

FAQs for Third Party Charger Registration

For Charger Owners

Q1. Will I still be able to register the EV charger on my own?

A1. Yes, EV charger owners may continue to register their EV chargers personally if they prefer. This can be done at LTA's OneMotoring website with a SingPass (for individuals) or CorpPass (for corporate entities) account (<https://go.gov.sg/register-ev-charger>). CorpPass users will need to request for access from their CorpPass administrator before registering the EV charger.

Q2. Who is responsible for paying the registration fee?

A2. Under the Electric Vehicles Charging Act, the person who has charge and control of an EV charger (i.e. charger owner) must register the EV charger before use, and is responsible for paying the registration fee. The prevailing registration fee is as shown:

Power rating of charger	Non-restricted access locations	Restricted access locations (i.e. landed properties)
Tier A: < 23kW	\$150	\$375
Tier B: ≥23kW and ≤150kW	\$375	\$750
Tier C: >150kW	\$600	

Q3. Why do I need to provide my NRIC and handphone number to the installer?

A3. The NRIC number (or UEN number for companies) is required to accurately identify the registered responsible person (otherwise known as the charger owner) for the EV charger. The handphone number is required for LTA to notify the charger owner (by SMS) upon receiving an application made on the charger owner's behalf. Charger owners who prefer not to provide their NRIC and/or handphone number can choose to register their EV charger personally via the OneMotoring website.

Q4. Are my personal details safe with the third party (e.g. charger installer)?

A4. Applicable requirements governing the collection, use, disclosure and care of personal data under the Personal Data Protection Act ("PDPA") will continue to apply. Should you find that any personal data may be misused, please lodge a report with the Personal Data Protection Commission at [PDPC | Personal Data Protection Complaint](https://www.pdpc.gov.sg/complaints-and-reviews/report-a-personal-data-protection-concern/personal-data-protection-complaint) (<https://www.pdpc.gov.sg/complaints-and-reviews/report-a-personal-data-protection-concern/personal-data-protection-complaint>).

Q5. Are installers allowed to charge me extra fees to make a charger registration application on my behalf?

A5. Charger installers who provide the value-added service of making charger registration applications for their customers may impose a service fee at their own discretion to recover the manpower costs incurred. Any such fee should be communicated transparently and clearly to charger owners, and is not regulated by LTA.

Q6. Why must I still login to OneMotoring when I have already given all the necessary information to the installer?

A6. Charger owners need to confirm that the details in the registration application provided by their representative are correct, and make payment for the prevailing registration fee, before the EV charger can be registered.

Q7. Am I able to amend any details of the registration application?

A7. Charger owners can amend the address of the EV charger's location and the mailing address (where LTA will mail the registration mark) directly if required. Other data fields, such as the manufacturer's serial number of the charger, are provided by the representative who made the application, and cannot be amended by the charger owner. If there are inaccuracies in any of these fields, please reject the registration application and inform your representative, who will need to make another application on your behalf.

Q8. What happens if the charger registration application is not confirmed?

A8. Charger owners have up to 14 days to submit the charger registration application made. If the application is not submitted within 14 days, the application will lapse automatically. Charger owners may inform their representative to make a fresh application to register the charger or register the charger personally on OneMotoring.

Q9. What do I do if there is a charger registration that was submitted without my authorisation?

A9. Please reject the application and contact LTA at EVCA_registration@lta.gov.sg.

For Third Parties/Charger Installers

Q10. What information do I need to make a registration application on behalf of my customer?

A10. The information and documents that are required for a third party registering an EV charger on behalf of a charger owner are as follows:

- a. Address of EV charger installation;
- b. Certificate of Fitness (CoF) in an acceptable format (i.e. *.pdf, *.docx, *.jpg, *.jpeg and *.png);
- c. Name and licence number of Licensed Electrical Worker (LEW) responsible for charger installation;
- d. Name of Equipment Specialist (ES) responsible for charger certification;
- e. Identification number and mobile number of the registered responsible person (RRP) (i.e charger owner). Identification number refers to the **full NRIC** number (for individuals) **or** the **full corporate UEN** (for companies);
- f. Type approval ID of charger;
- g. Manufacturer's serial number of EV charger; and
- h. Mailing address (for mailing of registration mark).

After an application is made, an SMS will be sent to the charger owner at the mobile number provided in the application to prompt the owner to submit the application on OneMotoring.

The registration will only be successfully completed once the charger owner submits the application and makes payment for the registration fee on OneMotoring. The EV charger may be used once it has been registered.

Q11. Should the application be made using a SingPass (individual) or CorpPass (corporate) account?

A11. We strongly recommend that third parties use a CorpPass account tied to your company to make the application. This will help charger owners easily identify the representative that made the application on their behalf.

Q12. How do I get a CorpPass account and how should I configure it?

A12. You may register for an account in CorpPass by first becoming a CorpPass Admin for your entity. To get a CorpPass Sub-Admin or CorpPass User account, please contact your entity's [CorpPass Admin](#) to onboard you. For more information, please visit [CORPPASS | How do I register for an account in CorpPass?](#) for more details.

In order to access the "EV Charging" digital services on OneMotoring using CorpPass, the company's CorpPass Admin must add "LTA OneMotoring Digital Services" to the list of e-services so that specific roles can be assigned. The CorpPass Admin must also assign the person who requires access with either the "[Vehicle Ownership](#)" or "[Full Access](#)" role. A full guide on how to use CorpPass can be found on the OneMotoring website at <https://go.gov.sg/ltacp>.

Q13. Is any payment required?

A13. LTA does not impose any additional fee/charge for the use of the OneMotoring system. Third parties are not required to make payment of the charger registration fee on the charger owners' behalf.

Q14. Can I register an EV charger on behalf of someone if I am not a charger installer?

A14. Yes, LTA's new digital service allows any third party to make a charger registration application on behalf of an EV charger owner. Third parties should ensure that they have been duly authorised to make charger registration applications on behalf of charger owners.

Q15. Am I required to apply to LTA to access this new service?

A15. There is no need to apply to LTA to access the new digital service. You will only require a SingPass or CorpPass account to login to OneMotoring.

Q16. What if the charger owner does not want to provide his /her NRIC or handphone number?

A16. Charger owners who prefer not to provide their NRIC and/or handphone number can choose to register their EV charger personally via the OneMotoring website.

Q17. What if the charger owner requires more time to review the registration application?

A17. Charger owners have 14 days to review and submit the charger registration application made by their representative on OneMotoring. If the owner fails to take action within this period, the application will automatically lapse and a new application will need to be made to register the EV charger.

Q18. What happens if the charger owner rejects the registration application? Will I be notified of this?

A18. A notification will be sent on the next day, which will summarise the status for every application made on the previous day (i.e. approved, rejected or lapsed). Alternatively, third parties/installers can also query the status of any individual application on OneMotoring using the 'Enquire EV charger registration' and by keying in the application number.

Annex - Dos and Don'ts for Third Parties to Make Registration Applications

✓ **Dos**



Comply with applicable laws (e.g. Personal Data Protection Act) when handling personal data.



Ensure that you have the following registration details ready:



Charger Owner	• Identification* and mobile number • Mailing address
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Charger	• Type approval ID • Manufacturer's serial number
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Charger installation	• Installation address • Certificate of Fitness# • Name and licence number of Licensed Electrical Worker • Name of Equipment Specialist
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* NRIC number (for individuals) or corporate UEN (for companies)

Acceptable formats are *.pdf, *.docx, *.jpg, *.jpeg and *.png



Ensure that your application is complete.

✗ **Don'ts**



Don't misuse information provided by charger owner.



Don't register without the charger owner's consent.

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