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Productivity Solutions Grant for the Legal Sector (PSG-Legal) – FAQ

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Programme Parameters

1. [revised] What are the solution categories supported under this funding programme?

The solutions categories that are supported for now include:

a. Practice Management Systems (PMS)
b. Document Management Systems (DMS)
c. Matter Management and Collaboration Tool
d. Online Legal Research System
e. Document Assembly Software
f. Document Review Software
g. eDiscovery Tool
h. Legal Chatbot
i. Risk Assessment Solution (KYC/AML)
j. Evidence Management Platform
k. Speech Transcription for Legal Matters
l. Translation Software

Law Firms

2. What qualifying criteria must a law firm meet in order to benefit from this funding programme?

The applicant entity should be a Singapore Law Practice (SLP) that satisfies the threshold requirements set out in Rule 3 of the Legal Profession (Law Practice Entities) Rules 2015.

In addition, the firm must fulfil the following eligibility criteria:

a. Business entity that is registered and operating in Singapore
b. Firm has at least 30% equity held directly or indirectly by Singaporean(s) and/or Singapore PR(s), determined by the ultimate individual ownership
c. Group annual sales turnover not exceeding S$100 million OR group employment size not exceeding 200 employees
d. IT solutions or equipment that are purchased, leased, or subscribed to must be used in Singapore.

In addition, prior to application submission, the company must not have made any payment and/or any form of deposits from a supplier, vendor or third party in relation to the purchase/lease/subscription of the IT solution.

3. [revised] Can SLPs that were funded under earlier funding programmes such as Tech Start for Law and Tech-celerate for Law apply for the funding programme

SLPs who have previously tapped on Tech Start for Law and/or Tech-celerate for Law can still qualify for PSG-Legal if they are adopting a solution from a different solution category.

4. [revised] How much funding can each SLP potentially receive? Is there a cap for the funding for each firm?

a. SLPs may receive up to 50% support capped at $45k, to adopt PSG-Legal solutions for one year across all solution categories.
b. SLPs can only apply once for one of the five packages.

5. [new] Why is the level and duration of support revised from 1 April 2025?

From 1 April 2025, the support level has been revised to 50% for one year to align with other sectors.

6. Can you elaborate on the application and claims processes for an SLP, e.g. documents to be submitted, time taken to approve and time taken to reimburse?

Applications

To apply for the PSG, SLPs will have to:

a. Visit GoBusiness Gov Assist , go to “All PSG Solutions”, select “Legal” and identify the relevant solutions that they may want to adopt.
b. Obtain quotations from solution provider (unsigned) in respect of the identified solution(s). [Note: The SLP must-not have signed any contracts or made any payment before submitting the PSG application.]

c. Submit an application on the Business Grants Portal (BGP) at www.businessgrants.gov.sg, SLPs will need to have a CorpPass account to transact on the BGP.

Click here for a step-by-step guide.

Applications are processed about six (6) weeks from the submission of all required information. SLPs are strongly encouraged to submit applications ahead of time to account for the application outcome and/or processing duration required.

Claims

There can only be one claim per approved application. For a one-year subscription, firms are encouraged to submit their claims after they have fully deployed, providing documents to show use of the solution for at least one month. Incomplete submissions will result in delays.

For claims submission, SLPs must ensure that they have:

a. Subscribed to the solution as approved in the application;
b. Used the solution;
c. Paid for the solution in full; and
d. Submitted all claim documentation.

From 1 Feb 2023, funds will be disbursed through PayNow Corporate. SLPs are encouraged to register for PayNow Corporate and submit your details through FormSG.

Disbursements can only be made after the claims have been approved. Click here for a step-by-step guide. To receive funds via Corporate PayNow, please ensure that your entity's UEN is registered and linked to the entity's bank account. Companies must also ensure that their Corporate Paynow details are submitted to the Agency before or with the Company's first Grant claim through EnterpriseSG PayNow Corporate FormSG.

7. Will this funding programme be available for foreign law practices, joint law ventures and formal law alliances?

This programme is available to Singapore Law Practices as defined in the Rule 3 of the Legal Profession (Law Practice Entities) Rules 2015 only.

The applicant firm should fulfil the local SME criteria:
a. Registered and operating in Singapore
b. At least 30% local equity held directly or indirectly by Singaporean(s) and/or Singapore PR(s), determined by the ultimate individual ownership local shareholding
c. Group annual sales turnover not exceeding S$100 million OR group employment size not exceeding 200 employees.

Solution Providers

8. [new] Must a solution be integrated with the Legal Technology Platform (LTP) in order to be pre-qualified for PSG-Legal?

A solution can apply to be pre-qualified for PSG-Legal with or without integration with the LTP.