

PREPARATION NOTES ON AMENDMENT APPLICATION FOR ADVERTISEMENT & SALES PROMOTION PERMIT

1. This online form may take you 10 minutes to complete.
2. Ensure you have the following credentials before you access the PRISM e-service to submit an application:
 - CRIS company account
 - Corppass
3. Mode of payment
 - eGIRO
 - Credit Card / Debit Card

Setting up eGIRO requires registration. On HSA's website, navigate to E-Services > Apply eGIRO to submit the application.

Application Form

Part One – Licence / Permit / Certificate / Listing Summary

This section requires the applicant to provide a short description of the amendments and indicate the type of amendment for the selected permit.

Example:

- Minor changes to the advertisement content, such as inclusion or omission of some words.
- Minor changes to the sales promotion mechanics, such as inclusion of new wobblers to announce the discount.

Part Two – Company Particulars

As the company has already registered with CRIS, the company information will be pre-populated.

Part Three – Applicant Particulars

This section requires

- 1) Applicant Name
- 2) Applicant NRIC / Fin
- 3) Designation
- 4) Contact Details (Telephone /Fax / Handphone number and E-mail address)
- 5) Preferred Contact mode
(The preferred contact mode refers to the channel through which you will receive the final notification of the application. Any queries or correspondence arising during the course of the application will be sent to you as an input request via email.)

Part Four – Types of Applications

The information will be pre-populated based on the selected permit in Part One.

Part Five – Product

The information will be pre-populated based on the selected permit in Part One.

Part Six – Supporting Documents (as Attachments)

This section requires the soft copy attachment of

- Amended copy of the complete set of advertisement
(If the Application Type is Advertisement)
- Amended copy of the complete set of sales promotion mechanics
(If the Application Type is Sales Promotion)