SINGAPORE ACCREDITATION COUNCIL

ACCREDITATION OF INSPECTION BODIES

FEE SCHEDULE

S/N	Type of Fee	Amount (S$)
1	Application Fee	$1,100 per field
2	Assessment Fee (Document review, preliminary assessment, initial assessment, surveillance assessment, reassessment, witnessed assessment, non-routine assessment, verification assessment) (Fees will also be quoted for preparation and processing time such as preparation meeting, arrangement of assessment, document review and reporting for every assessment except for witnessed assessment)	$1,100 per man-day
3	Annual Fee	$1,100 per field
4	For re-issuing of electronic certificate due to relocation or change in organisation's name	$200 per request

NOTES:

a) All fees are in Singapore dollars and are subject to GST.

b) The charges are reviewed periodically and are subject to revision.

c) The charges are levied from time to time as the process of assessment progresses.

d) Payment Terms

- All payment terms are 30 days from the date of the invoice. SAC reserves the right to withdraw credit, (for example in cases of bad credit or payment history) in which payment is required in advance of any assessment work being undertaken.

- All fees up to and including reassessment/initial/surveillance assessment and any associated supplementary fees must be paid before accreditation is granted or renewed.

e) The Council may make a charge of up to 10% of the value of the fee in respect of visits which are cancelled other than by the Council, at short notices (less than 7 working days).

f) The fees listed above apply to Singapore organisations only. Overseas organisations and applicants should contact SAC directly for details on the various fees.

g) In addition to the fees specified above, for overseas assessments and applicants, organisations have to bear the cost of airfare, accommodation, subsistence allowance, travelling time, travel insurance, transportation costs, withholding tax and other related costs for conducting the assessments.