

July 2026 enhancements to Work Permit eService on *myMOM* Portal

Briefing for Employers and Employment Agencies

by MOM Work Pass Division (WPD)

Outline

1. Enhancements to Work Permit eService on *myMOM* Portal (2026 – 2027)
2. 20 July Launch of
 - Cancel Work Permit function
 - Request for Special Pass function
 - Consent to Pass Holder's transfer function
3. Preview of enhanced Work Permit eService interface from 20 July onwards

1. Enhancements to Work Permit eService on *myMOM* Portal

- a) About Work Permit eService
- b) Launch milestones (2026 – 2027)

We are enhancing Work Permit eService on *myMOM* Portal in 2026 and 2027 to enable simpler and more seamless Work Permit transactions for businesses



Since 2025



Apply & Appeal functions

Released on *myMOM* Portal



Since May 2026



Issue function

Released on *myMOM* Portal, including update workers' address and mobile number within Issue function instead of separately in Online Foreign Worker Address Service (OFWAS).



Scan here for details
of Issue function



From July 2026



NEW Cancel function

You will submit all supporting documents easily within a simplified Cancel function, instead of through a separate online form.



From 1H 2027



NEW Renew function

Like the Issue function, you will no longer need to upload medical reports or chest x-ray. Your medical service provider will submit the medical results directly to MOM, saving you time and effort.

You will also update workers' address and mobile number within the Renew function.



As we move key functions from Work Permit (WP) Online to *myMOM* Portal, you will be able to perform major Work Permit transactions on one platform by mid 2027



Since 2025



myMOM Portal

- Apply for Work Permit
- Appeal for Work Permit

WP Online

- Issue Work Permit
- Cancel Work Permit
- Renew Work Permit



Since May 2026



myMOM Portal

- Apply for Work Permit
- Appeal for Work Permit
- Issue Work Permit

WP Online

- Cancel Work Permit
- Renew Work Permit



In July 2026



Move Cancel function

myMOM Portal

- Apply for Work Permit
- Appeal for Work Permit
- Issue Work Permit
- Cancel Work Permit **NEW**

WP Online

- Renew Work Permit



In 1H 2027



Move Renewal function

myMOM Portal

Perform all major Work Permit transactions on one platform **NEW**



2. New Work Permit functions from 20 July 2026

- a) Streamlined process to cancel migrant workers' Work Permit
- b) Simpler steps to request for Special Pass and Special Pass extension
- c) Improved user interface to consent to pass holder's transfer function
- d) Transition scenarios to take note of during launch period



Today, you need to toggle across three platforms to get Work Permits issued, cancelled and consent to worker's transfer.



Getting Work Permit Issued

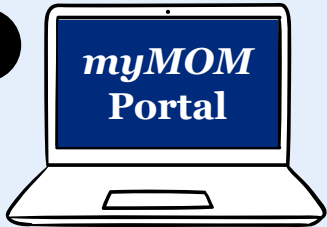


Cancelling Work Permit



Consenting to Pass Holder's Transfer

1



Get Work Permit issued

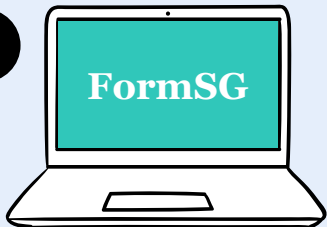
2



Cancel in-principle approval (IPA)
(if not proceeding with Work Permit issuance)

Request for Special Pass
(if more time is needed to get Work Permit issued)

3



Request for Special Pass extension
(if more time is needed to get Work Permit issued)

Request to cancel Work Permit
(with Special Pass granted for repatriation)

Request for Special Pass extension
(if more time is needed to send worker home)

Submit supporting documents for cancellation request, if required

Subsequent request for Special Pass extension
(if more time is needed to send worker home)

Consent to pass holder's transfer

Legend

Completed on myMOM Portal

Completed on WP Online

Completed on FormSG



From 20 July, you can complete the same journey within one platform - *myMOM Portal*.



Getting Work Permit Issued



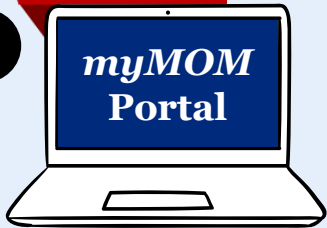
Cancelling Work Permit



Consenting to Pass Holder's Transfer

1

ENHANCED



[Launched in May 2026]
Get Work Permit issued

Cancel in-principle approval (IPA)
(if not proceeding with Work Permit issuance)

Request to cancel Work Permit, incl. submission of supporting documents if required
(with Special Pass granted for repatriation)

Consent to pass holder's transfer

Request for Special Pass or Special Pass Extension
(if more time is needed to get Work Permit issued or send worker home)

Legend

Completed on *myMOM Portal*



Enhancement 1: Cancel function

You will be able to upload the required supporting documents when cancelling the work permit on *myMOM* Portal.

TODAY



Step 1 | Request to cancel

- Log in to **WP Online** to cancel your worker's Work Permit
- If required, submit supporting documents using a separate online form

Step 2 | View outcome*

- Requests that require supporting documents may take up to 3 days to approve. Log in to **WP Online** to view outcome
- Requests that do not require support documents, view outcome using **WP Online** after 30 min

FROM 20 JULY



Step 1 | Request to cancel

- Log in to **myMOM Portal** to cancel your worker's Work Permit
- If required, upload supporting documents within the same transaction

Step 2 | View outcome*

- Outcome of requests to cancel work permit is immediate upon submission on **myMOM Portal**
- Receive an acknowledgement letter to the email address that you provided

Legend

Completed on *myMOM* Portal

Completed on WP Online

Completed on FormSG

**A Special Pass is granted upon successful cancellation of a Work Permit for the purpose of repatriation.*



Enhancement 2: Request for Special Pass function

You can request for a Special Pass or Special Pass extension on *myMOM* Portal.

TODAY



If more time is needed to get Work Permit issued or send worker home

- Use WP Online to request for a Special Pass (if pending issuance) or Special Pass extension (to send worker home)
- If further extension is required, submit request with supporting documents (where applicable) via a separate online form

FROM 20 JULY



If more time is needed to get Work Permit issued or send worker home

- Use myMOM Portal to request for a Special Pass or Special Pass extension
- If further extension is required, use myMOM Portal to submit request with supporting documents (where applicable)

Legend

Completed on *myMOM* Portal

Completed on WP Online

Completed on FormSG



Enhancement 3: Consent to Pass Holder's Transfer function

You can indicate consent to pass holder's transfer via the improved user interface on *myMOM* Portal.

TODAY



Step 1 | Get notified



Receive email or SMS notification to give consent for transfer of worker to another employer

Step 2 | Give consent



Log in to WP Online to indicate if you are giving consent for the transfer

FROM 20 JULY



Step 1 | Get notified



Receive email or SMS notification to give consent for transfer of worker to another employer

Step 2 | Give consent



Log in to myMOM Portal to indicate if you are giving consent for the transfer

Legend

Completed on *myMOM* Portal

Completed on WP Online



Moving to *myMOM* Portal: What you need to do

As we will be moving the Work Permit cancellation function to *myMOM* Portal, please complete all outstanding cancellation requests on WP Online **by 18 July (Saturday), 10.30pm**.

Here are two transitional scenarios to take note of:

- 1** Cancellation supporting documents are required

Step 1 | Complete request to cancel by 18 July, 10.30pm

- Log in to **WP Online** to cancel your worker's Work Permit, and
- Submit supporting documents via a separate online form

Step 2 | View outcome by 20 August*

- Requests that require supporting documents may take up to 3 days to approve. Log in to **WP Online** to view outcome

- 2** Cancellation supporting documents are not required

Step 1 | Complete request to cancel by 18 July, 10.30pm

- Log in to **WP Online** to cancel your worker's Work Permit

Step 2 | View outcome by 20 August*

- Requests that do not require supporting documents, view request outcome using **WP Online** after 30 min

Legend

Completed on WP Online

Completed on FormSG

**Please note that WP Online will be undergoing maintenance from 18 July, 11pm to 19 July, 8am, and will be unavailable during this period.*



Moving to *myMOM* Portal: What you need to do

For all Special Pass requests, please complete them on WP Online by **18 July (Saturday), 2.00pm**

Here are two transitional scenarios to take note of:

1

For submissions completed through WP Online

Step 1 | Submit Special Pass related requests by 18 July, 2.00pm

Log in to WP Online to request for Special Pass or Special Pass extension

Step 2 | View outcome immediately

The outcome of request is immediately available after completing the request process

2

For submissions completed through FormSG

Step 1 | Submit extension requests by 18 July, 2.00pm

Submit Special Pass extension requests with supporting documents (where applicable) via separate online form

Step 2 | View outcome via email notification

Receive a notification at the email address you provided, with outcome details and follow-up instructions

Legend

Completed on WP Online

Completed on FormSG



Moving to *myMOM* Portal: What you need to do

For giving consent for transfer of worker, please complete all outstanding cases on WP Online by **18 July (Saturday), 10.30pm**.

1 Consent for transfer of worker is required

Step 1 | Get notified



Receive email or SMS notification to give consent for transfer of worker to another employer

Step 2 | Give consent by 18 July, 10.30pm



Log in to **WP Online** to indicate if you are giving consent for the transfer

Legend

Completed on WP Online

2. Preview of Enhanced Work Permit eService on *myMOM* Portal

- a) Using the new Cancel function
- b) Making Special Pass related requests
- c) Giving consent for transfer of workers

A. Using Work Permit eService on *myMOM* Portal to **cancel Work Permit or in-principle approval (IPA)**

FROM
20 JULY



Step 1 | Request to cancel Work Permit or IPA

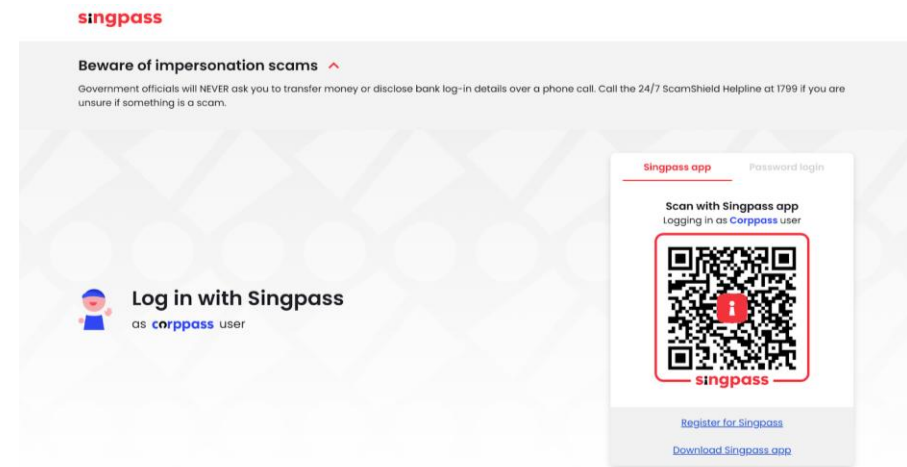
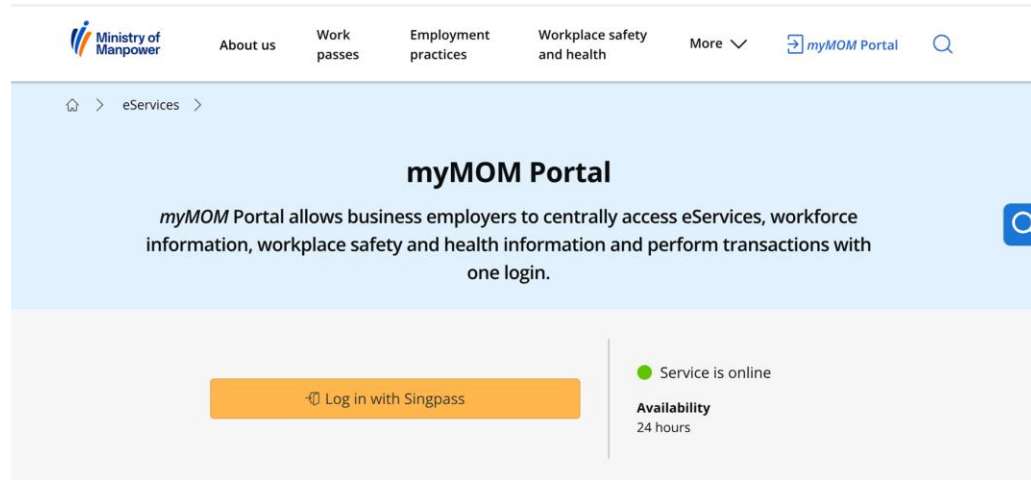
- Log in to **myMOM Portal** to cancel your worker's Work Permit or IPA
- If required, upload supporting documents within the same transaction

Step 2 | View outcome*

- Outcome of requests to cancel work permit or IPA is immediately upon submission on **myMOM Portal**
- Receive an acknowledgement letter to your email address that you provided

**A Special Pass is granted upon successful cancellation of a Work Permit or IPA for the purpose of repatriation.*

1. To cancel Work Permit or IPA, company user can log in to Work Permit eService on *myMOM* Portal using Corppass



2. After logging in using Corppass, there are two ways to access the Cancel function on myMOM Portal

Entry Point 1 (to cancel Work Permit)

Existing / Expired passes tab in the Table of Work Pass Holders

Applications and passes

I am transacting / viewing data for ABC ENGINEERING PRIVATE LIMITED 123412345A-PTE-01 Submit

Application / Appeals (2) Pending issuance (1) Existing / Expired passes (1) Expiring passes (10) Advanced search

Enter name or FIN Search Download all (CSV, ~0.4kb)

Name	FIN	Date of issuance	Date of expiry	Pass type	Submitted by	Status	Action
WANG DA MING	F12345678A	9 Dec 2025	10 Dec 2027	Work Permit	ANNA TAN	Issued	Select action View details Cancel View pass holder profile

Note: If you have recently performed a transaction and do not see a record, please refresh this page after 15 minutes.

Entry Point 2 (to cancel Work Permit or IPA)

Quick Menu

Ministry of Manpower Home Work Passes Workforce Insights Workplace Safety and Health Announcements eServices Profile

Home > Work Passes

Work Passes

Work pass services

Quick menu Apply, issue or cancel for Work Permit All services for Employment Pass, S Pass and family passes

Self-Assessment Tool (SAT) Check Employment Pass and S Pass eligibility

Work Permit (WP) Online Manage WP Online user access and other Work Permit services not available in Quick Menu

Check and pay foreign worker levy Pay levy bills, or manage related transactions like waivers, refunds and GIRO arrangement

Welcome, what would you like to do?

Start a transaction I am transacting for Work Permit I want to Cancel a pass For this sector Construction For this foreigner Search by FIN Search by Work Permit number Continue

- Select Action: “Cancel a pass” / “Cancel an in-principle approval”
- Key in workers’ details to start the cancellation process



3. Select the reason for cancelling the worker's Work Permit or IPA

Prepare the required information and supporting documents for your cancellation request

myMOM Portal > Quick Menu >

Cancel a pass

WANG DA MING (F1234567G)

Before you start, remember to do this

Resolve employment and repatriation matters



Settle all [outstanding employment matters](#) that may arise, and have a [discussion and written agreement](#) with the pass holder before arranging for repatriation.

Prepare required information and documents



Ensure you have the [information and/or document\(s\) required](#) for your cancellation request scenario (if any).

Things to note

- The pass will be cancelled immediately upon submission.
- Any application fee(s) will not be refunded upon cancellation.

By continuing, you agree to be bound by the [Terms and Conditions](#) of this eService.

 Takes about **5 minutes** to complete.

Start cancellation



myMOM Portal > Quick Menu >

Cancel a pass

WANG DA MING (F1234567G)

1

Cancel

2

Summary

Why are you cancelling this Work Permit?

☐ Pass holder has ceased employment
For example, resigned, terminated by employer, contract expired or transferring to another employer.

☐ Pass holder has gone missing
You will need to upload a missing person police report.

☐ Pass holder has been arrested, is in remand or is helping the authorities in an investigation
You will need to provide the investigating officer's contact details.

☐ Pass holder has passed away
You will need to upload a death certificate and airway bill or cremation certificate.

Continue



4. Complete worker’s details and/or upload supporting documents to support the respective cancellation reasons

You will be prompted to:

1. Provide worker’s details as prompted

OR

2. Upload supporting documents

myMOM Portal > Quick Menu >

Cancel a pass

WANG DA MING (F1234567G)

1 Cancel

2 Summary

Why are you cancelling this Work Permit?

☒ Pass holder has ceased employment
For example, resigned, terminated by employer, contract expired or transferring to another employer.

☐ Pass holder has gone missing
You will need to upload a missing person police report.

☐ Pass holder has been arrested, is in remand or is helping the authorities in an investigation
You will need to provide the investigating officer's contact details.

☐ Pass holder has passed away
You will need to upload a death certificate and airway bill or cremation certificate.

Status of pass holder

☒ Pass holder is leaving Singapore

☐ Pass holder has left Singapore

☐ Pass holder will be getting a new MOM-issued pass

☐ Pass holder will be getting an ICA-issued pass

Is the pass holder returning to their home country?

☒ Yes

☐ No. I confirm that the pass holder has given the employer a written request to travel to another country, and the employer has given written consent.

Scheduled departure date

1 Jan 2027

Travel document type

Passport

Travel document number

P12345678A

Travel document expiry date

01 Aug 2030

Details of the pass holder's travel document have been pre-filled from our records for your convenience. Please update them if they are outdated.

Continue

myMOM Portal > Quick Menu >

Cancel a pass

WANG DA MING (F1234567G)

1 Cancel

2 Summary

Why are you cancelling this Work Permit?

☐ Pass holder has ceased employment
For example, resigned, terminated by employer, contract expired or transferring to another employer.

☐ Pass holder has gone missing
You will need to upload a missing person police report.

☐ Pass holder has been arrested, is in remand or is helping the authorities in an investigation
You will need to provide the investigating officer's contact details.

☒ Pass holder has passed away
You will need to upload a death certificate and airway bill or cremation certificate.

Upload death certificate

Drag and drop or browse files
JPEG, PNG or PDF only. Total file size must not exceed 5MB.

Death certificate.pdf100KBView

Upload airway bill or cremation certificate

Drag and drop or browse files
JPEG, PNG or PDF only. Total file size must not exceed 5MB.

Airway bill.pdf100KBView

Continue

20

5. Confirm the cancellation details, and acknowledge the relevant clauses at the summary page

Cancellation details

A Singapore Government Agency Website [How to identify?](#)

Ministry of Manpower

ANNA TAN
ABC ENGINEERING PRIVATE LIMITED (123412345A-PTE-01) [Log out](#)

[myMOM Portal](#) > [Quick Menu](#) >

Cancel a pass
WANG DA MING (F1234567G)

Cancel

Summary

Pass holder's information

Employing organisation	ABC ENGINEERING PRIVATE LIMITED (123412345A-PTE-01)
Full name	WANG DA MING
FIN	F1234567G
Work Permit number	0 12345678
Pass type	Work Permit
Date of Work Permit expiry	10 Dec 2027

Cancellation summary

Why are you cancelling this Work Permit?	Pass holder has ceased employment
Status of pass holder	Pass holder is leaving Singapore
Is the pass holder returning to his/her home country?	Yes
Scheduled departure date	1 Jan 2027
Travel document type	Passport
Travel document number	P12345678A
Travel document expiry date	1 Aug 2030

Special Pass details

Duration to be granted for pass holder to remain in Singapore	22 Dec 2026 to 1 Jan 2027
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Notification details and Declaration

Notification email

We will use this email address to notify you if we need more documents or clarifications regarding your cancellation request.

Email
annatan@abcengineering.com.sg

This email address will be used only for this transaction. To ensure you receive all important emails, update your registered email in [Work Permit \(WP\) Online 'Manage User Account'](#).

Declaration

Please read and acknowledge the following:

- I am the registered user of this account and personally filled in the information in this request.
- I declare that the information in this request is, to the best of my knowledge, true and correct; and that all documents submitted in support for this request are true copies of the originals.
- By submitting this form, I confirm that the foreigner consented to the collection and use of information in the form by the Government of Singapore, and consented to the sharing of that information with other government and non-government agencies, for such purposes as are relevant to that agency.

☐ I declare that all of the above is true.

Submit

Please update your contact details so we can reach you if clarifications are needed.



6. Download the acknowledgement and Special Pass (where applicable) letter after completing the cancellation process

myMOM Portal > Quick Menu >

Cancel a pass

WANG DA MING (F1234567G)

✔ Work Permit cancelled successfully

Full name	WANG DA MING
FIN	F1234567G
Work Permit number	0 12345678
Pass type	Work Permit
Date of cancellation	21 Dec 2026
Special Pass granted	22 Dec 2026 to 1 Jan 2027
Date and time submitted	21 Dec 2026, 11:07 AM (GMT+0800)

Download acknowledgement and form summary (PDF, ~50KB)

Download Special Pass (PDF, ~100KB)

Levy will be charged until 20 Dec 2026 (1 day before the cancellation).

You will receive an email acknowledgement with a summary of this cancellation and Special Pass.

Print a copy of the Special Pass and give it to the foreigner. While on Special Pass, the foreigner is not permitted to work but will be allowed to stay in Singapore.

Please make arrangements to close the foreigner's bank account

To avoid the risks of unauthorised or illegal usage of dormant bank account(s), please inform the foreigner to make arrangements to close their bank account(s) in Singapore before leaving Singapore, or as soon as practicable.

The foreigner may approach the bank for all banking related queries, including retaining the bank account(s).

Download the acknowledgement and Special Pass (where applicable)

You will receive an email acknowledgement with a summary of the cancellation request and/or Special Pass letter based on the email contact you have provided.



B. Using Work Permit eService on *myMOM* Portal to request for Special Pass or Special Pass extension

FROM
20 JULY



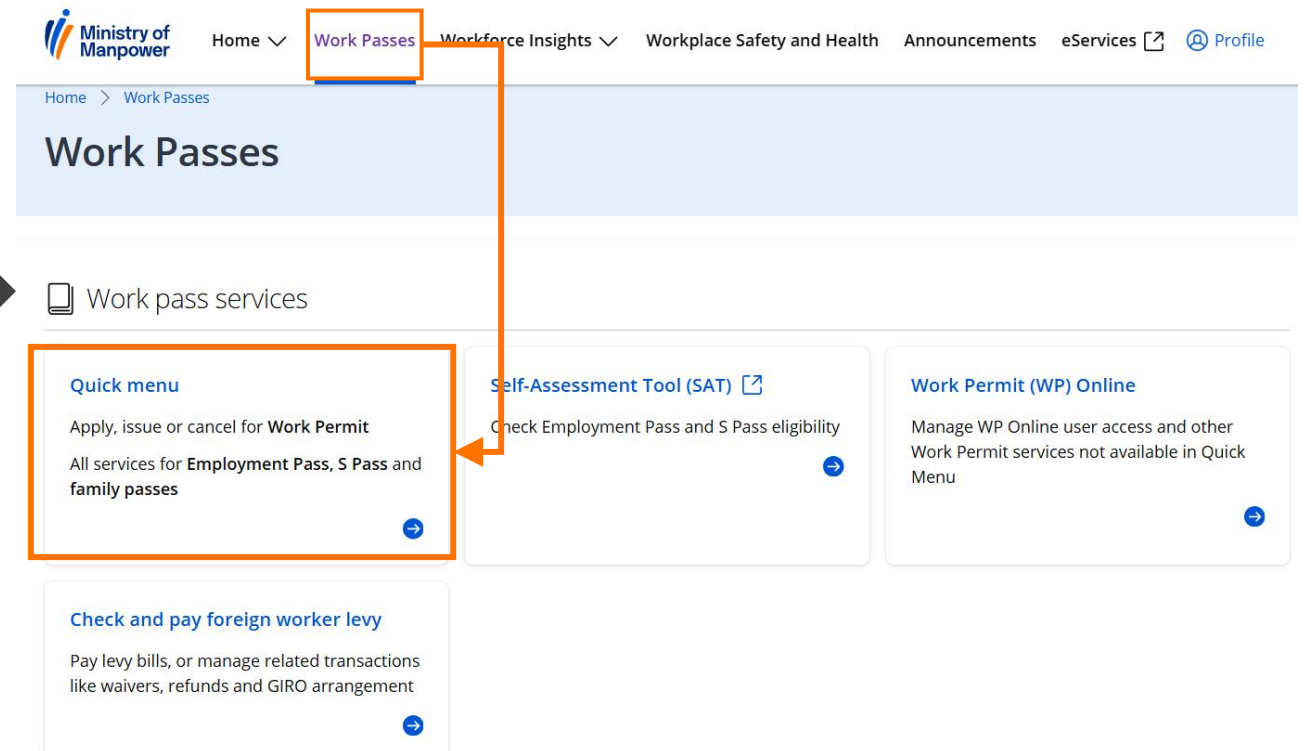
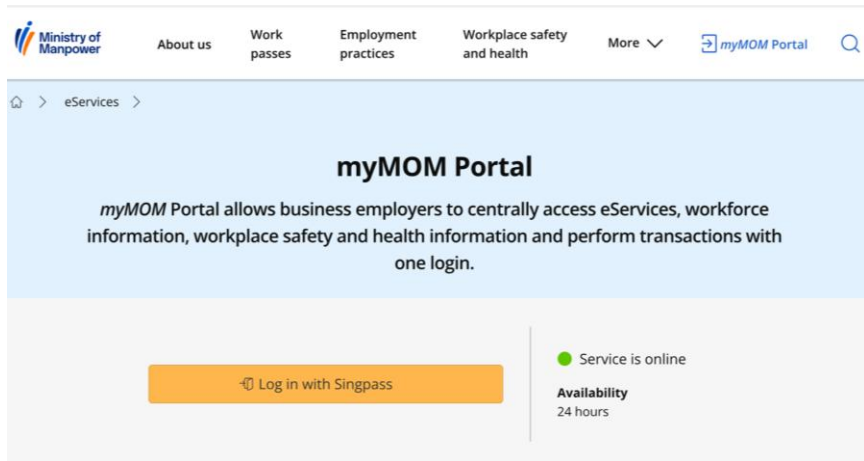
Step 1 | Submit Special Pass related requests

- Use **myMOM Portal** to request for a Special Pass or Special Pass extension
- If further extension is required, use **myMOM Portal** to submit request with supporting documents (where applicable)

Step 2 | View outcome

- View outcome immediately upon submission
- You will receive an acknowledgement and Special Pass letter to your email address that you provided

1. After logging in using Corppass, access the Request for Special Pass function via Quick menu



2. Key in worker's details to start the Special Pass related request process

Employer's view

A Singapore Government Agency Website [How to identify?](#)

Ministry of Manpower

ANNA TAN
ABC ENGINEERING PRIVATE LIMITED (123412345A-PTE-01) [Log out](#)

myMOM Portal > Quick Menu >

Welcome, what would you like to do?

Start a transaction

I am transacting for

Work Permit

I want to

Action

Request for a Special Pass

For this sector

Construction

For this foreigner

Search by FIN

FIN

F1234567G

Continue

Employment Agency's view

Employment Agency (EA) needs to select if they are transacting on behalf of their clients or for themselves

A Singapore Government Agency Website [How to identify?](#)

Ministry of Manpower

ANNA TAN
DEF EMPLOYMENT PTE LTD (0000000) [Log out](#)

myMOM Portal > Quick Menu >

Welcome, what would you like to do?

Start a transaction

I am transacting for

Work Permit

I want to

Action

Request for a Special Pass

For this organisation

My client's organisation

Employing organisation UEN

123412345A

Organisation name

ABC ENGINEERING PRIVATE LIMITED

Please check that the employing organisation is correct. It cannot be changed after you leave this page.

For this sector

Construction

For this foreigner

Search by FIN

FIN

F1234567G

Date of birth

25 Feb 1990

Continue

You will be prompted to prepare the required information and supporting documents for your extension request.

A Singapore Government Agency Website [How to identify?](#)

Ministry of Manpower

ANNA TAN
ABC ENGINEERING PRIVATE LIMITED (123412345A-PTE-01) [Log out](#)

myMOM Portal > Quick Menu >

Request for a Special Pass

WANG DA MING (F1234567G)

Before you start, remember to do this

Confirm request type

Proceed if the foreigner is in Singapore and you need more time to send them home, transfer them to another employer, or issue their Work Permit.

If you need more time to renew the Work Permit, [request for a short Work Permit extension](#).

Prepare required information and documents

Ensure you have the [information and/or document\(s\)](#) required for your request scenario (if any).

Things to note

- You will receive an outcome for most requests immediately.
- To avoid overstay fines, submit the request at least 7 days before the in-principle approval (IPA) or Special Pass expires.
- We accept payment of overstay fines (if any) by GIRO, Visa or Mastercard.

By continuing, you agree to be bound by the [Terms and Conditions](#) of this eService.

Takes about 5 minutes to complete.

Start request



3. Select the reason, and complete the worker's details and/or upload supporting documents to support the respective Special Pass related requests

You will be prompted to:

1. Provide worker's details

OR

2. Upload supporting documents

myMOM Portal > Quick Menu >

Request for a Special Pass

WANG DA MING (F1234567G)

1 Request

2 Summary

Why are you requesting for a Special Pass?

☒ Foreigner is scheduled to leave Singapore
For example, awaiting departure or original flight rescheduled.

☐ Foreigner is not ready to leave Singapore
For example, pending employment-related issues, passport or travel document, unfit for travel or transferring to another employer.

Scheduled departure date ⓘ

10 Jan 2027 ⓘ

Travel document type

Passport ▾

Travel document number

P12345678A

Travel document expiry date

01 Aug 2030 ⓘ

ⓘ Details of the foreigner's travel document have been pre-filled from our records for your convenience. Please update them if they are outdated.

Continue

myMOM Portal > Quick Menu >

Request for a Special Pass

WANG DA MING (F1234567G)

1 Request

2 Summary

⚠ The foreigner was previously issued a Special Pass.
You will need to provide additional details and/or documents for our review.

Why are you requesting for a Special Pass?

☒ Foreigner is scheduled to leave Singapore
For example, awaiting departure or original flight rescheduled.

☐ Foreigner is not ready to leave Singapore
For example, pending employment-related issues, passport or travel document, unfit for travel or transferring to another employer.

Scheduled departure date ⓘ

14 Jan 2027 ⓘ

Travel document type

Passport ▾

Travel document number

P12345678A

Travel document expiry date

01 Aug 2030 ⓘ

ⓘ Details of the foreigner's travel document have been pre-filled from our records for your convenience. Please update them if they are outdated.

Upload proof of departure ⓘ

⬇ Drag and drop or browse files
JPEG, PNG or PDF only. Total file size must not exceed 5MB.

Flight confirmation.pdf

100KB

View

🗑

Continue

26

4. Confirm Special Pass related requests details, and acknowledge the relevant clauses at the summary page

Special Pass related request details

myMOM Portal > Quick Menu >

Request for a Special Pass

WANG DA MING (F1234567G)

✓

Request

2

Summary

Foreigner's information

Employing organisation

ABC ENGINEERING PRIVATE LIMITED (123412345A-PTE-01)

Full name

WANG DA MING

FIN

F1234567G

Work Permit number

0 12345678

Pass type

Work Permit

Date of Work Permit cancellation

21 Dec 2026

Request summary

Why are you requesting for a Special Pass?

Foreigner is scheduled to leave Singapore

Scheduled departure date

10 Jan 2027

Travel document type

Passport

Travel document number

P12345678A

Travel document expiry date

1 Aug 2030

Special Pass details

Duration to be granted for foreigner to remain in Singapore

22 Dec 2026 to 10 Jan 2027

Notification details and Declaration

Notification email

We will use this email address to notify you if we need more documents or clarifications regarding your request for a Special Pass.

Email

annatan@abcengineering.com.sg

This email address will be used only for this transaction. To ensure you receive all important emails, update your registered email in [Work Permit \(WP\) Online](#) 'Manage User Account'.

Declaration

Please read and acknowledge the following:

☒

I am the registered user of this account and personally filled in the information in this request.

☒

I declare that the information in this request is, to the best of my knowledge, true and correct; and that all documents submitted in support for this request are true copies of the originals.

☒

By submitting this form, I confirm that the foreigner consented to the collection and use of information in the form by the Government of Singapore, and consented to the sharing of that information with other government and non-government agencies, for such purposes as are relevant to that agency.

☐

I declare all the above is true.

Proceed to request

Please update your contact details so we can reach you if clarifications are needed.



5. Download the Special Pass after completing the request process

myMOM Portal > Quick Menu >

Request for a Special Pass

WANG DA MING (F1234567G)

✔ Special Pass request approved

Full name	WANG DA MING
FIN	F1234567G
Work Permit number	0 12345678
Pass type	Work Permit
Special Pass granted	2 Jan 2027 to 10 Jan 2027
Date and time submitted	30 Dec 2026, 11:07 AM (GMT+0800)

Download acknowledgement and form summary (PDF, ~50KB)

Download Special Pass (PDF, ~100KB)

You will receive an email acknowledgement with a summary of this request and Special Pass.

Print a copy of the Special Pass and give it to the foreigner. While on Special Pass, the foreigner is not permitted to work but will be allowed to stay in Singapore.

Please make arrangements to close the foreigner's bank account

To avoid the risks of unauthorised or illegal usage of dormant bank account(s), please inform the foreigner to make arrangements to close their bank account(s) in Singapore before leaving Singapore, or as soon as practicable.

The foreigner may approach the bank for all banking related queries, including retaining the bank account(s).

What do you want to do next?

Go to myMOM Portal

Go to Quick Menu

For more information, please visit MOM website

Download the acknowledgement and Special Pass letter

You will receive an email acknowledgement with Special Pass and a summary of the Special Pass related request at the email contact you have provided.



C. Using Work Permit eService on *myMOM* Portal to indicate **consent to pass holder's transfer**

FROM
20 JULY



Step 1 | Get notified

- Receive email or SMS notification to give consent for transfer of worker to another employer

Step 2 | Give consent

- Log in to **myMOM Portal** to indicate if you are giving consent for the transfer

1. After logging in using Corppass, access the Consent to pass holder's transfer function via Quick menu

The diagram illustrates the navigation path from the myMOM Portal to the Work Passes Quick menu. It consists of two screenshots connected by a large black arrow pointing from left to right.

Left Screenshot (myMOM Portal):

- Header: Ministry of Manpower, About us, Work passes, Employment practices, Workplace safety and health, More, myMOM Portal, Search.
- Section: myMOM Portal
- Description: myMOM Portal allows business employers to centrally access eServices, workforce information, workplace safety and health information and perform transactions with one login.
- Buttons: Log in with Singpass, Service is online (green dot), Availability 24 hours.

Right Screenshot (Work Passes):

- Header: Ministry of Manpower, Home, Work Passes (highlighted with an orange box), Workforce Insights, Workplace Safety and Health, Announcements, eServices, Profile.
- Breadcrumb: Home > Work Passes
- Section: Work Passes
- Section: Work pass services
- Quick menu (highlighted with an orange box):
 - Apply, issue or cancel for Work Permit
 - All services for Employment Pass, S Pass and family passes
 - Blue arrow icon
- Self-Assessment Tool (SAT) (with external link icon):
 - Check Employment Pass and S Pass eligibility
 - Blue arrow icon
- Work Permit (WP) Online:
 - Manage WP Online user access and other Work Permit services not available in Quick Menu
 - Blue arrow icon
- Check and pay foreign worker levy:
 - Pay levy bills, or manage related transactions like waivers, refunds and GIRO arrangement
 - Blue arrow icon

An orange line with an arrow points from the 'Work Passes' header to the 'Quick menu' box, indicating the navigation path.

2. Select the sector that pass holder is employed under to start the Consent to pass holder's transfer process

You will be prompted to take the necessary actions before indicating consent to your worker's transfer.

myMOM Portal >

Welcome, what would you like to do?

Start a transaction

I am transacting for

Work Permit

I want to

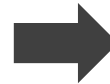
Action

Consent to pass holder's transfer

For this sector

Manufacturing

Continue



myMOM Portal > Quick Menu >

Consent to pass holder's transfer

Before you start, remember to do this

Discuss the work arrangements with the pass holder



Once you have consented and the application is approved, their current Work Permit will be cancelled upon issuance of the new Work Permit.

By continuing, you agree to be bound by the [Terms and Conditions](#) of this eService.

⌚ Takes about 3 minutes to complete.

Start

3. Indicate consent to the transfer of the workers on the transfer list

myMOM Portal > Quick Menu >

Consent to pass holder's transfer

1 Give consent

2 Summary

Pass holders who need your consent to transfer to new employers

Select an option for each pass holder or leave it as it is to decide later. If no decision is made by the deadline, the Work Permit application will be rejected.

13 record(s) found.

Deadline to submit consent	Full name	FIN	Name of new employer	Date of request	Consent to transfer
10 Mar 2026	A WORKER NAME 1	F1234567ZM	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 2	F1234567L	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 3	F1234567K	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 4	F1234567J	DEF Construction Pte Ltd	03 March 2026	Yes
10 Mar 2026	A WORKER NAME 5	F1234567I	DEF Construction Pte Ltd	03 March 2026	No
10 Mar 2026	A WORKER NAME 6	F1234567H	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 7	F1234567G	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 8	F1234567F	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 9	F1234567E	DEF Construction Pte Ltd	03 March 2026	Select
10 Mar 2026	A WORKER NAME 10	F1234567D	DEF Construction Pte Ltd	03 March 2026	Select

1 to 10 of 13

< Prev

1

2

Next >

Continue

- Indicate consent to transfer of each worker (Yes or No).
- You may indicate consent to transfer of up to 10 workers per transaction.



4. Confirm the Consent to transfer details, and acknowledge the relevant clauses at the summary page

Consent to transfer details

myMOM Portal > Quick Menu >

Consent to pass holder's transfer

Give consent

Summary

Consent summary

Pass holder 1 – DENISH ELUMALAI (F1234567C)

Consent to transfer	No
Name of new employer	123 Construction Pte Ltd
Date of request	5 Dec 2026
Deadline to submit consent	10 Dec 2026

Pass holder 2 – WANG DA MING (F1234567A)

Consent to transfer	No
Name of new employer	123 Construction Pte Ltd
Date of request	5 Dec 2026
Deadline to submit consent	12 Dec 2026

Notification details and Declaration

Notification email

We will use this email address to notify you if we need more documents or clarifications regarding your submission.

Email

annatan@abcconstruction.com.sg

This email address will be used only for this transaction. To ensure you receive all important emails, update your registered email in [Work Permit \(WP\) Online](#) 'Manage User Account'.

Declaration

Please read and acknowledge the following:

I declare that I am authorised by the current employer to perform this transaction, and to make all declarations and undertakings contained in this page on the abovenamed current employer's behalf. I will produce proof of such authorisation when requested by the Authority.

Pending the outcome of the new employer's application where relevant, I undertake all responsibilities for the said worker, and will extend his/her work permit (if necessary). If the application is not approved and I do not wish to continue his/her employment, I will repatriate the worker.

☐ I declare that all of the above is true.

You must agree with the declaration in order to continue.

Proceed to submit

Please update your contact details so we can reach you if clarifications are needed.

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5. Download the give consent for transfer of worker record after completing the process

myMOM Portal > Quick Menu >

Consent to pass holder's transfer

✓ Decision(s) submitted successfully

Number of pass holder(s) for which decision was submitted	2
Date and time submitted	09 Dec 2026, 11:07 AM (GMT+0800)

↓ Download acknowledgement and form summary for each pass holder (PDF, ~200KB)

Download the acknowledgement and transfer summary

You will receive an email that includes an acknowledgement and summary for each foreigner in this submission.

You will receive an email acknowledgement with a summary of the transfer of worker(s).

What happens next

If you have consented to a pass holder's transfer, you will remain responsible for the pass holder pending the outcome of the new employer's application.

If you have objected to a pass holder's transfer, the new employer's Work Permit application for them will be rejected.

What do you want to do next?

- [Go to myMom Portal](#)
- [Go to Quick Menu](#)
- [For more information, please visit MOM website](#)

6. In the email acknowledgement, use the following password format to access all worker's transfer details



We have received your decision(s) for pass holder transfers

NAME OF EMPLOYER DEF COMPANY LTD	CPF SUBMISSION NUMBER 123412345A-PTE-01
DATE OF SUBMISSION 16 JUN 2026	

Dear Sir/Madam

We have received your decision(s) for pass holder transfer(s).

If you have consented to a pass holder's transfer, you will remain responsible for the pass holder pending the outcome of the new employer's application.

If you have objected to a pass holder's transfer, the new employer's Work Permit application for them will be rejected.

Please review all your pending cases before their individual deadlines, as any case without your response will be rejected upon expiry.

For security reasons, the attached document(s) are password-protected. To view them, enter the password using the format below with details of the first pass holder in the list below, JIANG MASKED (G1234567N).

First 3 characters of foreigner's nationality/ citizenship	Underscore	Foreigner's date of birth DDMMYYYY
Example: Fre	-	Example: 13121992

For example, if the first pass holder in the list is a French national/citizen born on 13 December 1992, the password will be Fre_13121992

[Need help with your password?](#)

List of pass holder(s):

S/N	FIN	Pass holder's Name	Consent to transfer
1	G1234567N	JIANG MASKED	Yes
2	M1234567U	MIKE MIKE MIKE	Yes

This is a system-generated email. Please do not reply to this email address. For any enquiries, you can contact us at go.gov.sg/mom-efeedback.

Yours sincerely
Customer Operations Department

For security reasons, the attached document(s) are password-protected. To view them, enter the password using the format below with details of the first pass holder in the list below, JIANG MASKED (G1234567N).

First 3 characters of foreigner's nationality/ citizenship	Underscore	Foreigner's date of birth DDMMYYYY
Example: Fre	-	Example: 13121992

For example, if the first pass holder in the list is a French national/citizen born on 13 December 1992, the password will be Fre_13121992



Thank you