



Your project falls under the category of **RENOVATION WORKS**

My firm carries out **renovation projects** that do not require building plan submission.

(as of 28 October 2020)

STEP 1

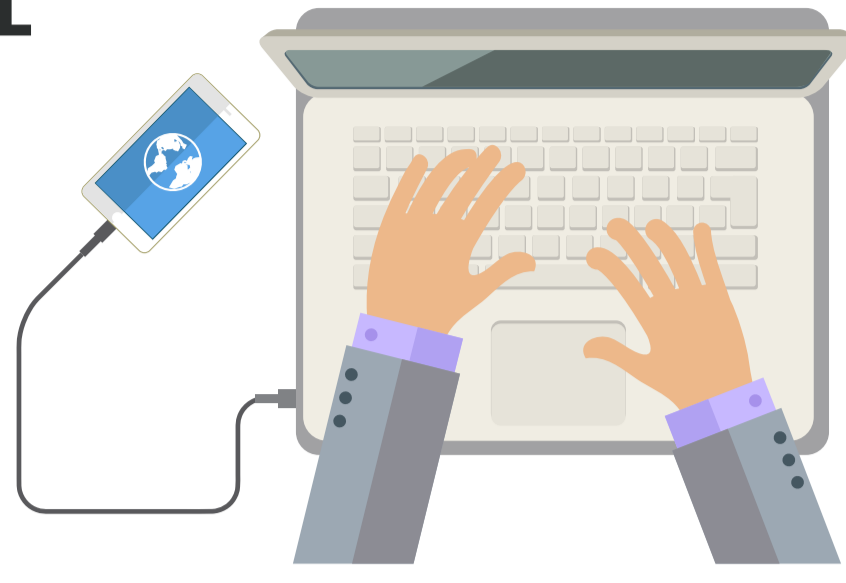
CHECK IF YOUR COMPANY NEEDS TO APPLY FOR APPROVAL

Your company employs only Singapore Citizens, Singapore Permanent Residents and Employment Pass holders:

- Apply for 'General Exemption' with MTI: <https://go.gov.sg/general-exemption>. Application to BCA is not required.

Your company employs foreign workers registered under Construction Account:

- Application to BCA is not required.*^



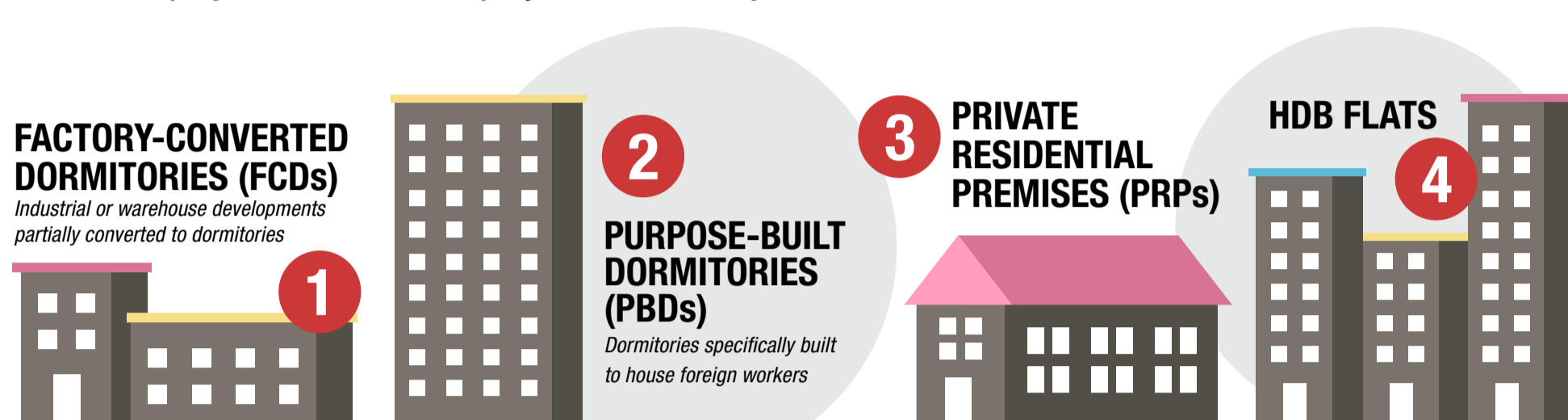
* BCA has given permission for firms with Construction Account workers to resume work with effect from 10 August 2020, provided that work is not carried out at construction sites / supply work premises, and subject to conditions set out in <https://go.gov.sg/bca-circular-resumption-safe-accm>.
^ You are required to declare your manpower details using the "Permissions and Manpower Declaration" link at <https://covid.gobusiness.gov.sg>

STEP 2

CHECK THAT COMPANY MEETS COVID-SAFE RESTART CRITERIA

2A: ACCOMMODATION – Where should workers be staying?

Workers deployed for renovation projects should stay in cleared accommodation.



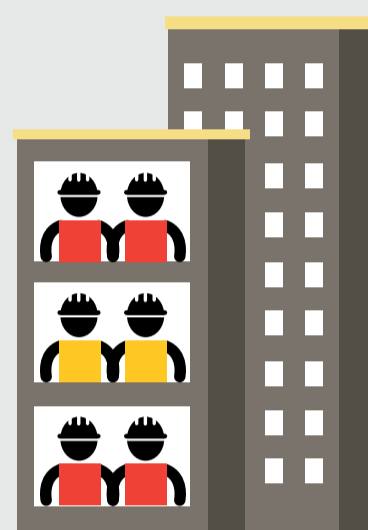
To check dorm clearance schedule [CLICK HERE](#)

2A: ACCOMMODATION – How should I segregate my workers?

- Stay in HDB/PRP dedicated for their **EMPLOYERS**



- Stay in PBD/FCD:
 - Cohorted according to employer by same room
 - Max of 2 employers per room
 - Employers with multiple rooms to co-locate these rooms on the same floor



Workers working on non-construction sites and construction sites should not stay together.

2B: TRANSPORTATION – How should my workers go to work?

Provide point-to-point transportation for your construction workers who are Work Permit or S Pass holders, with staggered pick up/drop off.

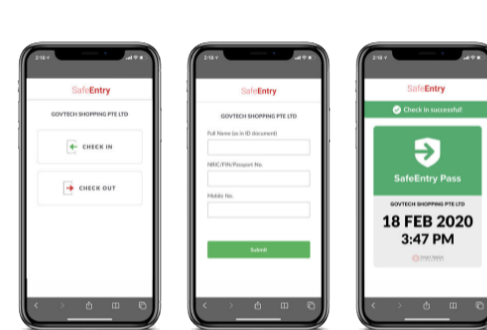
Workers Accommodation Type	Workplace	Require Dedicated Transport	Allowed to take Public Transport (MRT, Bus)	Allowed to take Private Hire Vehicles (PHVs) & Taxis	Allowed to commute by personal motorcycles or cars
HDB/PRP	Non-Construction site	✗	✓	✓	✓
PBD/FCD/GSFs ⁽¹⁾	Regardless of place of work	✓	✗	✓ Employers must: • Work with dormitory operators to plan and coordinate pick-up times; • Pre-arrange and pre-pay for taxis/PHVs; • Comply with relevant SMMs	✗

⁽¹⁾ GSFs are Government Source Facilities set by government for workers who have recovered from COVID-19 or decanted from dormitories.

2C: Worksite – How do I ensure safe entry to the site?

Register for SafeEntry.

This needs to be set up at the entry point of your site.



2D: WORKERS – How should I ensure workers are ready to start work?

1 Ensure your workers install TraceTogether, SGWorkPass and FWMOMCare App

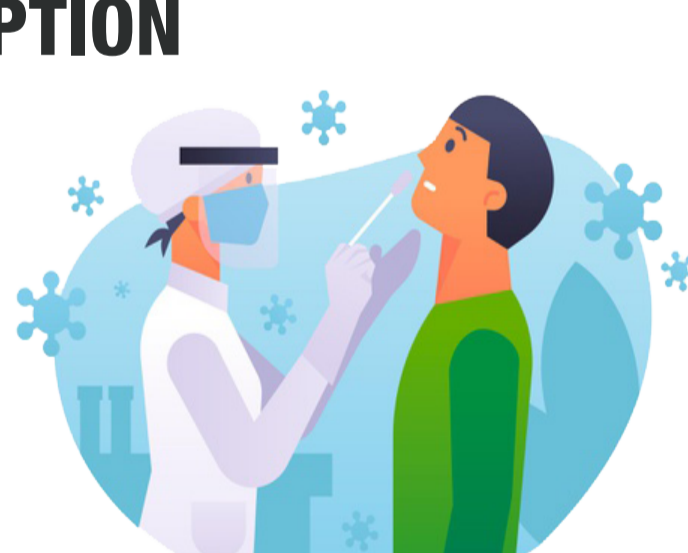
2 Educate your workers on Covid-Safe practices.
Your workers must attend the Covid-Safe workers training within 4 weeks from work resumption

3 Update foreign workers' accommodation with MOM.

STEP 3

PREPARE FOR WORK RESUMPTION

How should I prepare my workers for work resumption?



SWAB TEST

- Only required for S Pass and WP holders under construction sector.
- You should not make private swab test arrangement(s) for your employee(s). Employers are to book the swab test appointments for your employee(s) on the Swab Registration System (SRS) via <https://swab.hpb.gov.sg/ext/login.aspx> (Please refer to <https://go.gov.sg/bca-circular-srs> for more information).
- Employees may start work while waiting for their swab tests, unless they are staying in dormitories that have not been cleared.
- Employees are required to go for periodic routine swab test.
- Work pass holders must ensure their AccessCode is 'GREEN' to start work.

If your workers are still encountering problems, please email to BCA_SafeWorkforce@bca.gov.sg

Staggered Rest Day

- Employers should
 - Log in to MOM's Safe@Work system to select a rest day between Monday to Saturday for workers
 - Inform workers of their designated rest day
 - Make necessary arrangements to help your workers adjust to the designated rest day

For details: www.mom.gov.sg/eservices/services/safe-work and www.mom.gov.sg/covid-19/frequently-asked-questions

For renovation firms who need their workers to rest on Sunday, submit an appeal to MOM at www.mom.gov.sg/appeal-restday

PLEASE CLICK BELOW FOR OTHER GUIDES

[CONSTRUCTION PROJECTS/ SUPPLY WORK](#)

[CONSTRUCTION ACCOUNT WORKS](#)

[LANDED HOUSING PROJECTS](#)



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