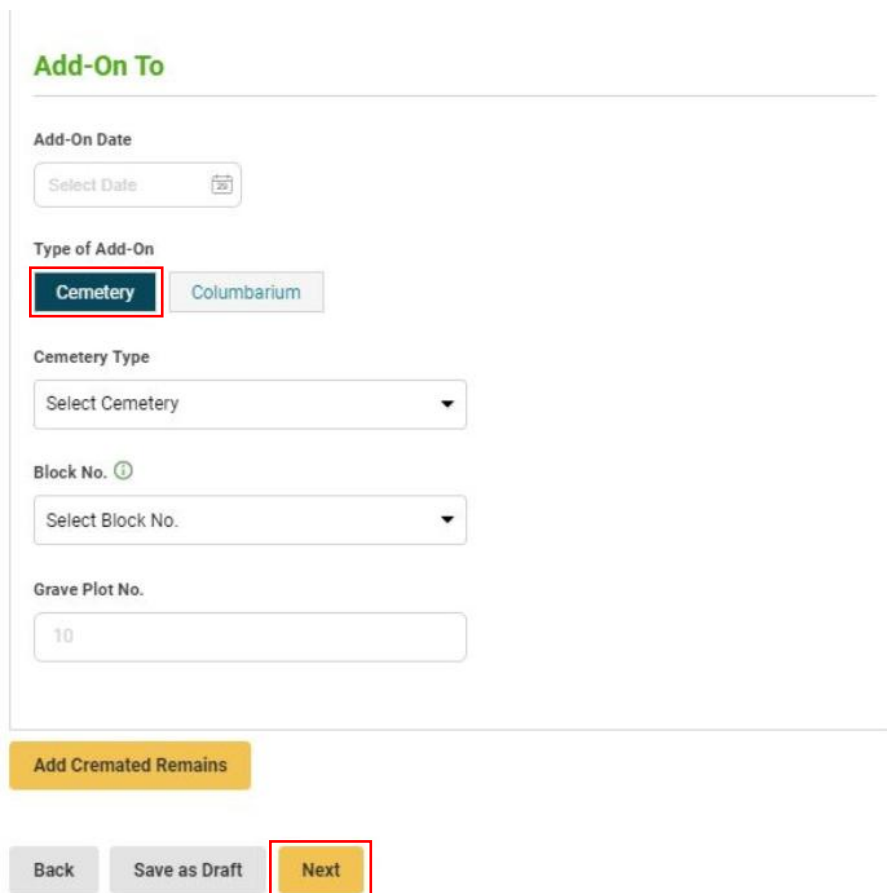
Do you have Letter of Authorisation Reference No.?

☒ Yes ☐ No

Application Reference Number

Application Ref Number

Step 8A: If you are adding cremated remains into an existing cemetery, select “Cemetery” and fill up the remaining form. Then click “Next”. Otherwise select “Columbarium” and proceed to Step 8B.



Add-On To

Add-On Date

Select Date

Type of Add-On

☒ Cemetery ☐ Columbarium

Cemetery Type

Select Cemetery

Block No. ⓘ

Select Block No.

Grave Plot No.

10

Add Cremated Remains

Back Save as Draft **Next**



Step 8B: If you are adding cremated remains into an existing columbarium, select Columbarium and fill up the remaining form. Then click “Next”.

Add-On Date

Select Date 

Type of Add-On

Cemetery

Columbarium

Columbarium Type

Select Columbarium ▼

Block No. 

Select Block No. ▼

Room No. 

Select Room No. ▼

Niche No.

10

Add Cremated Remains

Back

Save as Draft

Next

Step 9: If you have additional cremated remains to add, you may click on “Add Cremated Remains” button and repeat step 8A or 8B. Then click “Next”.

Add-On Date

Select Date 

Type of Add-On

Cemetery

Columbarium

Columbarium Type

Select Columbarium ▼

Block No. 

Select Block No. ▼

Room No. 

Select Room No. ▼

Niche No.

10

Add Cremated Remains

Back

Save as Draft

Next



Add-On

Delete

Cremated Remains 2

Proof of Authorisation

Do you have Letter of Authorisation Reference No.?

Yes No

Deceased Information

Death Certification No.

Death Certification Number

Deceased Full Name

Deceased Full Name

Gender

Female Male

Date of Death

Source of Cremated Remains

Source of Cremated Remains

Select Cremated Remains Source

I am adding the deceased...

Select Cremated Relationship

Add-On To

Add-On Date

Select Date

Type of Add-On

Cemetery Columbarium

Delete

Add Cremated Remains

Back Save as Draft Next



Step 10: Double check all the details that you have filled and click on the boxes for the 3 declarations. Click “Submit” to complete the application.



Hello 
DEWANARA VANASAMIN



Application for Addition of Cremated Remains to Niche/Grave

Confirmation

Step 1 of 4: Personal Information

General

Name
Mr. DEWANARA VANASAMIN

NRIC/FIN
S3100003C

Registered Address

Postal Code

Declaration

By submitting this form, I consent to

☒ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

☒ The particulars given are true to the best of my knowledge. I hereby agree to indemnify and hold harmless to NEA against any legal suit claims, damages, losses, expenses or costs (including those asserted by third parties) arising directly or indirectly from the installation/removal of the cremated remains.

☒ Terms & Conditions for Niche Installation/Removal Work:

a) Applicant shall produce the niche application receipt at time of installation/removal for verification purpose.
b) Applicant shall ensure the work is carried out in a proper manner by the appointed agent/contractor.
c) Plaque used shall be of approved material.
d) Applicant shall be responsible and to ensure that installation/removal work is performed at the correct niche.
e) No alteration to the niche size, design of paintwork is permitted.
f) Applicant shall make good any damage to any niche/facilities resulting from such work. All equipment/tools/debris etc used/generated in connection with the work shall be removed immediately on completion of the work.

Back Submit

Back to top



Hello 
DEWANARA VANASAMIN





SUCCESS

Application for Addition of Cremated Remains to
Niche/Grave

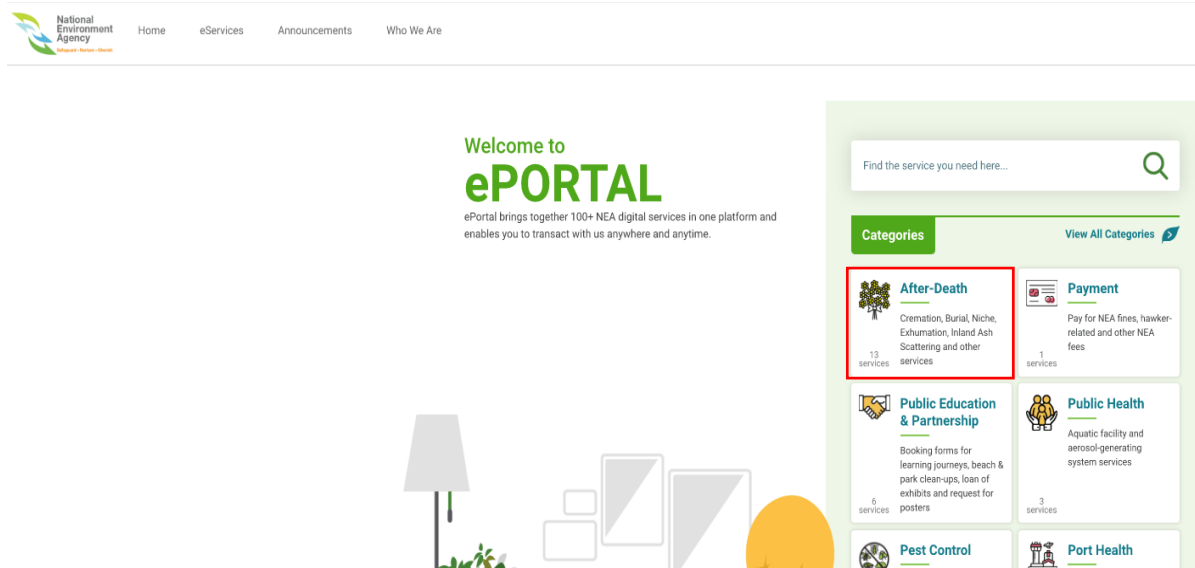
You have successfully completed the application form. We will process your application and get back to you within 5 working days

We would like to remind all contractors providing niche plaque engraving and performing removal and installation of cremated remains services in NEA's managed columbaria to adhere to the terms and conditions for the storage of ashes in government columbaria,

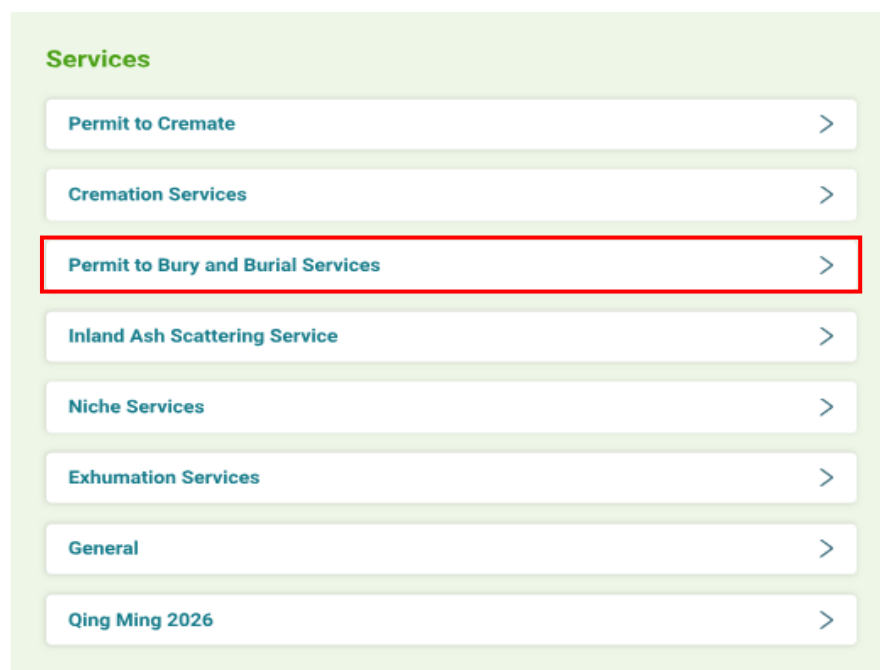


12: Application for Permit to Erect a Tombstone/Monument

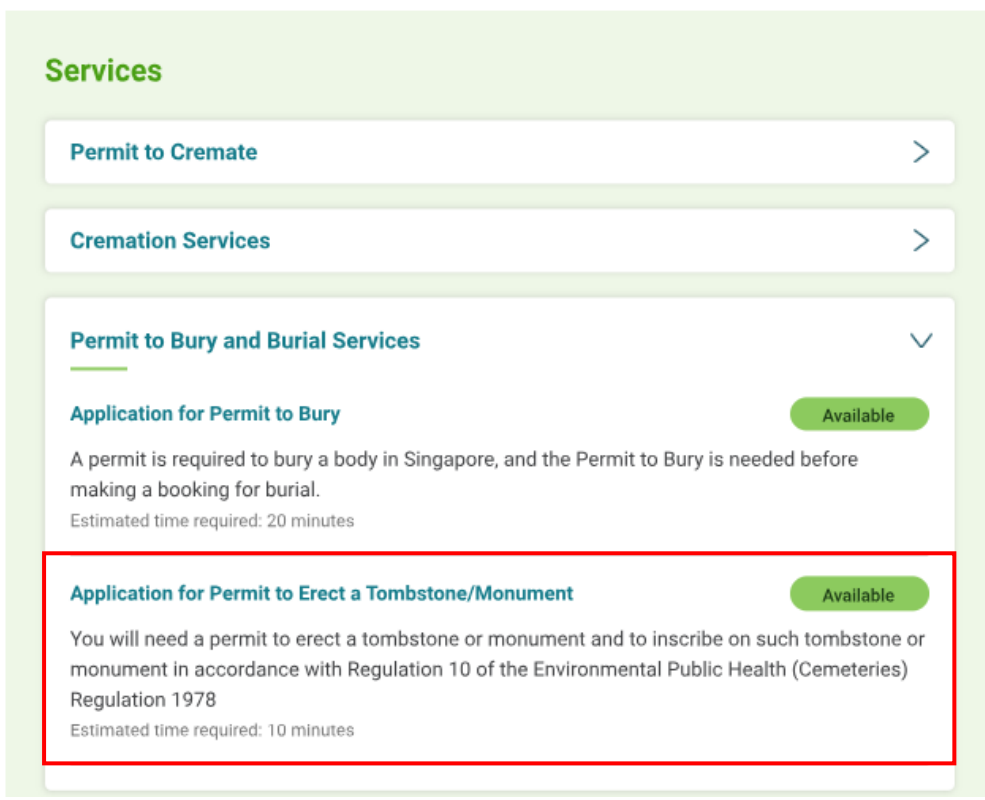
Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Permit to Bury and Burial Services”.



Step 3: Click on “Application for permit to erect a Tombstone/Monument”.



Services

[Permit to Cremate](#) >

[Cremation Services](#) >

Permit to Bury and Burial Services ▾

Application for Permit to Bury Available

A permit is required to bury a body in Singapore, and the Permit to Bury is needed before making a booking for burial.
Estimated time required: 20 minutes

Application for Permit to Erect a Tombstone/Monument Available

You will need a permit to erect a tombstone or monument and to inscribe on such tombstone or monument in accordance with Regulation 10 of the Environmental Public Health (Cemeteries) Regulation 1978
Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.

Application for Permit to Erect a Tombstone/Monument

You will need a permit to erect a tombstone or monument and to inscribe on such tombstone or monument in accordance with Regulation 10 of the Environmental Public Health (Cemeteries) Regulation 1978

This form takes about 10 minutes to complete.

You Will Need:

1. The deceased's death certificate
2. Detailed design of the tombstone or monument
3. Letter of Authorization and NRIC where applicable

You Should Know:

Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT



Step 5: Fill in all the necessary details and click “Next”.

Application for Permit to Erect a Tombstone/Monument ×

Organisation Information

• • • • •

General

Organisation Name

UEN

180041586R

Registered Address

Postal Code

Retrieve

Contact Person

Name

Title ▾

Mobile No.

+65

Other Contact No. (Optional)

Code ▾

Email Address

Save as Draft

Next

Back to top ^



Step 6: Fill in all the requestor's information and click "Next".

Application for Permit to Erect a Tombstone/Monument

×

Requestor Information

● ● ● ● ●

General

Name

Mr

NRIC / FIN

Registered Address

Address Type

Floor No (Optional)

-

Unit No (Optional)

Building Name (Optional)

Contact

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Back Save as Draft **Next**



Step 7: Fill in the deceased's information. Then click "Next".

Application for Permit to Erect a Tombstone/Monument ×

Deceased Information

• • • • •

Deceased Information

Death Certification No. (Optional)

Name

Gender

Male Female

Select Date

The deceased is my...

Please select

Location

Cemetery List

Chinese

Block No. ⓘ

3D

Grave Plot No.

3

Back Save as Draft Next

Back to top ^



Step 8A: If you only have a hard copy letter of Authorisation and do not have a reference number, click “No”. Attach a scanned copy of the letter of Authorisation and the Applicant’s NRIC/Passport by clicking on “Choose file”.

Application for Permit to Erect a Tombstone/Monument ×

Request Information

• • • • •

Proof of Authorisation

Do you have letter of Authorisation Reference No.?

Upload Letter of Authorisation (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB) ⓘ

Applicant NRIC / Non-Singapore Passport (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB) ⓘ

Tombstone/Monument Information

Step 8B: If you have previously filled an online letter of authorisation and have the reference number, click “Yes” and fill in the remaining form.

Request Information

• • • • •

Proof of Authorisation

Do you have letter of Authorisation Reference No.?

Application Reference Number

Tombstone/Monument Information

Commencement

Select Date

Completion Date

Select Date

Length (Meters)



Step 9: Fill in information about the tombstone and upload the sketch plan by clicking on “Choose File”. Then click “Next”.

Tombstone/Monument Information

Commencement

Completion Date

Length (Meters)

Width (Meters)

Height (Meters)

Upload Tombstone Sketch Plan (.pdf, .png, .jpg, .jpeg - Maximum file size is 5MB) ⓘ



Step 10: Double check all the details that you have filled and click on the box for the declaration. Click “Submit” to complete the application.

Application for Permit to Erect a Tombstone/Monument

Confirmation

Step 1 of 5: Organisation Information

General

Organisation Name

h

UEN

180041586R

Registered Address

Postal Code

Width (Meters)

0.92

Height (Meters)

1

Tombstone Sketch Plan

Dummy Photo.pptx.png (1.87 KB)

Declaration

By submitting this form, I consent to

☒
NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

Back

Submit

Back to top



NATIONAL ENVIRONMENT AGENCY
40 Scotts Road #13-00, Environment Building, Singapore 228231
www.nea.gov.sg

CONNECT WITH US





Contact Feedback



SUCCESS

Application for Permit to Erect a Tombstone/Monument

You have successfully completed the application form. We will process your application and get back to you within 5 working days

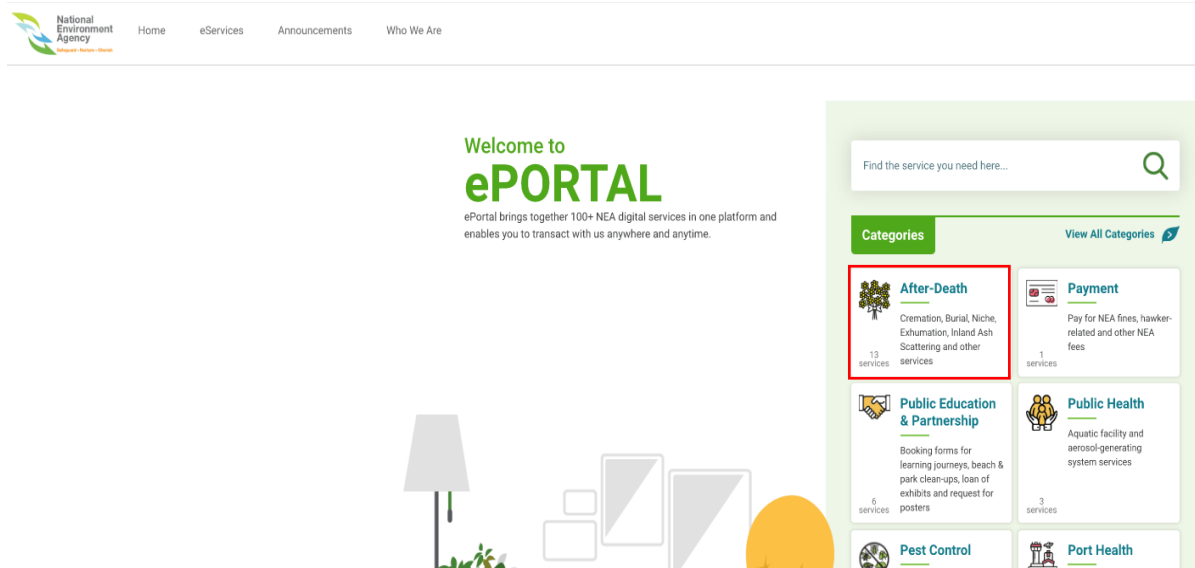
Transaction No.	Submission Time (GMT+8)	
APP-APETM-20190823-29417	Friday, 23 August 2019, 12:48 pm	  

[Back to My Dashboard](#)

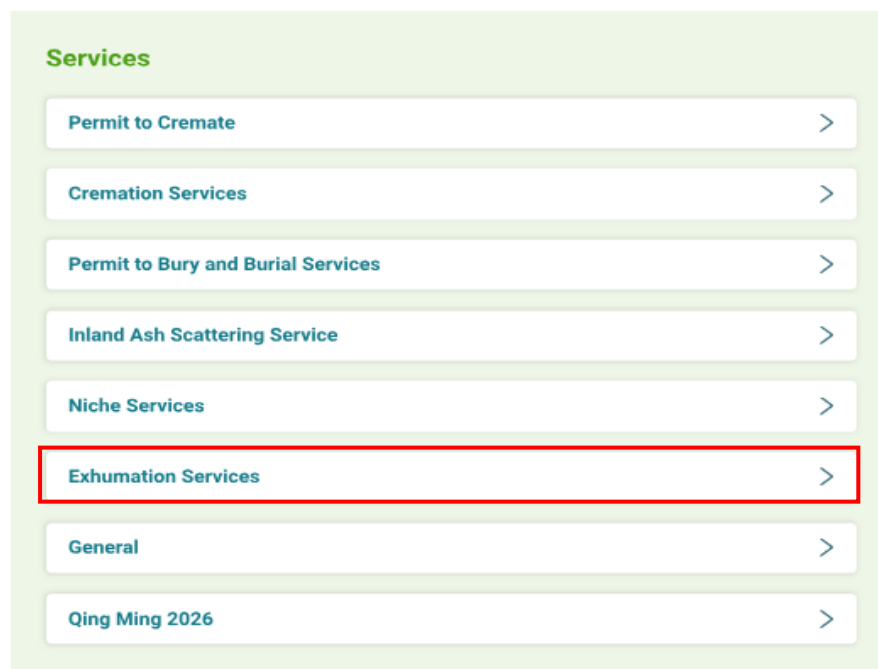


13. Claim Registration for NEA Mass Exhumation Programme

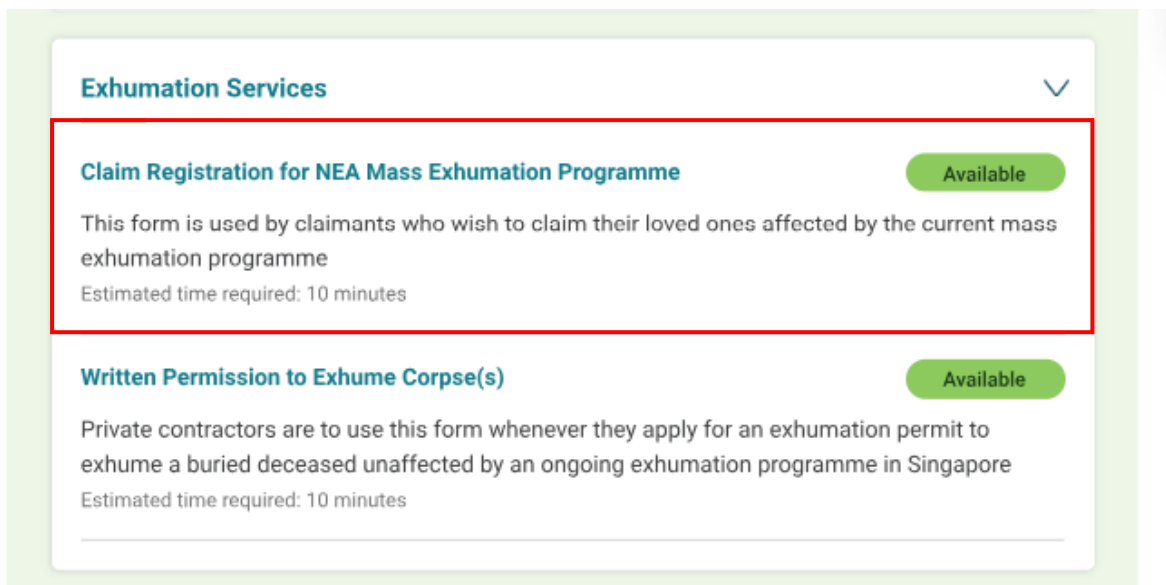
Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Exhumation”.



Step 3: Click on “Claim registration for NEA Mass Exhumation Programme”.



Exhumation Services

Claim Registration for NEA Mass Exhumation Programme Available

This form is used by claimants who wish to claim their loved ones affected by the current mass exhumation programme

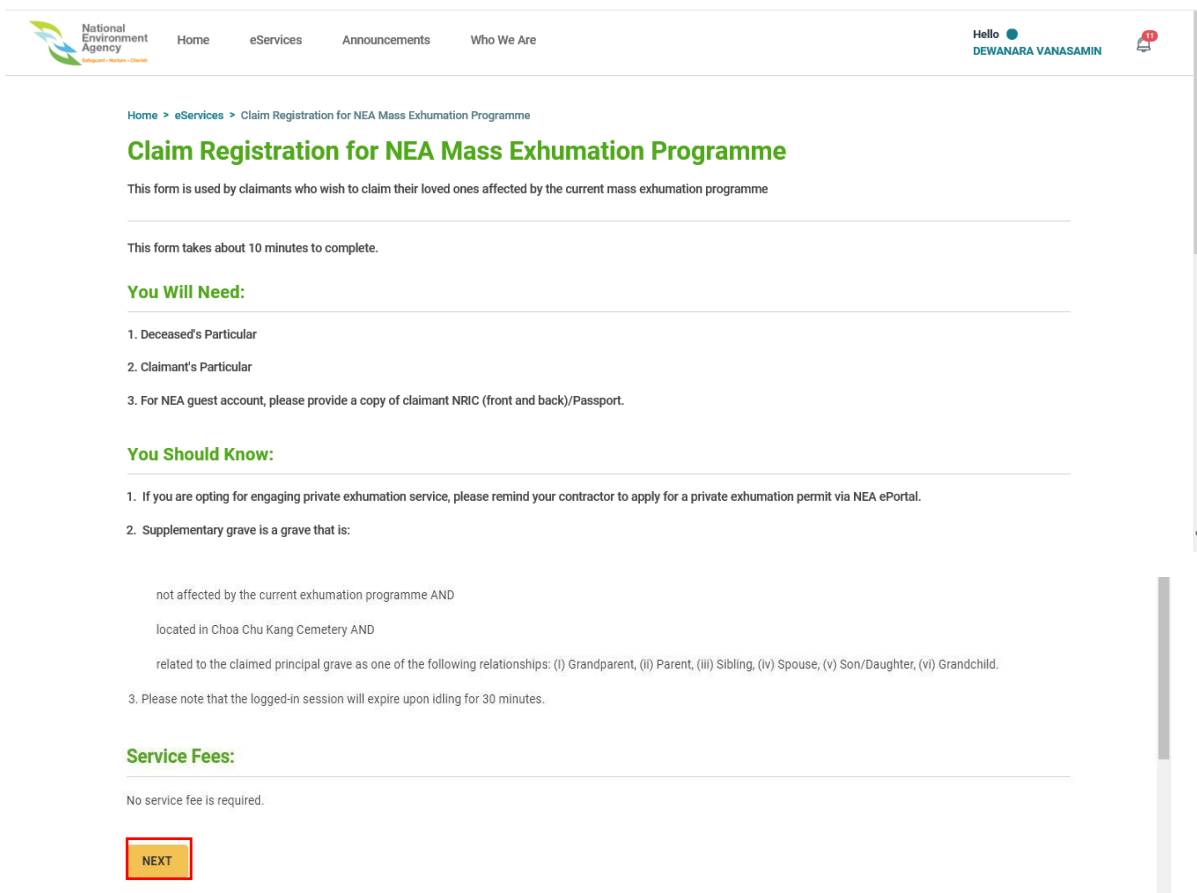
Estimated time required: 10 minutes

Written Permission to Exhume Corpse(s) Available

Private contractors are to use this form whenever they apply for an exhumation permit to exhume a buried deceased unaffected by an ongoing exhumation programme in Singapore

Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.



Home > eServices > Claim Registration for NEA Mass Exhumation Programme

Claim Registration for NEA Mass Exhumation Programme

This form is used by claimants who wish to claim their loved ones affected by the current mass exhumation programme

This form takes about 10 minutes to complete.

You Will Need:

1. Deceased's Particular
2. Claimant's Particular
3. For NEA guest account, please provide a copy of claimant NRIC (front and back)/Passport.

You Should Know:

1. If you are opting for engaging private exhumation service, please remind your contractor to apply for a private exhumation permit via NEA ePortal.
2. Supplementary grave is a grave that is:
 - not affected by the current exhumation programme AND
 - located in Choa Chu Kang Cemetery AND
 - related to the claimed principal grave as one of the following relationships: (i) Grandparent, (ii) Parent, (iii) Sibling, (iv) Spouse, (v) Son/Daughter, (vi) Grandchild.
3. Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using your SingPass, most of your personal information would be auto-filled and you only need to check through the information.

Claim Registration for NEA Mass Exhumation Programme

×

Personal Information

General

Name

Mr

DEWANARA VANASAMIN

NRIC / FIN

S3100003C

Registered Address

Postal Code

Retrieve

-

Building Name (Optional)

Contact

Mobile No.

+65

Other Contact No. (Optional)

Code

Email Address

Save as Draft

Next



Step 6: Fill in the necessary details and select if you want a NEA contractor or have a private contractor carry out the exhumation. For private contractor, you will be required to key in the company's UEN.

Claim Registration for NEA Mass Exhumation Programme

Principal Grave Information

Principal graves are graves within Choa Chu Kang Cemetery that are affected by the current exhumation programme

Principal Grave

Principal Grave 1

Grave Information

Choa Chu Kang Cemetery

Block No.
Select Block No.

The Deceased is my
Brother-in-law

Exhumation Details

The exhumation will be carried out by
NEA Contractor My Private Contractor

The exhumed remains will be
Cremated Not Cremated (For Export)

The cremated remains will be
☐ Stored in Choa Chu Kang Columbarium
☐ Stored in Mandal Columbarium
☐ Sent for sea burial by NEA (free of charge)
☐ Sent for sea burial at my own cost
☐ Stored elsewhere at my own cost

Supporting Documents

The Deceased is my
Select Relationship

Exhumation Details

The exhumation will be carried out by
NEA Contractor My Private Contractor

UEN (Optional)
UEN

The exhumed remains will be
Cremated Not Cremated (For Export)

The cremated remains will be
☐ Stored in Choa Chu Kang Columbarium
☐ Stored in Mandal Columbarium
☐ Sent for sea burial by NEA (free of charge)
☐ Sent for sea burial at my own cost
☐ Stored elsewhere at my own cost

Supporting Documents



Step 7: Select accordingly on whether the exhumed remains will be cremated or exported. If you are cremating, you will be required to state the storage for the ash. If you are not cremating, you will need to indicate which country you are exporting the remains.

The Deceased is my
Brother-in-law

Exhumation Details

The exhumation will be carried out by
NEA Contractor My Private Contractor

The exhumed remains will be ⓘ
Cremated Not Cremated (For Export)

The cremated remains will be
☐ Stored in Choa Chu Kang Columbarium
☐ Stored in Mandai Columbarium
☐ Sent for sea burial by NEA (free of charge)
☐ Sent for sea burial at my own cost
☐ Stored elsewhere at my own cost

Supporting Documents

The Deceased is my
Select Relationship

Exhumation Details

The exhumation will be carried out by
NEA Contractor My Private Contractor

The exhumed remains will be ⓘ
Cremated **Not Cremated (For Export)**

Country which the remains will be exported to
 Afghanistan
 Albania (Republic of)
 Algeria (People's Democratic Republic of)
 American Samoa
 Andorra (Principality of)
 Angola (Republic of)
 Anguilla

eg. death certificate, burial certificate, marriage

file size is 5MB) ⓘ



Step 8: Upload your supporting documents by clicking “Add files”. If you are exhuming more than 1 grave you can click on “Add New Grave” and repeat step 6 and 7 for the other grave.

☐ Stored in Mandai Columbarium
☐ Sent for sea burial by NEA (free of charge)
☐ Sent for sea burial at my own cost
☐ Stored elsewhere at my own cost

Supporting Documents

Please upload the deceased supporting document, e.g. death certificate, burial certificate, marriage certificate, birth certificate, etc.

Supporting Documents (.pdf, .jpg, .jpeg, .png - Maximum file size is 5MB) ⓘ

Add Files

Add New Grave

Back Save as Draft Next

Step 9A: If you are not exhuming graves that are NOT affected by the current exhumation programme, click “No” and proceed to step 10. Otherwise, click “Yes” and proceed to step 9B.

Claim Registration for NEA Mass Exhumation Programme

Supplementary Grave Information

Supplementary Grave Information

Supplementary graves are graves within Choa Chu Kang Cemetery that are not affected by the current exhumation programme

Claim supplementary graves

Yes No

Back Save as Draft Next



Step 9B: If you are exhuming graves that are NOT affected by the current exhumation programme click on “Yes”. Fill in the necessary details and upload your supporting document by clicking “Add files”. Then click “Next”.

Supplementary Grave Information

Supplementary graves are graves within Choa Chu Kang Cemetery that are not affected by the current exhumation programme

Claim supplementary graves

Supplementary Grave

Supplementary Grave 1

Grave Information

Choa Chu Kang Cemetery

Block No.

Select Block No. ▼

Grave No.

10

The Supplementary Deceased is my

Select Relationship ▼

Supporting Documents

Please upload the deceased supporting document, e.g. death certificate, burial certificate, marriage certificate, birth certificate, etc.

Supporting Documents (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB) ⓘ



Step 10: Double check all the details that you have filled and click on the box for the declaration. Click “Submit” to complete the application.

Claim Registration for NEA Mass Exhumation Programme

Confirmation

Step 1 of 4: Personal Information

General

Name
Mr. DEWANARA VANASAMIN

NRIC/FIN
S3100003C

Registered Address

Postal Code
550231

Block No/House No
231

The exhumed remains will be
Cremated

The cremated remains will be
Stored in Mandai Columbarium

Supporting Documents (Optional)

Dummy Photo.pptx.png (1.87 KB)

Step 3 of 4: Supplementary Grave Details

No Supplementary Grave

Declaration

By submitting this form, I consent to
☐ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

Back Submit


Hello DEWANARA VANASAMIN



SUCCESS

You have successfully completed the form.

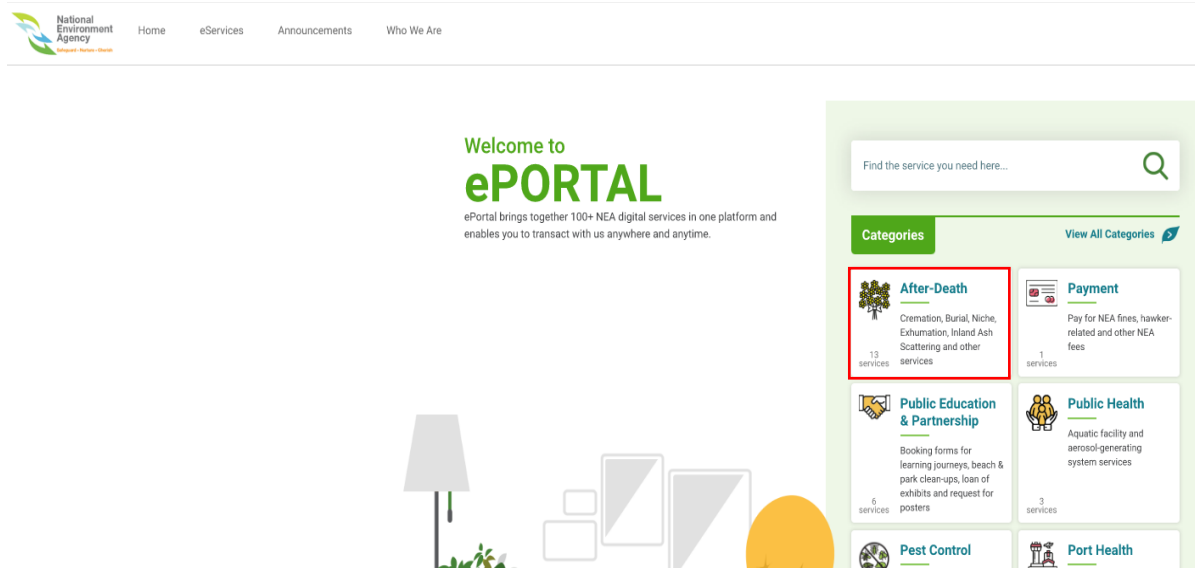
The particulars given are true to the best of my knowledge. I hereby agree to indemnify and hold harmless to NEA against any legal suit, claims, damages, losses, expenses or costs (including those asserted by third parties) arising directly or indirectly from the after-death services (e.g. burial/ cremation/ storage/ removal of the deceased person/ cremated remains).

Please note that the National Environment Agency (NEA) collects personal information to carry out its various functions and duties under the National Environment Agency Act (Cap



14: Written Permission to Exhume Corpse(s)

Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “Exhumation”.

[Home](#) > [After Death](#)



After Death

Cremation, Burial, Niche, Exhumation, Inland Ash Scattering and other services

Services

[Permit to Cremate](#) >

[Cremation Services](#) >

[Permit to Bury and Burial Services](#) >

[Inland Ash Scattering Service](#) >

[Niche Services](#) >

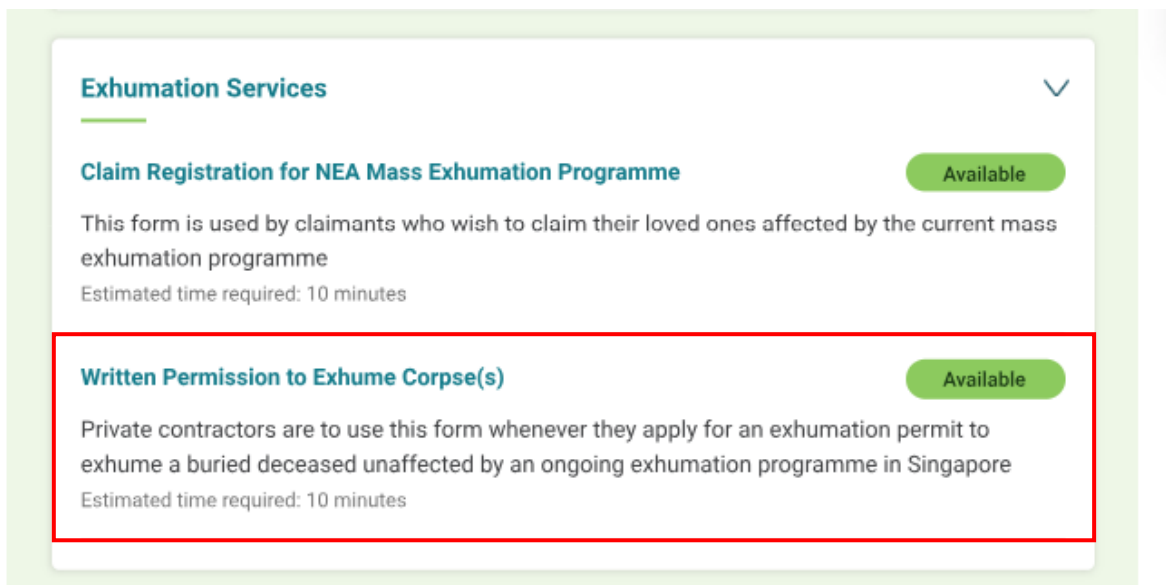
[Exhumation Services](#) >

[General](#) >

[Qing Ming 2026](#) >



Step 3: Click on “Written Permission to Exhume Corpse”.



Exhumation Services

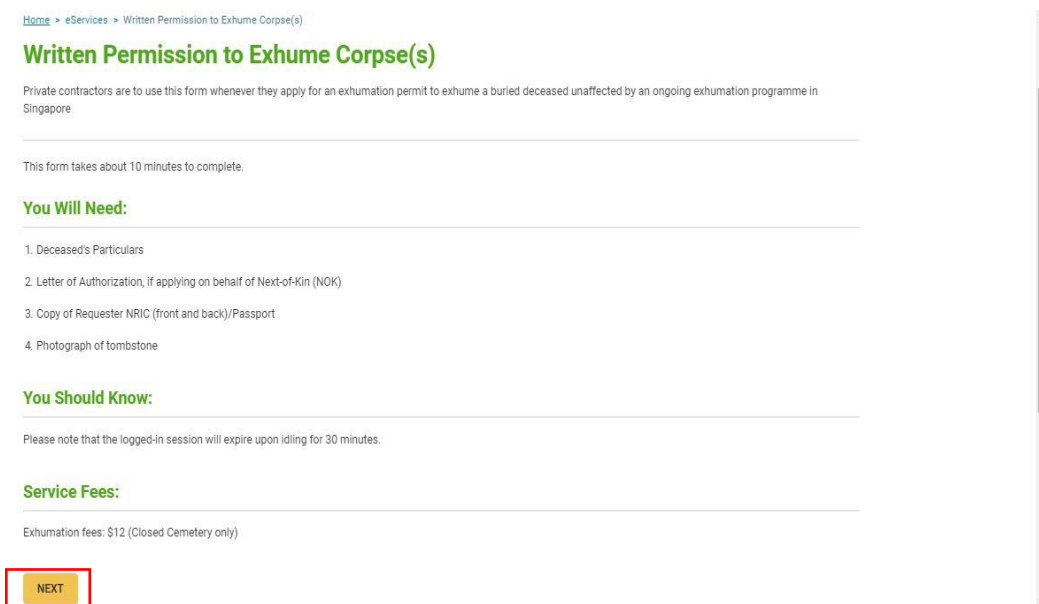
Claim Registration for NEA Mass Exhumation Programme Available

This form is used by claimants who wish to claim their loved ones affected by the current mass exhumation programme
Estimated time required: 10 minutes

Written Permission to Exhume Corpse(s) Available

Private contractors are to use this form whenever they apply for an exhumation permit to exhume a buried deceased unaffected by an ongoing exhumation programme in Singapore
Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.



[Home](#) > [eServices](#) > [Written Permission to Exhume Corpse\(s\)](#)

Written Permission to Exhume Corpse(s)

Private contractors are to use this form whenever they apply for an exhumation permit to exhume a buried deceased unaffected by an ongoing exhumation programme in Singapore

This form takes about 10 minutes to complete.

You Will Need:

1. Deceased's Particulars
2. Letter of Authorization, if applying on behalf of Next-of-Kin (NOK)
3. Copy of Requester NRIC (front and back)/Passport
4. Photograph of tombstone

You Should Know:

Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

Exhumation fees: \$12 (Closed Cemetery only)

NEXT



Step 5: Fill in all the necessary details and click “Next”.

Written Permission to Exhume Corpse(s) ×

Organisation Information

• • • • •

General

Organisation Name

UEN

180041586R

Registered Address

Postal Code

Retrieve

Contact Person

Name

Title ▾

Mobile No.

+65

Other Contact No. (Optional)

Code ▾

Email Address

Designation

Save as Draft

Next



Step 6A: If you only have a hard copy letter of Authorisation and do not have a reference number, click “No”. Attach a scanned copy of the letter of Authorisation and the Applicant’s NRIC/Passport by clicking “Choose file”.

Written Permission to Exhume Corpse(s) ×

Claimant Information

● ● ● ● ●

Proof of Authorisation

Do you have Letter of Authorisation Reference No.?

Letter of Authorisation (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB) ⓘ

Requestor NRIC/Non-Singapore Passport (.pdf, .jpeg, .jpg, .png - Maximum file size: 5MB) ⓘ

General

Step 6B: If you have previously filled an online letter of Authorisation and have the reference number, click “Yes” and fill in the reference number. Fill in all the necessary details and click “Next”.

Written Permission to Exhume Corpse(s) ×

Claimant Information

● ● ● ● ●

Proof of Authorisation

Do you have Letter of Authorisation Reference No.?

Reference No.

Ref No.

General

Name

Title ▾

NRIC/FIN/Passport No.

Floor No (Optional)

Unit No (Optional)

Building Name (Optional)

Contacts

Mobile No.

+65

Other Contact No. (Optional)

Code ▾

Email Address

Back

Save as Draft

Next

Step 7A: If the grave you are exhuming is in a closed cemetery refer to step 7B. Select “Choa Chu Kang cemetery” and upload a photo of the grave by clicking on “Choose file”. If you have more than 1 grave to exhume, you can click on “Add new grave”. Fill in all the necessary details and click “Next”.

Written Permission to Exhume Corpse(s) ×

Grave Claim Information

● ● ● ● ●

Grave Claim Information

Grave Claim Info ⓘ

Grave Claim Information 1

Grave Details

Cemetery

Choa Chu Kang Cemetery
Closed Cemetery

Upload Grave Photo (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB) ⓘ

Choose File

Grave Claim Info ⓘ

Grave Claim Information 1

Grave Details

Cemetery

Choa Chu Kang Cemetery
Closed Cemetery

Cemetery Type

Please Select ▼

Block No. ⓘ

Please Select ▼

Grave No.

12

Upload Grave Photo (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB) ⓘ

Choose File

The remains after exhumation will be cremated at Choa Chu Kang Crematorium and thereafter transferred to

Deceased Information

Deceased Full Name

Deceased Full Name

Gender

Female
Male

Death Certification No. (Optional)

Death Certification Number

The deceased is my

Select Relationship ▼

Add New Grave

Back
Save as Draft
Next



Step 7B: If the grave is located in a closed cemetery click on “Closed Cemetery”. Click on “Choose File” to upload a photo of the grave and fill in the remaining details. If you have more than 1 grave to exhume, you can click on “Add new grave”. Then click “Next”.

Grave Claim Info ⓘ

Grave Claim Information 1

Grave Details

Cemetery

Location

Upload Grave Photo (.pdf, .jpeg, .jpg, .png - Maximum file size is 5MB) ⓘ

The remains after exhumation will be cremated at Choa Chu Kang Crematorium and thereafter transferred to

Deceased Information

Deceased Full Name

Deceased Information

Deceased Full Name

Gender

Death Certification No. (Optional)

The deceased is my



Step 8: Click on the field box to see a calendar where you can select the preferred date of exhumation. Then click “Next”.

Preferred Dates

Date #1 ⓘ

09/08/2019 ×

« < Aug 2019 > »

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Date #5 ⓘ

31/07/2019 ×

Back

Save as Draft

Next

Back to top



Step 9: Double check all the details that you have filled and click on the box declaration.
Click “Submit” to complete the application.



Hello 
180041586R 

Written Permission to Exhume Corpse(s) 

Confirmation

.....

Step 1 of 5: Organisation Information

General

Organisation Name

Test

UEN

180041586R

Registered Address

Postal Code

09/08/2019

Date #2

03/08/2019

Date #3

06/09/2019

Date #4

11/09/2019

Date #5

31/07/2019

Declaration

By submitting this form, I consent to
☒ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

Back

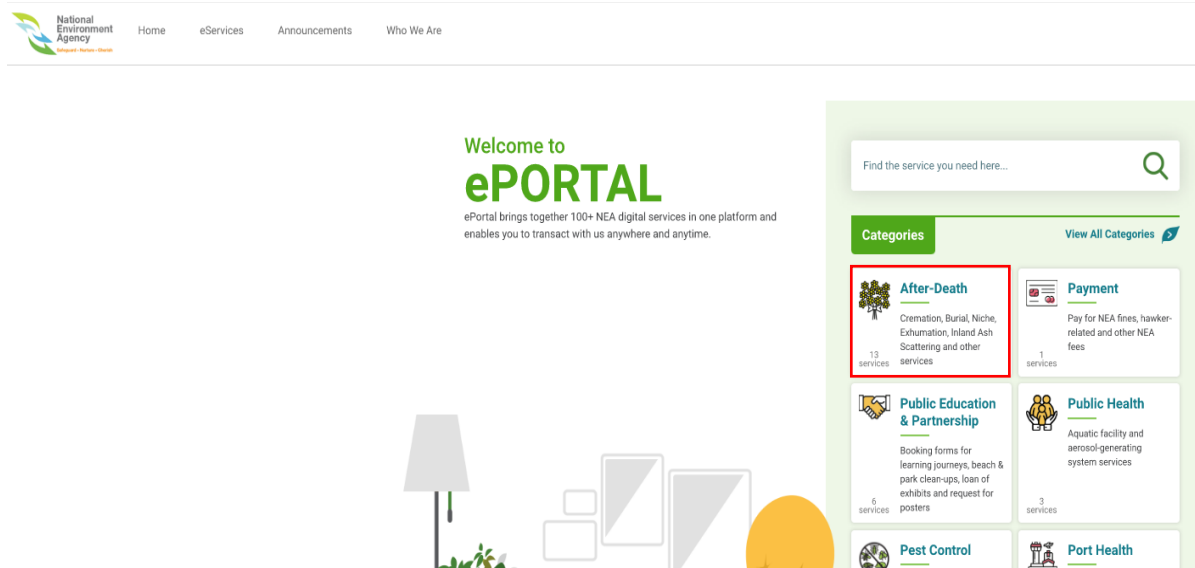
Submit

Back to top 



15: Add/Update of Next-of-Kin or Original Applicant Particulars

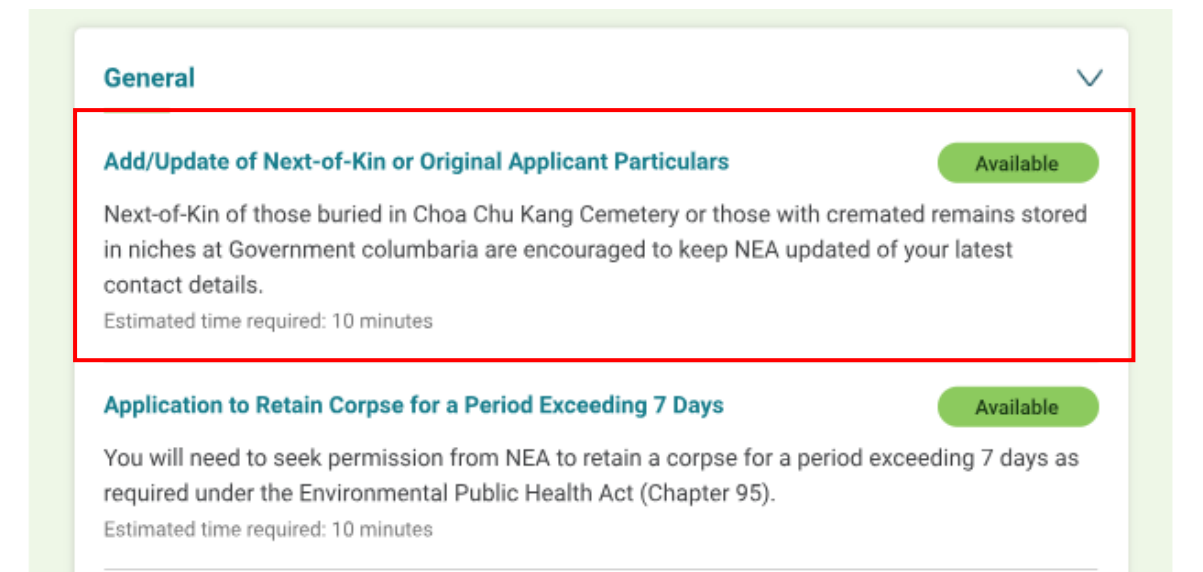
Step 1: After logging into the ePortal (see section 1), click on “After-death”.



Step 2: Click on “General”.



Step 3: Click on “Add/Update of Next-of-Kin or Original Applicant Particulars”



General ▼

Add/Update of Next-of-Kin or Original Applicant Particulars Available

Next-of-Kin of those buried in Choa Chu Kang Cemetery or those with cremated remains stored in niches at Government columbaria are encouraged to keep NEA updated of your latest contact details.

Estimated time required: 10 minutes

Application to Retain Corpse for a Period Exceeding 7 Days Available

You will need to seek permission from NEA to retain a corpse for a period exceeding 7 days as required under the Environmental Public Health Act (Chapter 95).

Estimated time required: 10 minutes

Step 4: Read through the key information about the form and click “Next” to begin filling the form.

[Home](#) > [eServices](#) > [Add/Update of Next-of-Kin or Original Applicant Particulars](#)

Add/Update of Next-of-Kin or Original Applicant Particulars

Next-of-Kin of those buried in Choa Chu Kang Cemetery or those with cremated remains stored in niches at Government columbaria are encouraged to keep NEA updated of your latest contact details.

This form takes about 10 minutes to complete.

You Will Need:

1. Deceased's Particulars
2. Next-of-Kin's Particulars

You Should Know:

1. Pertaining to Mass exhumation programme, Next-of-Kin may wish to refer to NEA website and brochure information at the Choa Chu Kang Cemetery Office and notices installed at the affected areas for details on the claim registration procedure.
2. Please note that the logged-in session will expire upon idling for 30 minutes.

Service Fees:

No service fee is required.

NEXT



Step 5: Fill in all the necessary details and click “Next”. If you have logged in using your SingPass, most of your personal information would be auto-filled and you only need to check through the information.

Add/Update of Next-of-Kin or Original Applicant Particulars

Personal Information

General

Name

Title

NRIC / FIN / Passport No.

Registered Address

Address Type

Standard

Non-Standard

Code

Email Address

abc@hotmail.com

Supporting Docs

If the claimant bears a Singapore NRIC and does not possess a SingPass account, please submit a copy of his/her NRIC (front and back). If the claimant does not bear a Singapore NRIC, please submit a copy of his/her passport instead.

Copy of NRIC (front and back)/Passport (Optional)

Choose File

Save as Draft

Next

Back to top

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Step 6: If you want to add Next-of-Kin (NOK) information click on “Yes” and fill the necessary details. Otherwise, click on “No” and proceed to step 6.

Add/Update of Next-of-Kin or Original Applicant Particulars ×

Deceased Information

• • •

Do you want to add Next of Kin (NOK) Information to the deceased?

Location

Note

Please give us as much information as possible. We will contact you if we need clarifications.

Deceased Location

Cemetery Location

Select Cemetery ▼

Do you want to add Next of Kin (NOK) Information to the deceased?

Deceased Information

Death Certification No. (Optional)

Death Certification

Deceased Full Name

Deceased Full Name

Gender

Date of Death

Select Date

The deceased is my...

Select Relationship ▼

Location



Step 7: If the deceased is in a Cemetery click on “Cemetery” or if the deceased is in a columbarium click on “Columbarium”. Fill in the necessary details and click “Next”.

Location

Note

Please give us as much information as possible. We will contact you if we need clarifications.

Deceased Location

Cemetery Columbarium

Cemetery Location

Select Cemetery ▼

Block No ^①

Select Block No ▼

Grave Plot No

Grave Plot No

Back

Save as Draft

Next

Note

Please give us as much information as possible. We will contact you if we need clarifications.

Deceased Location

Cemetery **Columbarium**

Columbarium Location

Mandal Columbarium ▼

Block No ^①

B ▼

Room No ^①

B101 ▼

Niche No

12

Back

Save as Draft

Next



Step 8: Double check all the details that you have filled and click the box for the declaration. Click “Submit” to complete the application.

Add/Update of Next-of-Kin or Original Applicant Particulars

Confirmation

Step 1 of 3: Personal Information

General

Name
Mr. H

NRIC/FIN/Passport No.
S9990153E

Registered Address

Postal Code
550231

Block No./House No
231

Block No.
C

Room No.
C114

Niche No.
2

Declaration

By submitting this form, I consent to

☒ NEA's [terms](#) to use the information provided by me in the course of this application I have made to NEA

Back Submit

Back to top

National Environment Agency
NATIONAL ENVIRONMENT AGENCY
40 Scotts Road #13-00, Environment Building, Singapore 228231
www.nea.gov.sg

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